

**Call for n. 1 Short Research Fellowship in “Digitisation of cadastral and cartographic sources”, lasting 9 months, tutor Dr Marco Lanzini - Ca' Foscari University of Venice – Department of Humanities**

**HAVING REGARD TO** the Article 18, paragraph 5, letter f) of Law No. 240 of December 30, 2010, and subsequent amendments and integrations;

**HAVING REGARD TO** the Article 21 quinquies of Law No. 241 of August 7, 1990, and subsequent amendments and integrations;

**HAVING REGARD TO** Article 1 bis, paragraph 2, of Decree-Law No. 45 of April 7, 2025, as amended during conversion by Law No. 79 of June 5, 2025, which came into force on June 7, 2025, and which, in Article 4, paragraph 3, of Law No. 210 of July 3, 1998, abolished the favorable tax regime for short-term research fellowships post-graduation, establishing the application of IRPEF and IRAP taxes on such short-term research fellowships;

**RECALLED** the Regulation for the establishment of short-term research fellowships for post-graduate activities pursuant to Article 18 of Law No. 240 of December 30, 2010, issued with Rectoral Decree No. 300/2014 of April 14, 2014, and subsequent amendments and integrations;

**WHEREAS** the tax treatment of short-term research fellowships is subject to the legislation in force at the time of granting. Even if not expressly referred to in this notice, the applicable tax regime will be that provided for by current legislation pro tempore;

The present document in English is to be considered as a mere translation of the provisions of the call which is available in Italian at the following [link](#). The text in Italian is the official text of the notice of competition for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.

---

The Department of Humanities of Ca' Foscari University of Venice, having regard to the Director's Decree Rep n. 1747/2025 Prot. n. 213237 of 25th August 2025 establishing the research programmes for awarding of the short fellowships in “**Digitisation of cadastral and cartographic sources**”, lasting 9 months, tutor Dr. Marco Lanzini, with the possibility of renewal within the limits of art. 4 of the Regulations for awarding of university short research fellowships.

The expected starting date is **1<sup>st</sup> October 2025**.

The Short Term Research Fellowship is part of the project entitled “Dicolab. Cultura al digitale” financed by the National School of Cultural Heritage and Activities within the PNRR, Mission 1, Component 3 Culture 4.0, Investment 1.1 *Digital strategies and platforms for cultural heritage*, sub-investment 1.1.6 *Training and improvement of digital skills* (CUP F84D21000010006).

The research fellowships is awarded for the purpose of collaboration with the following research programme of the Department of Humanities.

- **abstract:** The research fellow will be required to develop a project within the ongoing digitisation programme at the State Archives of Venice. Specifically, the project will involve the monitoring, analysis, and optimisation of digitisation and metadata creation workflows related to cadastral and cartographic archival resources.

**The research fellowship amounts to Euro 14.516,13 gross to the recipient.**



Dicolab. Cultura al digitale è promosso dal Ministero della cultura – Digital Library nell'ambito del PNRR Cultura 4.0, è realizzato dalla Scuola nazionale del patrimonio e delle attività culturali e finanziato dall'Unione europea – Next Generation EU.

**Deadline:** 12th September 2025 h. 12 p.m.

### Rules of eligibility – Beneficiaries

**Citizens belonging to European Union member states and non-community citizens provided they are under 36 years of age at the application deadline and in possession of the following qualifications may take part in the selection:**

a) Master's degree in one of the following degree classes, or a foreign qualification recognised as equivalent:

LM 1 – Antropologia culturale ed etnologia  
LM 2 – Archeologia  
LM 3 – Architettura del paesaggio  
LM 4 – Architettura e Ingegneria edile-Architettura  
LM 5 – Archivistica e biblioteconomia  
LM 10 – Conservazione dei Beni Architettonici e Ambientali  
LM 11 – Conservazione e Restauro dei Beni Culturali  
LM 14 – Filologia moderna  
LM 15 – Filologia, Letterature e Storia dell'Antichità  
LM 18 – Informatica  
LM 32 – Ingegneria informatica  
LM 43 – Metodologie informatiche per le discipline umanistiche  
LM 45 – Musicologia e Beni Culturali  
LM 48 – Pianificazione Territoriale Urbanistica e Ambientale  
LM 56 – Scienze dell'Economia  
LM 76 – Scienze economiche per l'ambiente e la cultura,  
LM 78 – Scienze filosofiche  
LM 89 – Storia dell'Arte  
LM 91 – Tecniche e metodi per la società digitale  
LM 92 – Teorie della comunicazione  
LM Data – Data Science

b) suitable scientific / professional track record.

Applicants must hold all the requisites within the call deadline. The qualifications will be evaluated by a Commission that examines the eligibility and qualifications of the candidates and makes a merit rank of them.

### Evaluable titles

- PhD in historical or archival disciplines;
- Documented research activity in the field of archival heritage, carried out at public or private institutions through contracts, research fellowships, scholarships, or assignments, either in Italy or abroad;
- Publications related to the study of archival heritage;
- Specialisation diploma and/or certificates of attendance in advanced training courses (e.g., postgraduate master's programmes; diploma in archival science, palaeography, and diplomatics).

### Required skills and competences

- Ability to analyse and evaluate data related to historical and archival cultural heritage (e.g., database implementation);
- Experience in integrating digital technologies for the preservation, and promotion of archival heritage;
- Experience in disseminating the results of archival research projects;
- Proven knowledge of cadastral and cartographic archival sources;
- Good command of the English language.

At the end of his/her research activity, the research fellow is required to provide the Department with:

- Technical illustrative report on the digitisation and metadata creation processes of the cadastral and cartographic documentation covered by the project.

### Incompatibility

The short-term research fellowship may not overlap with:

- other scholarships granted in any capacity, apart from those granted by national or foreign research institutes in order to integrate with periods abroad the specific activity foreseen by the work plan of the appointed fellow;
- attendance of PhD courses with scholarship and medical specialization, in Italy and abroad;
- research grants “assegni di ricerca”

Short-term Research Fellowship holders may carry out self-employed work or occasional or permanent collaborations, as long as this is coherent with the ongoing research, upon approval and on the condition that:

- does not involve a conflict of interest with the specific research activity carried out;
- does not prejudice the university, in relation to the activities carried out.

Subordinate employment contracts holders, in addition to obtaining permission by the university, must provide the authorization of their employer.

In the specific case that the subordinate employment contract started prior to the awarding of the fellowship, compatibility with the existing employment will have to be assessed; if the assessment yields a negative result, the short research fellowship will not be awarded; in the case of a positive result, the successful candidate will have to provide the authorization of his/her employer within 15 days.

In the event that the subordinate employment contract will start once the fellowship is ongoing, the successful applicant is required to notify this change at least 30 days before the start of the employment contract for an assessment of compatibility; if the assessment is negative, the fellowship will cease by the start of the employment contract; in the event of a positive outcome, the successful applicant must provide the authorization of his/her employer within 15 days.

The awarding of the short-term research fellowship does not imply the establishment of any employment contract, nor does it give rise to any rights of access to positions of employment at the university

### How to apply

Candidates should submit:

1. [The application form](#);
2. Applicants must declare in the application, under their own responsibility:



Dicolab, Cultura al digitale è promosso dal Ministero della cultura – Digital Library nell'ambito del PNRR Cultura 4.0, è realizzato dalla Scuola nazionale del patrimonio e delle attività culturali e finanziato dall'Unione europea – Next Generation EU.

- educational qualification held;
  - the possession of a residence permit valid at the deadline of the call for applications, in case he/she is a non-European citizen residing in Italy;
  - that they understand that the short-term research fellowship is not compatible with the positions referred to in Art. 12 of the present Regulations and current legislation;
  - to be medically fit to discharge his/her duties for the fellowship;
  - not to have received measures restricting personal freedom at the time of submitting the application;
  - not to have a degree of kinship or affinity, up to and including the fourth degree, with any professor belonging to the department or facility issuing the call or with the Rector, the General Manager or a member of the University Board of Directors and that they are aware of the provisions of the Law no 240/2010, Art. 18, para. 1, letter b);
  - any benefit under L. 104/92.
3. A CV in European format ([link](#)) duly dated and signed.
  4. A copy of a valid identity document (e.g. Identity Card or Passport).
  5. All documents, qualifications and publications relevant for the selection procedure.

### How to submit your application

Applications, together with all the required documentation, have to be submitted exclusively online at the following webpage: <https://apps.unive.it/domandeconcorso-en/accesso/2025-dsu-br-9> not later than noon time (12:00 Rome CET) of 12th September 2025.

The candidate, after the uploading, will receive a submission number and an e-mail acknowledging receipt of their application. The candidate if necessary could access the procedures for updating any data and materials through the link and submission number provided in the e-mail until the call deadline expires.

Please note that the University can be contacted for any support needs by the candidate until 24 hours prior to the deadline. For further information please contact the Department of Humanities' Research Sector, tel. 041 2346354 email: [ricerca.dsu@unive.it](mailto:ricerca.dsu@unive.it).

Please note that in case of a high number of applications and / or weight of the materials loaded by the candidates the system might become slower. Therefore, it is suggested not to start the process close to the deadline.

Incomplete applications, those without the required data and the compulsory attachments will not be taken into consideration. Furthermore, the applications which, for any reason, reach this University beyond the deadline indicated above cannot be accepted.

The declarations made in the application shall be considered issued in accordance with the DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.

### Selection and Evaluation Procedure

The selection is made by assessment of the scientific-professional qualifications of the candidates, by a Selection Committee appointed by order of the Director of the research department taking into account, whereas possible, gender balance.

The Commission compiles a ranking and specifies the winning applicant, having regard to the score appointed to

experience and qualifications, as specified by the call. In the event of two or more candidates obtaining the same score at the end of the selection, the younger candidate will be preferred.

### **Awarding of the short research fellowship**

Having received the selection documents, and at the outcome of the checks, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public.

Notification, including the start date of the short-term research fellowship, shall be sent to the winning candidate.

The winner must accept the short-term research fellowship within seven days of receipt of the written notification referred to above, under penalty of revocation. In the event of withdrawal, the short-term research fellowship shall be awarded to the next available candidate, following the order of the final ranking of merit.

Publication of the results of all the selection phases shall be published in the online University notice board, on the specific Department web page ([link](#)) and on the University website ([link](#)).

Access to the selection documents is guaranteed pursuant to the law of August 7th 1990, no. 241 and subsequent amendments and additions and relative internal implementation regulation.

### **Processing of personal data**

Personal data provided by the candidates in their applications for participation in the selection procedures, are processed pursuant to the legislative decree of June 30th 2003, no. 196 and subsequent amendments and additions and to EU Regulations 2016/679. Comprehensive information on personal data processing can be found [here](#).

### **Person in charge of the procedure**

Pursuant to the provisions of art. 5 of the law of August 7th 1990, no. 241 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection is dr. Alessandra Bertazzolo, in charge of the Department of Humanities.

### **Final provisions**

For anything not specified in this call, see the University current regulations regarding the awarding for research fellowships and the current legislation.

Venice,

The Head of Department of Humanities  
Prof. Daniele Baglioni

VISTO: LA RESPONSABILE DEL PROCEDIMENTO AMMINISTRATIVO

Dott.ssa Alessandra Bertazzolo

VISTO: LA SEGRETARIA DEL DIPARTIMENTO DI STUDI UMANISTICI

Dott.ssa Alessandra Bertazzolo