# NTNU – Norwegian University of Science and Technology

# **Exchange students**

# Corona and exchange stays

- Information for international exchange students planning to study at NTNU:
- We remain hopeful, and believe, that we will be able to welcome exchange students in the autumn semester of 2021
- All student exchange stays at the Faculty of Medicine and Health that involves training practice/placements in the health services during the fall semester 2021 are cancelled. This includes:
  - Practice/placements
  - Internships
  - Field studies
  - Clinical practice
  - Any equivalent schemes for student exchange at the MH faculty
- All exchange to and from countries outside Europe (the EU/EEA, Britain and Switzerland) for the spring semester 2021 is cancelled.
- No students will be guaranteed student housing
- o Read more about how Corona will affect exchange stays in 2021
- NTNU student wishing to go abroad? <u>See information on Innsida</u> for Covid-19 updates.

# **Student housing**

Unfortunately, we will have limited student housing availability in the spring semester and we will not be able to guarantee student housing for new students. This means that students might have to find private housing on their own. More information about this will be given later to accepted students.

# How to apply

The information on this page applies to:

- Exchange students from partner institutions planning to take courses at NTNU
- Students doing project work or an internship, or writing their master's thesis

Placement students: see separate how to apply instructions.

## Application deadlines

Starting spring semester

All: 1 October

## Starting autumn semester

• Non-EU/non-EEA students: 1 April

EU/EEA students: 1 May

**Note:** Performing Arts - Music students have to apply within 1 March and has separate application procedures.

## Admission requirements

Proof of financing for exchange students

#### Language requirements

NTNU requires all international students to have a good command of English at an academic level and you may need to provide TOEFL/IELTS test scores. If you wish to take courses taught in Norwegian, you will in most cases have to <u>document Norwegian proficiency</u>.

#### Exchange students from outside the EU

Non-EU students are required to document their English proficiency:

- <u>TOEFL</u> (Test of English as a Foreign Language) with a minimum score of 90 points on the internet based test
- IELTS (International English Language Testing Service) with a minimum overall band score of 6.5

#### Exchange students from the EU

There are no formal language requirements for **students from EU countries**, but you are expected to have a good command of the English language that enables you to communicate well at an academic level. The level of English proficiency should be at least B2, preferably C1, using the Common European Framework of Reference for Languages scale.

For architecture students in Trondheim

For engineering students

Free movers

## Application procedures

Step 1: Find courses

You should figure out which courses you want to take before starting your application.

All students *must* fulfill the recommended/required previous knowledge for the courses that they wish to take. Please read the course descriptions carefully to make sure that you fulfill the

recommended/required requirements. Students not fulfilling the requirements may be denied admission. Second degree level courses are usually only available to master's level students.

#### Courses in Trondheim

You can easily find courses taught in English by using the Online course catalog. Some study areas also provide lists over the courses they offer in English.

#### All courses

Almost all of NTNU's courses are listed in the Online course catalog, remember to check the boxes "taught in English" and "Trondheim"

Below you can find additional information about studying at some the different faculties of NTNU. Please note that not all faculties/departments are represented here. Please see the online course catalogue for an extensive overview of courses from all faculties.

Norwegian language courses

Courses to learn Norwegian as a second language

**Economics and Management** 

Economics and management studies

**Humanities and Music Studies** 

Humanities and music studies

Information technology, electrical engineering and mathematics studies Information technology, electrical engineering and mathematics studies

Medical and Health Sciences

Medical and health sciences

Social and Educational Sciences

Social and educational sciences

### Step 2: Apply online and upload required documentation

Instructions for how to apply online through the application portal Søknadsweb.

The following documents must be uploaded to Søknadsweb:

Official grade transcripts for all university studies (including grade transcript and diploma from bachelor degree studies)

The official transcript needs to have a signature and stamp from your home institution

French students should also submit grade transcripts from Les classes préparatoires aux grandes écoles (CPGE)

Signed and stamped notarized/official translation of grade transcripts if originally in another language than English or a Scandinavian language

A list of the courses you are currently taking (you can write it yourself)

The personal identification page of your passport

Documentation of English proficiency, if required

A short CV

Additional form for exchange students

All documents must be uploaded in the right format (.pdf)

## Step 3: Learning Agreements

Procedures for students in Trondheim

Students who will study in Trondheim are asked to follow the procedures listed below.

If your institution requires a signed Learning Agreement (LA):

Please do not send us your Learning Agreement until after you have received your offer of admission by e-mail.

Send your Learning Agreement in a single pdf format to your respective location of study:

NTNU Trondheim: exchange@st.ntnu.no

NTNU Gjøvik: international@gjovik.ntnu.no

NTNU Ålesund: au@ntnu.no

We will sign and return your Learning Agreement after we have processed all applications (late June/early July for students arriving in the autumn semester or late November/early December for students arriving in the spring semester).

Please wait until you receive the signed Learning Agreement. Note that this may take some time while we process all other applications. You do not need to send us your Learning Agreement multiple times.

The "responsible person at the receiving institution" is the person you received your offer of admission from. NTNU's Erasmus+ code is N TRONDHE 01.

Making changes to your LA

If you need to make changes to your signed LA, you will have to do this by completing the "During the mobility"-part of your Learning Agreement. Please note that we only sign these modifications after 15 September / 1 February  $\frac{1}{2}$