



Key Data sheet for partner 2024-2025

University of Groningen
 Faculty of Economics and Business

Institutional information

Name of Institution	University of Groningen, Faculty of Economics and Business (FEB)
Erasmus code	NL GRONING01
Website	https://www.rug.nl/feb/education/exchange/incoming/

Contact details

Coordinator exchange office	Mrs. Ineke van Est
Exchange officers	Ms. Bertien Hoving, Ms. Marije Jonker
Address	Nettelbosje 2 9747 AE Groningen The Netherlands
E-mail address	Exchange.in.feb@rug.nl
Telephone number	+31 50 363 8900

Academic calendar

Semester	Start of exchange	End of exchange
Fall	End of August 2024	End of January 2025
Spring	Beginning of February 2025	Mid-/end of June 2025



For Whom	Checklist	Deadline Fall	Deadline Spring
Partner	<p>Nomination deadline Please nominate your student before the deadline in our Mobility Online system.</p>	April 15 th , 2024	October 1 st , 2024
All students	<p>Register online at University of Groningen We provide your student with the Mobility Online link, your student needs to upload the requested documents.</p>	May 1 st , 2024	October 15 th , 2024
All students	<p>Upload required documents In order to complete the registration, your student has to upload the following required documents in Mobility Online:</p> <ul style="list-style-type: none"> - (temporary) Bachelor transcripts in English - photocopy of passport or European ID card - English test score (for non-native speakers) - photocopy of a bachelor's degree (only applicable for master exchange students) <p>Only when your student has uploaded all required documents, we can send an invitation letter.</p>	A.s.a.p. but certainly before May 1 st , 2024	A.s.a.p. but certainly before October 15 th , 2024
Non-EU students	<p>Visa/residence permit If your student needs a visa/residence permit, your student needs to complete their application before the deadline. The Immigration Service Desk (ISD) will provide your student with visa application documents and apply for your student's visa.</p>	May 1 st , 2024	October 15 th , 2024
All students	<p>Apply for accommodation We advise your student to book the accommodation at the moment the booking system for housing is open at SSH.</p>	June 1 st , 2024	November 1 st , 2024
All students	<p>Student number and IT facilities Our central student administration will send you an email which includes your student number and login details for IT facilities.</p>	Half July 2024	Mid-November 2024 to mid-December 2024



All students	Course enrollment and Student Start Events Your student will receive an email from the Exchange Office which informs your student about course enrollment, introduction activities , and much more.	July 2024	Mid-December 2024 to the end of January 2025
All students	Choose the courses The online course catalogue for the new academic year is published. Please note that before the course catalogue is online, students cannot arrange their learning agreement and we cannot sign it.	July 2024 / August 2024	Mid-December 2024
All students	Schedule wizard The schedule wizard for the new academic year is updated. Your student can view if the courses that's been selected fit or overlap with the course/exam schedule.	July 2022 / August 2024	Mid-December 2024
All students	Register for courses Your student needs to register online for your courses. The deadline is one week before courses start.	Half July 2024 to end of August 2024	Mid-December 2024 to end of January 2025
All students	Study Start Events See website .	Week before semester	Week before semester
All students	Start of the courses The courses start. Consult the academic calendar for course/exam periods.	Early September 2024	Early February 2025
All students	End of semester	End of January 2025	Mid-July 2025
All students	Receive your transcript Your student can send an online request , when all courses are registered in Progress, to the Student Support Desk for the certified academic transcripts.	Half March 2025	Mid-September 2025



URL's

In case the hyperlink does not work, please see below all URL's used in this document.

Study start event:

<https://www.rug.nl/feb/education/exchange/incoming/before/get-started-events>

Academic calendar:

<https://www.rug.nl/feb/education/academic-calendar/?lang=en>

Online registration/admission procedure:

<https://www.rug.nl/feb/education/exchange/incoming/before/>

Required English proficiency test results:

<https://www.rug.nl/feb/education/exchange/incoming/before/english-proficiency>

Visa/residence permit:

<https://www.rug.nl/feb/education/exchange/incoming/practical-information/visa>

SSH (housing):

<https://www.sshxl.nl/en/cities/groningen>

Course registration:

<https://www.rug.nl/feb/education/exchange/incoming/before/courses-exams>

Google Drive:

<https://drive.google.com/drive/folders/1QPIDIfMwAJ8qDFQ02HXpEdiCUYuvTKjM>

Student number and university card:

<https://www.rug.nl/feb/education/exchange/incoming/practical-information/university-card>

Schedule wizard:

<https://rooster.rug.nl/#/en>

Transcript:

<https://www.rug.nl/feb/education/exchange/incoming/after/transcripts>