



## ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT

### Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

#### 1. Information about higher education institutions

##### 1.1 Institutional details

Name of the Institution	Democritus University of Thrace
Erasmus code	G KOMOTIN01
Institution website	<a href="http://www.duth.gr">www.duth.gr</a>
International Students webpage	<a href="http://erasmus.duth.gr/node/28">http://erasmus.duth.gr/node/28</a>
Information for incoming students	<a href="http://erasmus.duth.gr/node/28">http://erasmus.duth.gr/node/28</a>
Course catalogue	

##### 1.2 Main contacts

<b>Institutional Coordinator</b>	Professor Maria Grigoriou
<b>Contact details</b>	<b>Address</b> Democritus University of Thrace , International Relations/Erasmus Office Administration Building, University Campus, 69100 Komotini, Greece <b>Phone</b> +30 25310 39084,85 <b>Email</b> <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>
<b>Departmental Coordinator Dept. of Greek Philology</b>	Assistant Professor Anna MASTROGIANNI e-mail: <a href="mailto:amastrog@helit.duth.gr">amastrog@helit.duth.gr</a>

#### 2. Recommended language skills

Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
		Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
Greek	English	B2 (English)	B2

\*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

### 3. Additional requirements

In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [intrela@duth.gr](mailto:intrela@duth.gr)

### 4. Calendar

4.1 Information/Applications on nominated students must reach G KOMOTIN01 by:

Autumn term	Nomination : June 15 - on-line Receipt of Application : 15 July
Spring term	Nomination : October 1 - on-line Receipt of Application : 15 November

**G KOMOTIN01:** The academic year commences on 1<sup>st</sup> September and ends on 31<sup>st</sup> August of the next year. It is divided into two semesters and includes three examination periods: in February, June and September. Each semester lasts thirteen weeks.

Lectures of the winter semester start within the first week of October and end the second fortnight of January.

Lectures of the spring semester start within the second fortnight of February and end the last week of May.

#### 4.2 Decision

The receiving institution will send its decision within 5 weeks.

#### 4.3 Transcript of records

A Transcript of Records will be issued no later than 6 weeks after the assessment period has finished at G KOMOTIN01.

### 5. Information

#### 5.1 Grading system of the Institution

Website: <http://erasmus.duth.gr/node/30>

#### 5.2 Visa

G KOMOTIN01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact details</b>	International Relations/Erasmus Office tel: +30 25310 39084, e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>
<b>Website</b>	<a href="http://erasmus.duth.gr/node/34">http://erasmus.duth.gr/node/34</a> <a href="http://erasmus.duth.gr/node/41">http://erasmus.duth.gr/node/41</a>

#### 5.3 Insurance

G KOMOTIN01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants in cases where insurance cover (e.g. European Health Card) is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact details (email, phone)</b>	<b>Website for information</b>
International Relations/Erasmus Office tel: +30 25310 39084, e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>	<a href="http://erasmus.duth.gr/node/34">http://erasmus.duth.gr/node/34</a>

#### **5.4 Housing**

G KOMOTIN01 will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

<b>Contact details</b>	International Relations/Erasmus Office, tel: +30 25310 39085, e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>
<b>Website</b>	<a href="http://erasmus.duth.gr/node/40">http://erasmus.duth.gr/node/40</a> , <a href="http://erasmus.duth.gr/node/69">http://erasmus.duth.gr/node/69</a>