

Annex to Erasmus + Inter-institutional agreement Institutional fact sheet 2024-2025

1. Institutional details

Full legal name of Institution:	UNIVERSITE DE POITIERS
Address:	15, rue de l'Hôtel Dieu – TSA 71117 F 86073 POITIERS CEDEX 9
Erasmus Code :	F POITIER01
EUC Number (Charta):	28112
Head of Institution:	Prof. Virginie LAVAL
Title/ Position:	President of the University
Website:	http:// www.univ-poitiers.fr
Erasmus institutional coordinator:	Mme Hélène de CHAIGNEAU, Head of the Erasmus Office for International Relations helene.de.chaigneau@univ-poitiers.fr

2. Departmental details

INSTITUT D'ADMINISTRATION DES ENTREPRISES (IAE) – UNIVERSITY SCHOOL OF MANAGEMENT

<https://iae.univ-poitiers.fr/>

Business Administration – Marketing – Public accounting/Control/Audit – Management -
International Management – International Trade – Human resources – Information and
Communication management – Competitive intelligence

Area code: 04.0 and 15.0

Erasmus Contact Persons

Name:	Mr. Clément POUPARD
Title/ Position:	Head of International Relations Office
Telephone:	+33 (0)5 49 45 44 33
Email:	cpoupard@poitiers.iae-france.fr
Name:	Mr. Antoine ANDRIEU
Title/ Position:	Erasmus outgoing student's contact person
Telephone:	+33 (0)5 16 01 23 85

Email: aandrieu@poitiers.iae-france.fr;
Name: Ms. Wafaa GUTH-JAMALI
Title/ Position: **Erasmus incoming student's contact person**
Telephone: +33 (0)5 49 45 42 57
Email: wjamali@poitiers.iae-france.fr;

Name: Ms. Nawal DAFFEUR
Title/ Position: **Departmental coordinator for incoming students and for outgoing students (out of Europe mobility)**
Email: ndaffeur@poitiers.iae-france.fr

Address: IAE – Bat E1
Service des Relations Internationales
20 rue Guillaume VII Le Troubadour
TSA 61116 – 86073 Poitiers Cedex 9
Email: ri@poitiers.iae-france.fr

3. Application procedure for incoming Erasmus students:

- Home university must send to the departmental international relations office a list of the selected exchange students with the following information (e-nomination):
 - Name
 - First name
 - Date of birth
 - Semester chosen
 - Email address

Contact person : wjamali@poitiers.iae-france.fr ; ri@poitiers.iae-france.fr

- Students have then to send their application file to the International Relations Office of the IAE (via e-mail or post).

DEADLINE FOR APPLICATION:

- Autumn semester (1st semester): June 17th
- Spring semester (2nd semester): November 15th

APPLICATION CONTENT:

- Learning agreement duly filled in, signed, and stamped by home institution.
- Transcript of records for the past two or three years
- Document from the home university certifying that the applicant has a B2 level in French (or in English if the applicant chooses only courses in English; except for students coming from English-speaking countries)

HOUSING:

The central International Relations Office of the University will help students find accommodation in Poitiers (university residence, private apartment, house sharing etc.). Students are required to complete and validate the online “logement” (= accommodation) application form on the University of Poitiers website by **June 30th** (for the 1st semester) and by **November 30th** for the 2nd semester.

Contact person: Mrs. Sabrina DELB
Address: International Relations Office - University of Poitiers
Hôtel Pinet - 15 rue de l’Hôtel Dieu – TSA 71117
86073 Poitiers Cedex 9
Telephone: 33 5 49 45 30 87
Email: accueil.international@univ-poitiers.fr
Website: <http://www.univ-poitiers.fr/international> (click on
“étudiants internationaux » > « logement » > « formulaire en
ligne : logement et enregistrement »)

ACADEMIC CALENDAR:

Term dates

Autumn semester (1st semester): Beginning September – December (depending on the program chosen)
Spring Semester (2nd semester): January – June/ July

Examination periods

Autumn semester (1st semester): December or January (depending on the program chosen)
Spring semester (2nd semester): March/ April
Internship period: can start at mid-January

4. Foreign language for European exchange students

- Foreign exchange students have the possibility to attend courses of French language at beginner, intermediate or advanced level at IAE (free courses).
- **At University of Poitiers** (chargeable courses)

C.F.L.E. (Centre de français langue étrangère)

Email: centre.fle@campus.univ-poitiers.fr

Website: <http://cfle.univ-poitiers.fr>

- **At CAREL in Royan (Centre audiovisuel de Royan pour l’étude des langues):**
Email: info@carel.org
Website: www.carel.org

5. List of available master's courses

MENTION	COURSES	IT	AS	CT	DL
FINANCE	> Finance and Financial Engineering / FRENCH	▶	▶	▶	▶
	> Tax Management / FRENCH	▶	▶	▶	
ACCOUNTING, CONTROL, AUDIT		▶		▶	
MANAGEMENT AND INTERNATIONAL TRADE			▶	▶	
MANAGEMENT AND INTERNATIONAL TRADE	> International Management / FRENCH				▶
	> International Management / ENGLISH	▶		▶	
	> Real Estate Management (ESSEC) / FRENCH			▶	
	> International Trade / FRENCH	▶		▶	▶
	> International Spirits Trade (Segonzac) / FRENCH	▶	▶	▶	
	> International Tourism Project Management / FRENCH	▶			
MANAGEMENT AND BUSINESS ADMINISTRATION OF COMPANIES		▶		▶	▶
MARKETING, SALE	> Marketing and Brand Strategies (Poitiers) / FRENCH	▶		▶	
	> Management of Marketing Projects (Niort) / FRENCH		▶	▶	
	> Brands and Youth Products (Angoulême) / FRENCH	▶		▶	
	> Design, Communication and Packaging (Angoulême) / FRENCH	▶		▶	
COMMUNICATION OF ORGANIZATIONS		▶	▶	▶	
ECONOMIC INTELLIGENCE		▶	▶	▶	▶
HRM		▶	▶	▶	

IT = Initial Training / AS = Apprenticeship / CT = Continuing Training / DL = Distance Learning

6. List of available bachelor's courses in Economics and Management

MENTION	COURSES	IT	AS	CT	DL
FINANCE	> Accounting, Auditing, control	▶			
MANAGEMENT	> Management course	▶			