



**Exchange Data SHEET**  
(updated September, 2020)

INSTITUTIONAL INFORMATION

Institution	Leipzig University
General Website	<a href="http://www.uni-leipzig.de">www.uni-leipzig.de</a>
International Centre - <b>Address</b>	Leipzig University - International Centre Goethestr. 6 04109 Leipzig, Germany
International Centre - <b>Director</b>	Dr. Svend Poller phone: +49 341 97 32020 email: <a href="mailto:aaa@uni-leipzig.de">aaa@uni-leipzig.de</a>
International Centre – <b>Exchange Coordinator</b> (Application and Admission)	Jane Moros phone: + 49 341 97 32032 email: <a href="mailto:jane.moros@zv.uni-leipzig.de">jane.moros@zv.uni-leipzig.de</a>
International Centre <b>Erasmus+ KA107 Project</b> <b>Coordinator</b> (Erasmus+ Documents and scholarships)	Amélie Veronika Kaiser phone: + 49 341 97 32040 (after May 31, 2020) e-mail: <a href="mailto:erasmus-international@zv.uni-leipzig.de">erasmus-international@zv.uni-leipzig.de</a>
<b>Contacts</b>	The International Centre is still offering advice and support via e-mail. Further Information is available here: <a href="https://www.uni-leipzig.de/en/international/contact-and-advice/">https://www.uni-leipzig.de/en/international/contact-and-advice/</a> Exchange coordinators are welcome to arrange meetings via Skype Business (Jane Moros).

DATES AND DEADLINES

Academic Calendar	<b>Winter Semester: 01 October – 31 March</b> (classes and exams end in February, semester break in March) <b>Summer Semester: 01 April – 30 September</b> (classes and exams end mid of July, semester break until Sep 30)
Academic Calendar for current Semester	<a href="https://www.uni-leipzig.de/en/studying/current-students/academic-calendar/">https://www.uni-leipzig.de/en/studying/current-students/academic-calendar/</a>
<b>Nomination and Application Deadlines for nominated Exchange Students:</b>	
For Winter Semester	Nomination: June 1 / Application: June 1
For Summer Semester	Nomination: December 1 / Application: December 1
<b>Updated information concerning the COVID-19 situation</b>	
<b>Information</b>	Please, advice nominated exchange students to check the actual information on our websites: <a href="https://www.uni-leipzig.de/en/university/service/information-about-coronavirus/">https://www.uni-leipzig.de/en/university/service/information-about-coronavirus/</a>



## INFORMATION FOR INCOMING EXCHANGE STUDENTS

How to become an Exchange Student	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> Online application, upload of the following documents: <ol style="list-style-type: none"> <li>1. Letter of nomination from your home university</li> <li>2. Transcript of Records</li> <li>3. Study plan for your time as an exchange student in Leipzig. Please note at which faculty you would like to take which courses. To help prepare your provisional study plan, please find out about <a href="#">which courses are available</a>.</li> <li>4. <a href="#">Language certificate</a> for the required language of instruction</li> <li>5. Photo</li> </ol>
Course Catalogues	<a href="https://almaweb.uni-leipzig.de/vvz">https://almaweb.uni-leipzig.de/vvz</a>
German Language Acquisition Courses	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> -> Learning German  The <b>Preparatory German Language and Orientation Course</b> starts three weeks prior to the semester. Minimum level of B1 CEFR (language of instruction is German) Costs (subject to change): 150,- EUR
Required Language Skills	German: B1 (CEFR) required, B2 (CEFR) recommended for German taught programs English: B2 (CEFR) for English taught programs
Information during the exchange stay	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/during-your-stay/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/during-your-stay/</a>
Transcript of Records Procedure:	<b>Courses of exchange students are NOT registered in the central courses system.</b> Students are responsible to report all their courses and grades based on the certificates they get for their attended courses to the <b>departmental/ subject coordinators</b> . The transcript will be issued on the basis of these certificates. The contact to the departmental/subject coordinators will be sent after admission.

## LOCAL GRADING SYSTEM

Local Grade	Grade Definition	Note in German
1.0 – 1.5	Very good	Sehr gut
1.6 – 2.5	Good	Gut
2.6 – 3.5	Satisfactory	Befriedigend
3.6 – 4.0	Sufficient	Ausreichend
4.0 < ...	Failed	Unzureichend

## ACADEMIC SYSTEM

Bachelor Degree	
Years of study (full time course load):	3 years (6 semesters)
Minimum credits per semester:	30 credits (exchange students follow the requirements of their home University)
Master Degree	
Years of study (full time course load):	2 years (4 semesters)
Regular credits per semester:	30 credits (exchange students follow the requirements of their home University)



Work Load and credits according to the European Credit Transfer System/ ECTS	
1 ECTS–credit	equals 25-30 study hours (including self-study & contact hours)
Semester	
Weeks per semester	26 to 27 weeks total number
Regular teaching schedule	17 weeks of regular teaching schedule
Examination period	2 – 3 weeks
Self-study period/ lecture-free time	6 – 7 weeks

#### HEALTH INSURANCE, VISA and HOUSING

Health and Insurance	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> -> Health Insurance
Visa	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> -> Visa
Housing	Housing is not guaranteed, but a wide range of reasonably-priced apartments and rooms can be found in Leipzig.
Student Accommodation	Studentenwerk Leipzig rents fully-furnished rooms to students of Leipzig University. Please, check their website for detailed information on rents and application procedures, etc.: <a href="http://www.studentenwerk-leipzig.de/en/housing">http://www.studentenwerk-leipzig.de/en/housing</a> Additionally, the International Centre provides a service to find rooms in student-shared apartments. <a href="http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html">http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html</a> -> Living in Leipzig

#### COSTS

Social Semester Fee (Student ID and semester ticket for public transport)	Social Semester Fee (due each semester): appr. 250,00,- EUR including Student ID “UniCard” fee + free public transport in Leipzig <a href="http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html">http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html</a> -> Semester Fee
Cost of Living	About 800,- EUR per month <b>These figures are only estimated amounts and may vary from student to student!</b> Rent for apartment/room per month: around 200 EUR - 400 EUR Health insurance per month: around 110 EUR Study materials: around 50 EUR Food, clothing, miscellaneous requirements per month: around 250 EUR

#### MOBILITY FOR EVERYBODY

Information for people with disabilities	Please, visit the link below for further information and feel free to contact us. <a href="https://www.uni-leipzig.de/en/studying/guidance-and-services/studying-in-special-circumstances/studying-with-disabilities/">https://www.uni-leipzig.de/en/studying/guidance-and-services/studying-in-special-circumstances/studying-with-disabilities/</a>
Information for parents	To gain further information on child care services, please visit: <a href="http://www.gleichstellung.uni-leipzig.de/familienservice/familie/">http://www.gleichstellung.uni-leipzig.de/familienservice/familie/</a> (English Website will be provided soon.) The website offers a wide range of information on different options of care. Make sure to check for benefits that are made available to you as studying parent!

If any specific information is needed feel free to contact the responsible person.



### Semester dates

#### **Academic year**

from October 1<sup>st</sup> to September 30<sup>th</sup>

#### **Winter term**

Semester: October 1<sup>st</sup> to March 31<sup>st</sup>

**Lectures and Exams: until February**

Winter break: app. December 20<sup>th</sup> to January 2<sup>nd</sup>

Semester break: mid of February until end of March

#### **Summer term**

Semester: April 1<sup>st</sup> to September 30<sup>th</sup>

**Lectures and exams: until mid of July**

Semester break until end of September

Please note: Participating in the facultative language and orientation course (enrolment required) means an arrival approx. 3 weeks prior to the semester start (language of instruction is German, minimum language proficiency B1 CEFR).

### Exchange application procedure

#### **Step 1**

Apply at your university for being nominated as an exchange student for Leipzig University

Your home university informs the exchange coordinator at Leipzig University of the nominated exchange students (Winter term: June 1, Summer term: Dec 1)

#### **Step 2**

Apply online at Leipzig University for admission:

- **Deadlines:** Winter term and Academic year **June 1**
- Summer term **December 1**

Website: [Online application for Incoming exchange students](#)

- Go to "Bilaterale Universitätsvereinbarungen/MAUI/AEN and Erasmus+KA107 weltweit", find the application instructions and the online application
- Register for the application, log into the application and start to apply
- Necessary documents to be uploaded within the online application:
  - ✓ Letter of nomination from your home university
  - ✓ Transcript of records
  - ✓ Study plan for the exchange semester
  - ✓ Language proof for the language of instruction (German: min. B1, better B2 CEFR/ or English taught programs: English B2 CEFR)
  - ✓ Photo

#### **Step 3**

Get your acceptance letter online from Leipzig University (including an e-mail with useful information for the semester start and the information about the semester fee).

Apply for housing and start to prepare for your academic schedule until orientation (e.g. search for courses, prepare your journey etc.)

#### **Step 4**

Arrive in Leipzig and start your exchange experience with the language and orientation course or just start with your academic exchange semester.



## Subject courses

### Course credits

A course (German: Modul) usually values 10 ECTS and consists of 3 parts: lecture/seminar/tutorial.

### Available Courses

**in German** (for students with a German proficiency of min. B1, preferred B2 CEFR)

- more than 150 study programs are open to exchange students
- exchange students attend regular courses – available from mid-August (Winter term) resp. mid-February (Summer term) online via the [course list](#) (search for > *semester* > *faculty* > *institute* to find courses for the corresponding semester)

### in English

Leipzig University offers a few [international study programs](#) taught in English or other languages (min. language level English B2 required / German A2 recommended), as:

#### **Undergraduate:**

American Studies  
British Studies  
International Physics Study Program  
Some Courses in Education  
and the Humanities  
Spect.)

#### **Graduate:**

African Studies  
American Studies  
Anthropology  
British Studies  
Chemistry (Spectroscopy, Advanced  
  
Chinese Studies  
Early Childhood Research  
Economics  
European Studies  
International Physics Study Program  
Linguistics

### Course registration

During the welcome week at the beginning of the semester, no central registration.

## Accompanying German language courses

### Courses offered

- Courses focusing on German language acquisition: subject related German language courses, conversation, phonetics, text production or grammar etc. (free of charge for exchange students!)
- Starting from level B1
- Each course values 3 ECTS

### Course registration

During the welcome week at the beginning of the semester.



## General information

### Social semester fee

246,50 EUR: the social semester fee supports the student services in Leipzig such as: free public transport within the city of Leipzig and the greater region, reduced prices in the cafeteria, for housing and other services, free or reduced access to a lot of sports activities at the University. The UniCard is active for the semester dates (see semester dates), it does not include periods of stay before or after the semester dates, including the language and orientation course. Information about the payment will be sent with the admission.

### Health insurance

A German statutory student health insurance can be arranged before the arrival or within the welcome week with a German statutory insurance company (about 110 EUR per month, health insurance card included).

Exchange students are eligible to use an international health insurance from their home countries valid for their stay in Germany. After the arrival, students will contact one of the statutory health insurance companies to get a proof for the validity and the confirmation for the statutory health insurance waiver.

### Housing

You can apply for a room in a student dorm (offers will be sent in August resp. in February for the summer term) [here](#). Please, wait until you get your acceptance letter as an exchange student. Exchange students get priority offers.

### Costs for housing, groceries, material etc.

Around 800 EUR per month are necessary to cover all expenses (including rent).

## Student life

In addition to the organization of your study, leisure time should not be neglected and will hopefully be possible ☺. Take advantage of the numerous opportunities to get in touch with other students at our university. Our offers include sports, music and other activities:

[Facebook group](#) for international students

["Welcome Initiative for Foreign Students in Leipzig"](#)

[Academic Buddy Program](#)

[Social Buddy Program](#)

[University Sport Program](#)

[University Orchestra](#) and

[University Choir](#)