

UNIVERZA V LJUBLJANI



Name of University	UNIVERSITY OF LJUBLJANA
Erasmus Code, PIC and OID code	SI LJUBLJA01 PIC: 999923240 OID: E10209243
Website	<a href="https://www.uni-lj.si/en">https://www.uni-lj.si/en</a>
Address (postal)	Kongresni trg 12 1000 Ljubljana Slovenia
Address (visitors/courrier)	Kongresni trg 12 1000 Ljubljana Slovenia
Phone and fax	Tel.: +386 1 2418 500
General E-mail	rektorat@uni-lj.si
Head of the institution	Prof. dr. Gregor Majdič, Rector

**INTERNATIONAL OFFICE CONTACTS**

Head of the International Office, Erasmus+ Institutional Coordinator, outgoing students	Ms. Bibi Ovaska, Kongresni trg 12, 1000 Ljubljana, Slovenia Tel: +386 1 2418 594; E-mail: <a href="mailto:bibi.ovaska@uni-lj.si">bibi.ovaska@uni-lj.si</a>
Outgoing Erasmus+ students	Ms. Erika Bolčina, Kongresni trg 12, 1000 Ljubljana, Slovenia Tel: +386 1 2418 571; E-mail: <a href="mailto:erika.bolcina@uni-lj.si">erika.bolcina@uni-lj.si</a>
Incoming Erasmus+ and other exchange students	Ms. Helena Deršek Štuhec, Kongresni trg 12, 1000 Ljubljana, Slovenia Tel: +386 1 2418 592; E-mail: <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a>
Teaching staff, Erasmus+ placements - outgoing	Ms. Urška Ravnik, Kongresni trg 12, 1000 Ljubljana, Slovenia Tel: +386 1 2418 572, E-mail: <a href="mailto:urska.ravnik@uni-lj.si">urska.ravnik@uni-lj.si</a>
Erasmus+ International Credit Mobility (cooperation between program and partner countries)	Mr. Aljoša Belcijan, Kongresni trg 12, 1000 Ljubljana, Slovenia tel: + 386 1 241 85 43 e-mail: <a href="mailto:aljosa.belcijan@uni-lj.si">aljosa.belcijan@uni-lj.si</a>
E-mail for nominations	<a href="mailto:Intern.office@uni-lj.si">Intern.office@uni-lj.si</a>
Deadline for nominations	1 <sup>st</sup> term : end of April ( <b>application deadline: 15 May</b> ) 2 <sup>nd</sup> term : end of October ( <b>application deadline: 15 November</b> )
General e-mail for enquiries	<a href="mailto:Intern.office@uni-lj.si">Intern.office@uni-lj.si</a>

Web site for incoming students	<a href="https://www.uni-lj.si/en/study/exchanges">https://www.uni-lj.si/en/study/exchanges</a>
Departmental Coordinators	<a href="https://www.uni-lj.si/en/study/exchanges">https://www.uni-lj.si/en/study/exchanges</a>
Erasmus Inter-Institutional Agreements (overview) - EWP	Ms. Helena Deršek Štuhec, Kongresni trg 12, 1000 Ljubljana, Slovenia Tel: +386 1 2418 592; E-mail: intern.office@uni-lj.si

### GENERAL INFORMATION

Academic calendar	1 <sup>st</sup> term: beginning of October – middle of January 2 <sup>nd</sup> term: middle of February - beginning of June
Examination Periods	1 <sup>st</sup> term: end of January – middle of February 2 <sup>nd</sup> term: middle of June – beginning of July
Recommended arrival dates	1 <sup>st</sup> term: end of September 2 <sup>nd</sup> term: beginning of February
Language of courses	Most of the faculties offer English courses, others provide individual consultations.
Courses taught in English	<a href="https://www.uni-lj.si/en/study/exchanges">https://www.uni-lj.si/en/study/exchanges</a>
ECTS	x Yes <input type="checkbox"/> No
Grading System	<a href="https://www.uni-lj.si/en/study/exchanges">https://www.uni-lj.si/en/study/exchanges</a>

### EXCHANGE RELATED INFORMATION

Orientation sessions for incoming students	Organized by faculties and ESN
Language courses	Information available upon application <a href="https://centerslo.si/en/courses-for-adults/">https://centerslo.si/en/courses-for-adults/</a>
Application deadlines for exchange	1 <sup>st</sup> term: 15 May 2 <sup>nd</sup> term: 15 November
Web site for application information	<a href="https://www.uni-lj.si/en/study/exchanges/tuji-studenti">https://www.uni-lj.si/en/study/exchanges/tuji-studenti</a>
Minimum Language Requirements	English: B2 level or Slovene: B2 level <b>Mandatory:</b> Any language certificate proving B2 level of English

### HOUSING AND VISA INFORMATION

Accommodation Contact Person (student dormitories)	Ms. Helena Deršek Štuhec, Kongresni trg 12, 1000 Ljubljana, Slovenia Tel: +386 1 2418 592; E-mail: intern.office@uni-lj.si
Application procedure for housing	<a href="https://www.uni-lj.si/en/study/exchanges">https://www.uni-lj.si/en/study/exchanges</a>
Deadline for housing application	1 <sup>st</sup> term: 15 May 2 <sup>nd</sup> term: 15 November
Assistance in finding private housing	Student Organization of University of Ljubljana (ŠOU) Web site: <a href="https://www.sou-lj.si/sl/international-students">https://www.sou-lj.si/sl/international-students</a> E-mail: rooms@sou-lj.si
Visa/Residence permit information	<a href="https://www.uni-lj.si/en/study/international-students/temporary-residence-permit">https://www.uni-lj.si/en/study/international-students/temporary-residence-permit</a>

LINK TO THE FACULTY WEB PAGE:

[https://www.uni-lj.si/academies\\_and\\_faculties/faculties/2013052914461802/](https://www.uni-lj.si/academies_and_faculties/faculties/2013052914461802/)

ACADEMIC COORDINATOR:

Ms Katarina Rihtaršič

Biotechnical Faculty

international@bf.uni-lj.si

E-MAIL CONTACT FOR EXCHANGE STUDENTS:

Intern.office@uni-lj.si