

## WWU-Fact-Sheet

Name der Institution	WESTFÄLISCHE WILHELMS-UNIVERSITÄT MÜNSTER
ERASMUS-CODE	D MUNSTERo1
ECHE	28449
PIC	999853691
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Phone	+49 (0) 251 83 – 0
Fax	+49 (0) 251 832 48 31
Website	<a href="http://www.uni-muenster.de/">http://www.uni-muenster.de/</a>
Homepage	German: <a href="http://www.uni-muenster.de/international/incoming">http://www.uni-muenster.de/international/incoming</a> English: <a href="http://www.uni-muenster.de/studieninteressierte/en/index.shtml">http://www.uni-muenster.de/studieninteressierte/en/index.shtml</a>
Departmental Coordinator	<a href="https://wwum.moveon4.de/publisher/1/deu">https://wwum.moveon4.de/publisher/1/deu</a>

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<b>Administrative Coordination - Outgoing Students</b>			
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## OUTGOING Students

Selection and nomination	At the University of Münster, the departments carry out the selection of the students independently. The departmental coordinators nominate their selected outgoing students to the partner universities and are the contact persons in all scientific matters.
	The International Office is responsible for the administrative management of the outgoing students as well as for contacts of the National Agency.

## INCOMING Students

Nomination	The students need to be nominated by their home university. Later on, they will be informed about the <b>online application procedure</b> . Nomination deadlines are: For winter semester: <b>May 1<sup>st</sup></b> For summer semester: <b>November 1<sup>st</sup></b> Please include name, birth date, e-mail address, subject and term and send the nomination to <a href="mailto:admin.ess@wwu.de">admin.ess@wwu.de</a> .	
Application deadline	Students must hand in the application for admission to the <b>Exchange Student Service</b> : For winter semester: <b>June 1<sup>st</sup></b> For summer semester: <b>December 1<sup>st</sup></b> .	
Language of instruction	Most courses are taught in German, only very few lectures and seminars are taught in English or other languages. <b>There are no additional courses for exchange students</b> . Please make sure that your students acquire some German skills before they arrive to Münster or they concentrate on language courses at our university.	
Academic calendar	The academic year is divided in two semesters: - the winter semester starts in October, exams take place in February - the summer semester starts in April, exams take place in July and August. Lecture period changes from year to year. The current academic calendar can be found at <a href="http://www.uni-muenster.de/studium/orga/termine.html">http://www.uni-muenster.de/studium/orga/termine.html</a> .	
When does the winter term „Wintersemester“ start/end?	<b>Start</b>	<b>End</b>
	Semester: <b>October 1<sup>st</sup></b>	Semester: <b>March 31<sup>st</sup></b>
	Lectures: approx. 2nd week of October	Lectures: approx. 3rd week of February
When does the summer term „Sommersemester“ start/end?	<b>Start</b>	<b>End</b>
	Semester: <b>April 1<sup>st</sup></b>	Semester: <b>September 30<sup>th</sup></b>
	Lectures: approx. 1st week of April	Lectures: approx. 3rd week of July
Course catalogue	The <b>course catalogue – „Vorlesungsverzeichnis“</b> can be found here: <a href="http://www.uni-muenster.de/studium/studienangebot/index.html">http://www.uni-muenster.de/studium/studienangebot/index.html</a> (the course catalogue for the winter semester is usually available in August, the course catalogue for the summer semester in February). The students are supposed to contact their departmental exchange coordinator for further information on lectures and credit points.	
Language Courses	The University of Münster offers <b>Intensive German Language Courses</b> for its exchange students at the beginning of each semester and a large variety of German language courses during the semester.	

	<p>Further information and application forms for the „<b>Intensive German Language Course</b>“ will be sent to all incoming exchange students via email.</p> <p>For general information: <a href="http://spz.uni-muenster.de/en/home">http://spz.uni-muenster.de/en/home</a></p>
Social Contribution (mandatory)	<p>Each student has to pay the semester contribution fee of around 270€ per semester. The fee includes a public transport ticket for busses and regional trains within Münster and North Rhine-Westphalia.</p>
Student housing	<p>The University of Münster is not a campus university and does not offer accommodation to students.</p> <p><b>The housing situation in Münster is very tense and students should search for housing right after their nomination.</b></p> <p>Exchange students can apply for a room with the student services – <b>Studierendenwerk</b>, a provider that offers rooms for students only. Information can be found here:</p> <p><a href="https://www.uni-muenster.de/leben/wohnen.html">https://www.uni-muenster.de/leben/wohnen.html</a></p>
Individual room offers by ERASMUS outgoing students	<p>Please note that the <b>Exchange Student Service</b> at our university collects housing offers from outgoing students from Münster who would like to sublet their rooms during their study abroad period. These offers are mostly rooms in shared flats together with other students and vary in terms of costs and location.</p> <p>If your students are interested in one of the offers, please contact the students directly.</p>
<p><i>In order to facilitate the planning for the stay abroad, we have compiled the most important information for exchange students at our homepage.</i></p> <p><a href="http://www.uni-muenster.de/international/incoming/austausch/index.html">http://www.uni-muenster.de/international/incoming/austausch/index.html</a></p> <p><i>Should students have further questions, please do not hesitate to ask; we will be happy to help you.</i></p>	
<b>Special Activities for exchange students</b>	
<b>Exchange Student Service – Social Support – ERASMUS Münster e.V.</b>	
Student Exchange Service Social Support Wilmergasse 2 – 48143 Münster	Phone: +49 (0) 251 832 15 46 E-Mail: <a href="mailto:social.ess@wwu.de">social.ess@wwu.de</a> <a href="https://www.facebook.com/erasmus.muenster/">https://www.facebook.com/erasmus.muenster/</a>
<p>The Exchange Student Service organises a Welcome Week for exchange students at the beginning of each semester. Detailed information will be sent to all incoming exchange students before semester start.</p>	
<p>The Social Support organises the „<b>student semester programme</b>“ (excursions, parties, culture and many other leisure activities) and the „<b>Buddyprogramm</b>“. You can find further information about these activities and events at <a href="https://www.facebook.com/erasmus.muenster/">https://www.facebook.com/erasmus.muenster/</a>.</p>	
<p>Furthermore, the University of Münster offers a <b>Language Tandem Programme</b> in cooperation with the language centre. For further information please contact: <a href="mailto:language.tandem@uni-muenster.de">language.tandem@uni-muenster.de</a> or check the following link: <a href="http://spz.uni-muenster.de/tandem">http://spz.uni-muenster.de/tandem</a>.</p>	