

**Department of Romance Studies and Classics**

**Fact Sheet**

**Academic Year 2021/2022**

<b>THE UNIVERSITY – A PRESENTATION</b>	
<b>ERASMUS code</b>	S STOCKHO01
<b>ECHE number</b>	29366-EPP-1-201-1-SE-EPPKA3-ECHE
<b>Faculties</b>	<ul style="list-style-type: none"> <li>• Faculty of Humanities</li> <li>• Faculty of Law</li> <li>• Faculty of Natural Sciences</li> <li>• Faculty of Social Sciences</li> </ul>
<b>Number of students</b>	± 26 000
<b>Website</b>	<a href="https://www.su.se/english/">https://www.su.se/english/</a>
<b>Facilities</b>	<ul style="list-style-type: none"> <li>• Library</li> <li>• Sport Hall</li> <li>• Computer rooms</li> <li>• Staff and student restaurants</li> <li>• Academic Writing Support</li> </ul>





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<b>DEPARTMENT OF ROMANCE STUDIES AND CLASSICS</b> (Faculty of Humanities)	
<b>Departmental coordinators</b> <ul style="list-style-type: none"><li>• <b>Departmental agreements ERASMUS+</b></li><li>• <b>Contact persons for incoming and outgoing exchange students within departmental agreements at the Department of Romance Studies and Classics</b></li></ul>	<ul style="list-style-type: none"><li>• Eva ANDERSSON - agreements France and Belgium E-mail: <a href="mailto:studievagledare.franska@su.se">studievagledare.franska@su.se</a></li><li>• Anne-Cathrine LAURELL – agreements Italy and Latin American Studies E-mail: <a href="mailto:studievagledare.italienska@su.se">studievagledare.italienska@su.se</a> <a href="mailto:studievagledare.latinamerikastudier@su.se">studievagledare.latinamerikastudier@su.se</a></li><li>• Gunnel NÄSMAN – agreements Spain and Portugal E-mail: <a href="mailto:studievagledare.spanska@su.se">studievagledare.spanska@su.se</a> <a href="mailto:studievagledare.portugisiska@su.se">studievagledare.portugisiska@su.se</a></li></ul>
<b>Postal address:</b>  <b>Visiting address:</b> <b>Website:</b>	Stockholm University Department of Romance Studies and Classics 106 91 Stockholm Södra huset, house B, 5 <sup>th</sup> floor <a href="http://www.su.se/romklass">www.su.se/romklass</a>

<b>ACADEMIC CALENDAR</b>	<b>2021/2022</b>
<b>Autumn term 2021</b>	<b>August 30<sup>th</sup> - January 16<sup>th</sup></b>
<b>Spring term 2022</b>	<b>January 17<sup>th</sup> – June 3<sup>rd</sup></b>



<b>ADMISSION PROCEDURE FOR EXCHANGE STUDENTS</b>	
	<ol style="list-style-type: none"><li>1. The home university nominates the student by May 5<sup>th</sup> / October 5<sup>th</sup> – <u>at the latest.</u></li><li>2. The Departmental coordinator at Stockholm University confirms the participation.</li><li>3. The Departmental Coordinator sends the Application form to the student</li><li>4. The student submits the Application Form to the Department of Romance studies and Classics as soon as possible - <u>no later than</u><ul style="list-style-type: none"><li>- <b>May 10<sup>th</sup></b> - for Autumn semester</li><li>- <b>October 11<sup>th</sup></b> - for Spring semester</li></ul></li></ol>
<b>Documents to submit with Application form</b>	<ul style="list-style-type: none"><li>• Transcript of records</li><li>• Copy of ID or passport</li><li>• Copy of European Health insurance card</li><li>• 1 photo pasted on the Application Form</li></ul>
<b>Learning Agreement</b>	<ul style="list-style-type: none"><li>• <u>After the student has received confirmation from Stockholm university concerning the choice of <u>all</u> courses_</u> a Learning Agreement, signed by both student and the coordinator at the home university, can be sent to the coordinator at Stockholm University for signing.</li></ul>
<b>Support for Students with a Disability</b>	<ul style="list-style-type: none"><li>• Arrangements for the exchange have to be agreed on in connection with the nomination.</li><li>• The sending institution is responsible for covering all extra costs in connection with the exchange.</li></ul>



ACADEMIC INFORMATION	
<b>Course catalogue</b>	<p><a href="https://www.su.se/english/search-courses-and-programmes?q=">https://www.su.se/english/search-courses-and-programmes?q=</a></p> <p>The student can narrow down the search by using filters, ex: choose semester, courses, level – (1<sup>st</sup> level, Bachelor - 2<sup>nd</sup> level, Master), language of instruction etc.</p>
<b>Department of Romance Studies and Classics “Romklass”</b>	<ul style="list-style-type: none"> <li>• The Department of Romance studies and Classics “Romklass” offers courses with French, Spanish, Italian and Portuguese as language of instruction at Bachelor and Master level, and some courses with English as language of instruction in Latin American Studies.</li> <li>• The incoming student is recommended to choose a minimum of 7,5 ECTS at the Department of Romance and Classics.</li> </ul>
<b>Choice of courses</b>	<ul style="list-style-type: none"> <li>• After receiving the Application Form, the departmental coordinator at Romance Studies and Classics will contact the various Departments responsible for each course, to check if the student is eligible to the course. The departmental coordinator at Romklass will inform the student as soon as possible.</li> <li>• <b>Exception:</b> All application to courses at the English department must be carried out directly to them by the student. However, <u>the coordinator at “Romklass” needs to be informed</u>, as the English department will need confirmation of the Erasmus exchange.</li> </ul> <p>Info: <a href="https://www.english.su.se/education/courses/exchange-students">https://www.english.su.se/education/courses/exchange-students</a></p>
<b>Courses</b>	<ul style="list-style-type: none"> <li>• Courses normally contains 7,5, 15 or 30 credits.</li> <li>• Students can choose 1 course 30 credits, or two courses 15 credits courses, or four 7.5 credit courses - or any other combination.</li> <li>• Courses can be offered daytime or late afternoon/evening.</li> <li>• Courses 7,5 – 15 credits are sometimes offered at slower pace 25-50%.</li> <li>• The workload is estimated to 40 hours per week for fulltime-studies (30 ECTS) including lectures, readings, assignments, seminars and independent studies.</li> </ul>
<b>Choice of courses – practical information</b>	<ul style="list-style-type: none"> <li>• The term is divided into 2 periods, each period consists of 10 weeks of studies.</li> <li>• Period 1 is sometimes divided into A and B, and period 2 is sometimes divided into C and D - by some departments,</li> </ul>



	<ul style="list-style-type: none"><li>• <u>The student should be aware of not choosing all courses the same period.</u> This may cause problems, both with workload and schedules.</li><li>• Preferably the student should choose 15 ECTS in each period.</li><li>• All courses at SU have got a course plan, that states content, prerequisites, examinations etc. Unfortunately, not all course plans are available in English.</li><li>• For questions regarding prerequisites and choice of courses please contact the departmental coordinator at the Department of Romance Studies and Classics.</li></ul>
<b>Application Periods</b>	<ul style="list-style-type: none"><li>• Courses starting autumn term 2021 – <b>application spring 2020</b></li><li>• Courses starting spring term 2022 – <b>application autumn 2021</b></li><li>• Students staying a whole academic year can make a <u>preliminary</u> choice for the second term. The departmental coordinator will contact the student in September/October for the choice of courses for spring.</li></ul>
<b>Required number of courses</b>	<ul style="list-style-type: none"><li>• As many as the home university requires. Full time studies: 30 credits/term(ECTS)</li></ul>
<b>Examinations</b>	<ul style="list-style-type: none"><li>• Examinations are arranged throughout the year with no fixed examination periods. Most often one re-take of an examination is offered within the course period, or shortly after.</li></ul>
<b>Grading system</b>	<ul style="list-style-type: none"><li>• A-F</li></ul>
<b>Official Transcript of records</b>	<ul style="list-style-type: none"><li>• Official Transcripts of Records will be sent to the home university approximately one month after the end of the term.</li></ul>

<b>LEVEL OF LANGUAGE REQUIRED</b>	
<b>English</b>	Courses with English as language of instruction - B2
<b>French/Italian /Portuguese/Spanish</b>	Courses with French/Italian/Portuguese/Spanish as language of instruction - B2



HOUSING	
<p><b>General information about housing, insurance, T-number etc.</b></p>	<p><a href="http://www.su.se/cmlink/stockholm-university/education/admissions/practicalities">http://www.su.se/cmlink/stockholm-university/education/admissions/practicalities</a></p>
<p><b>Application procedure - Housing</b></p>	<ul style="list-style-type: none"> <li>• The Departmental coordinator at the Department of Romance Studies and Classics will send the student's contact information (e-mail) to the Housing Office.</li> <li>• The Housing Office will then contact all students via e-mail in late May/June (arrival autumn) late October/November (arrival spring) to inform about how to apply for housing.</li> </ul> <p>NB As the housing situation in Stockholm is rather difficult please note that we cannot guarantee housing for all students.</p> <p>However, students not receiving housing at first will be placed on a waiting list, and will also receive information from the Housing Office how to search for alternatives.</p>

USEFUL INFORMATION	
<p><b>Welcome Activities</b></p> <p><a href="https://www.su.se/english/education/a-smooth-start/welcome-activities">https://www.su.se/english/education/a-smooth-start/welcome-activities</a></p>	<p><u>Start in autumn</u> – normally the week before the autumn semester starts</p> <p><u>Start in spring</u> – normally the same week as the spring semester starts</p> <ul style="list-style-type: none"> <li>• Nominated students will receive information and an invitation from the central administration.</li> <li>• Program will be available on SU website approximately 1 month before.</li> <li>• Participation is optional, but we strongly recommend our exchange students to participate, especially at the <u>Orientation Day</u>.</li> </ul>



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<b>Swedish as a foreign language course</b>	<p>Swedish language courses on different levels are offered for free by the Department of Swedish Language and Multilingualism to all incoming exchange students.</p> <p><a href="https://www.su.se/svefler/english/education/courses-and-programmes/swedish-for-international-students">https://www.su.se/svefler/english/education/courses-and-programmes/swedish-for-international-students</a></p> <p>Information about language courses will be given during the Welcome Activities.</p>
<b>Getting around at the university</b>	<p><a href="https://www.su.se/english/about-the-university/about-our-campus/finding-your-way-on-stockholm-university-campus#h2-link-2">https://www.su.se/english/about-the-university/about-our-campus/finding-your-way-on-stockholm-university-campus#h2-link-2</a></p> <p>Most courses are given at Frescati campus.</p>
<b>General information about Stockholm university for international students</b>	<p><a href="https://www.su.se/english/education/during-your-studies">https://www.su.se/english/education/during-your-studies</a></p> <p>Information about the library, IT, Wifi etc.</p>
<b>Studying with a disability</b>	<p><a href="https://www.su.se/english/education/during-your-studies/studying-with-a-disability">https://www.su.se/english/education/during-your-studies/studying-with-a-disability</a></p>
<b>Student Union – organizes activities for international students</b>	<p><a href="https://www.en.sus.su.se/">https://www.en.sus.su.se/</a></p>
<b>Public transportation in Stockholm</b>	<p><a href="https://sl.se/en/">https://sl.se/en/</a></p> <p>The metro station for campus Frescati is « Universitetet » direction Mörby centrum (red line)</p>

