



Annex to Erasmus+ Inter-Institutional Agreement

Key action 1 – Mobility for learners and staff – Higher education student and staff mobility



INSTITUTIONAL FACT SHEET PROFIL INSTITUTIONNEL DE L'ETABLISSEMENT

Considered as **France's first Law University**, Université Paris II Panthéon-Assas is dedicated to upholding the tradition from which it arose, preserving, yet ever-striving to raise its level of excellence in the following fields of study and research: **Private Law and Criminal Science, Public Law, Political Science, Roman Law, History of Law,**



Economics, Management, Information and Communication Sciences.

Attentive to students' needs, the university provides various **numerical services, tutorials, an ever-growing and comprehensive library database, course and professional counselling services, and a selection of extracurricular athletic and cultural activities all acting in concert to complete and harmonize each student's university experience.**

1. Institutional Information

1.1. Institutional details

Name of the institution	Université Paris II Panthéon-Assas
Erasmus Code	F PARIS002
EUC	<i>within the LLP framework : 28637-IC-1-2007-1-FR-ERASMUS-EUC-1</i>
Institution web site	www.u-paris2.fr
Online course catalogue	We offer a list of courses from the 1 st year to the 4 th year of studies inclusive. www.u-paris2.fr – heading : International / Venir étudier à Paris II / En programme d'échange / Cours proposés selon les disciplines

1.2. Main contacts

Panthéon-Assas Paris II University

Name	Prof. Stéphane BRACONNIER
Responsibility	President
Contact details	12 Place du Panthéon, 75005 Paris, France

The International Affairs Department – Direction des Affaires Internationales

Postal address	Université Paris II Panthéon-Assas Direction des Affaires Internationales Bureau des Programmes d’Echange 12 Place du Panthéon 75005 Paris France
Web site	www.u-paris2.fr heading International / Venir étudier à Paris II / En programme d’échange
Director of the International Affairs & Erasmus+ Institutional Coordinator	Dr Georgia SCHNEIDER georgia.schneider@u-paris2.fr
Deputy Director & Head of the Mobility Unit	Ms Astrid HERZER astrid.herzer@u-paris2.fr
International Cooperation Manager & Erasmus+ programme officer	Mr Mathieu SENE mathieu.sene@u-paris2.fr
Coordinator of the Exchange Programmes Office	Ms Marion CHENU marion.chenu@u-paris2.fr
Outgoing Student Exchange Programme Coordinators	Ms Marion BONNEFOND and Ms Marion CHENU outgoing@u-paris2.fr
Incoming Student Exchange Programme Coordinator	Ms Marina VARTANOVA incoming@u-paris2.fr

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	Minimum recommended level: B2 level
Staff Mobility for Teaching	Any	French	Minimum recommended level: B2 level

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2. Additional requirements

For detailed information that may not figure in the present document, please contact, the incoming exchange programme coordinator.

2.3. Calendar

For the detailed calendar please visit www.u-paris2.fr / International / Venir étudier à Paris II / En programme d'échange / Calendrier universitaire

	First semester	Second semester
Introductory week <i>(with courses for Law students only)</i>	Mid-September	End of January
Courses and seminars	End of September to December	February to May
Examinations	January to February	May to June

Holiday breaks: In general the University is closed for a two-week period, over winter holiday (Christmas end New Year) and over spring (Easter holiday). Furthermore, the University is closed for a week in the middle of the first semester as well as on national bank holidays.

Nominations and applications deadlines

	First semester and full academic year	Second semester
Online partners nominations	June 15 th	November 15 th
Online students applications	June 30 th	November 30 th

2.4. Decision Response

If the student's academic profile corresponds to the established Erasmus + Inter-Institutional agreement, partner institutions shall not reject the nominated students.

2.5. Transcripts of Records

A Transcript of Records will be issued after the assessment period has finished at our institution. It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines.

The Exchange Programmes Office of Paris II Panthéon-Assas University sends the transcripts of records to the partner institution, not to the students. They are sent in general in March for results obtained over the first semester and in July for the second semester.

3. Additional information

3.1. Grading system

Grade obtained at Pantheon-Assas Paris II University	Definition of the ECTS plan : % of students who reach the grade	ECTS grade
More or equal to 14/20 (or 7/10)	approximately 5 %	A
Between 12 and 13,99/20 (or 6 and 6,99/10)	approximately 25 %	B
Between 11 and 11,99/20 (or 5,5 and 5,99/10)	approximately 30 %	C
Between 10,50 and 10,99/20 (or 5,25 and 5,49/10)	approximately 20 %	D
Between 10 and 10,49/20 (or 5 and 5,24/10)	approximately 20 %	E
Between 8 and 9,9/20 (or 4 and 4,95/10)	-	FX
Less than 8/20 (or 4/10)	-	F

Depending on the courses that students follow, they may need to take oral or written examinations. The examinations' calendar is available online and students must check theirs a few weeks before their examinations by visiting: www.u-paris2.fr/ Formations / Examens / Calendriers généraux or Calendriers personnalisés (for your individual examination planning you will need to fill in your student number and date of birth).

It is obligatory that students stay in Paris until the end of each examination session: early February for the 1st semester and end of June for the 2nd semester.

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the Coordinator of the International Office in charge of the exchange programme.

3.3. Insurance

Our institution will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm Incoming students may adhere to health insurance coverage during their enrolment at the University. For details please check the "Guide pratique" of the incoming students that can be downloaded at the International office's web site: International / Venir étudier à Paris II / En programme d'échange / Guide de l'étudiant étranger

3.4. Housing

Our institution will guide incoming students/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following person:

Contact person	Ms Marina VARTANOVA
Responsibility	Incoming Student Exchange Programme Coordinator
Contact details	Tel : +33 (0) 1 44 41 55 30 e-mail : incoming@u-paris2.fr
Website	www.u-paris2.fr

3.5. Additional information

Additional practical information about studying in Panthéon-Assas Paris II University (library, online facilities, sports etc.) and life in Paris in general can be found in the “*Guide pratique*” of the incoming students that can be downloaded at the International office’s web site: International / Venir étudier à Paris II / En programme d’échange / Guide de l’étudiant étranger

The International Affairs Department and the Exchange programmes Office in particular will be your guide throughout your stay in Paris.
Please do not hesitate to contact your student programme Coordinator when needed.

Nous vous souhaitons un excellent séjour au sein de notre Université!