

INFORMATION SHEET

For incoming selected students and partner universities

UNIVERSITY INFORMATION

Name of the University	Université Bordeaux Montaigne (UBM)
ERASMUS Code	F BORDEAU03
PIC Code	996836312
Head of Institution	Pr. Lionel LARRE
Website	http://www.u-bordeaux-montaigne.fr/fr/index.html
Academic Calendar	https://www.u-bordeaux-montaigne.fr/fr/universite/calendrier_de_l_annee.html
Courses Overview	https://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2022-2026.html

INTERNATIONAL OFFICE INFORMATION

General Information

Name of the Office	Direction des Relations Internationales (DRI)
Address	Direction des Relations Internationales Université Bordeaux Montaigne Domaine Universitaire Esplanade des Antilles 33607 PESSAC CEDEX FRANCE
Phone	+33 (0)5 57 12 47 47
Fax	+33(0)5 57 12 45 70
Website	https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant/etudiant-etranger-en-mobilite-sur-programme.html

Staff Information

Vice Presidents Delegated to International Affairs	Antoine ERTLE (Training) Email: antoine.ertle@u-bordeaux-montaigne.fr Apostolos LAMPROPOULOS (Research) Email: apostolos.lampropoulos@u-bordeaux-montaigne.fr
Director of International Relations	Irina SIMION Email: irina.simion@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 20 98
FINANCIAL AND ADMINISTRATIVE TEAM	
Head of Financial and Administrative Office	Anna Karin BOBERG Email: anna-karin.boberg@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 45 39
Financial and Administrative Officer	Catherine GIMENEZ Email: Catherine.Gimenez@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 60 22
Financial and Administrative Officer	Marie LASSALLE Email: marie.lassalle@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 45 23
INTERNATIONAL COOPERATION TEAM	
Email: cooperation-internationale@u-bordeaux-montaigne.fr	
International Cooperation Officer (Europe)	Claire LEVACHER Email: claire.levacher@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 45 39
International Cooperation Officer (America, Africa)	Delphine MICHEL Email: delphine.michel@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 77
International Cooperation Officer (Asia, Oceania, Russia)	Johanna ARTICO Email: johanna.artico@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 62 51
STUDENT MOBILITY OFFICE	
Head of Student Mobility Office	Sophie LESPESES Email: sophie.lespeses@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 44 34
Incoming students Officer	Corinne VALETY Email: corinne.valety@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 47 60
Incoming students Officer	Amandine BONNET JEAN-BAPTISTE Email: amandine.bonnet-jean-baptiste@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 47 47
Outgoing students Officer	Christelle DUCLAU Email: christelle.duclau@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 46 74

Outgoing students Officer	Céline CROUZILLAT Email: celine.crouzillat@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 60 21
Financial and Administrative Officer Accommodation referent	David CAZENAVE Email: david.cazenave@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 06

INFORMATION FOR INCOMING EXCHANGE STUDENTS

COURSES													
Modules Offer	https://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2022-2026.html												
Courses options	All courses included in the Agreement with your Home University												
	Some courses are excluded (i.e « Licence professionnelle », « master MEEF »...), need a specific background or are with restricted access												
	To attend some specific courses, students might be required additional skills. For further information, please send an email to: incomingstudents@u-bordeaux-montaigne.fr												
Language of teaching	French												
Required French Level to attend lectures/seminars (First cycle)	B1 (Erasmus) - B2 (Non Erasmus)												
Grading system	<table> <tr><td>18-20/20</td><td>Excellent</td></tr> <tr><td>16/20</td><td>Very good</td></tr> <tr><td>14/20</td><td>Good</td></tr> <tr><td>12/20</td><td>Satisfactory</td></tr> <tr><td>10/20</td><td>Sufficient Under</td></tr> <tr><td>10/20</td><td>Failure</td></tr> </table>	18-20/20	Excellent	16/20	Very good	14/20	Good	12/20	Satisfactory	10/20	Sufficient Under	10/20	Failure
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12/20	Satisfactory												
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DEFLE COURSES	
Modules Offer	http://defle.u-bordeaux-montaigne.fr/fr/index.html
Courses options	Courses are subjected to fees except for specific bilateral agreement.
	<ul style="list-style-type: none"> - Day classes - Evening classes - Summer schools
	There will be a French placement test to determine your French level before the DEFLE classes begin.

Contact for the test dates: defle@u-bordeaux-montaigne.fr

APPLICATION PROCESS

	NONEU STUDENTS AND FREE MOVERS	EU STUDENTS
Deadlines for Nomination	First term: 31/03/2022 Second term: 31/10/2022	First term: 15/05/2022 Second term: 15/11/2022
Online Enrolment	First term: 15/04/2022 Second term: 31/10/2022	First term: May 31st Second term: 15/11/2022
« Etudes en France » CAMPUS FRANCE procedure	https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentication/login.html	

DOCUMENTS REQUIRED

- 1 passport-size photo
- Passport or national ID card photocopy
- Certificate of Health Insurance (European Health Insurance Card)

Valid for your whole stay in France

- **NON EU Students** will be required to register for the French Health Insurance upon arrival: for free on the following website: <https://etudiant-etranger.ameli.fr>
- Learning Agreement with choices of courses (duly completed, signed by your home university, and stamped)

ACCOMMODATION

Due to its quality of life, Bordeaux is a very attractive city and students might have trouble finding an accommodation. We strongly recommend to find an accommodation independently before their arrival in Bordeaux. Different types of housing are available and we suggest to visit this platform : <https://u-bordeaux-montaigne.studapart.com/fr/> ; for further information about housing: please visit [our website](#).

Interested students can apply for a CROUS accommodation (**before June 5th**). The student must complete the CROUS application form at the earliest convenience, and contact Mr David CAZENAVE, administrative officer - Student Mobility Office (International Affairs) : david.cazenave@u-bordeaux-montaigne.fr. Please note that a very limited number of CROUS accommodations is available for students on an exchange program.