CONTACT INFORMATION				
INTERNATIONAL RELATIO	INTERNATIONAL RELATIONS AND STRATEGY OFFICE			
	Mailing address: Université de Paris Case courrier 7140 5, rue Thomas Mann 75205 Paris cedex 13 FRANCE			
https://www.u-paris.fr/ DEAN OF THE INTERNATIONAL OFFICE				
Prof. Charles-Edouard LEVILLAIN :	vice.presidentbri@univ-paris-diderot.fr			
HEAD OF T	HEAD OF THE OFFICE			
Fatou ESTEOULE	responsablebri@univ-paris-diderot.fr + 33 1 57 27 55 35			
PARTNERSHIPS				
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European Agreement Administrator - Erasmus: Jan DOUAT - BRUSTON	erasmusadministration@univ-paris-diderot.fr + 33 1 57 27 59 53			
International Project Manager: Cécile DERBOIS	cecile.derbois@univ-paris-diderot.fr + 33 1 57 27 55 09			
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Incoming Student Manager - European programs: Anicet QUENTIN	accueilentrants@univ-paris-diderot.fr + 33 1 57 27 55 05			
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OUTGOING MOBILITY				
Outgoing Student Manager – International programs: Leila BENABED	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 55 34			
Outgoing Student Manager – European programs: Ramla MARCHAL	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 53 97			
Outgoing Student Manager (Internships-Summer programs): VACANT POSITION	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 53 96			
Budget – scholarships: VACANT POSITION	<u>aidemobilite@univ-paris-diderot.fr</u> + 33 1 57 27 59 51			



ACADEMIC INFORMATION		
Academic calendar 2020/21	FIRST SEMESTER	SECOND SEMESTER
	Official dates of mobility 2019/20 : 3 September 2019 to 31 January 2020	Official dates of mobility 2019/20 : 6 January 2020 to 27 June 2020
	Classes begin: 9 September 2019 Classes end: 14 December 2019 Exam period: 16 to 21 December 2019 and 6 to 11 January 2020	Classes begin: 13 January 2020 Classes end: 25 April 2020 Exam period: 4 to 20 May 2020 Retake exams (for both semesters): 15 to 27 June 2020
	Online academic calendar 2019-2020: NO WEBSITE Academic calendar 2020-2021 will be known in May 2	2020
Course lists	Field of study  You will find the list of courses for each degree on our website: <a href="https://u-paris.fr/les-facultes/">https://u-paris.fr/les-facultes/</a> . Students can only choose courses in the departments or schools (UFR) of the former Université Paris Diderot They are indicated in documents called brochures.  We remind you that students have to respect the field of study and the department or school (UFR) indicated on the signed agreement. Students have to choose at least 2 courses per semester in their field of study, if the agreement is specific to one department or school (UFR).  Students have to make sure they choose courses from Université Paris Diderot in order to earn the credits (ECTS).  Level of studies on the agreement:	
	"F level" (First cycle) = undergraduate level "S level" (Second cycle) = postgraduate level "T level" (Third cycle) = doctorate level	<ul> <li>= Licence in French higher education</li> <li>= Master in French higher education</li> <li>= Doctorat in French higher education</li> </ul>
Course restrictions	<ul> <li>Courses in Film studies are restricted to students in Film studies at their home institution. Workshops cannot be attended.</li> <li>Courses from the Psychology Department are restricted to students enrolled in Psychology studies at their home institution. Workshops cannot be attended.</li> <li>Workshops of <i>Lettres pour l'écrit</i> in the French Literature Department cannot be attended.</li> <li>Medical studies are available only for students coming on a Medical agreement.</li> <li>Engineering studies are only available if there is an agreement with the Engineering School.</li> </ul>	
Courses in English	Some courses are available in English in the following departments: - Department of English Studies - Department of Intercultural Studies and Applied Languages	
French classes	INTENSIVE FRENCH CLASSES (SILC)  Intensive French classes (SILC) are available for exchange students before each semester (beginning of September and January): NO WEBSITE  Fees: €250 for 7 days  A certificate and 2 ECTS will be provided at the end of the SILC.  Students who want to apply need to tick the box on their Moveon application form if they want to receive information.	SEMESTRIAL CLASSES  French as a foreign language (FLE) classes are available during the semester: NO WEBSITE  Students will be allowed to follow a maximum of 2 classes per semester, subject to changes (3 hours per week). One class can earn them 3 ECTS.  If students choose to follow two classes they will have to choose one grammar course and one workshop. If students choose only one class, they can choose either a grammar course or a workshop.  Registration is made online and information is given by the International Office at the beginning of each semester.



	ERASMUS STUDENTS	INTERNATIONAL STUDENTS
Enrollment	Students must register to their courses <b>directly</b> within each department or School (UFR) after the International Office gives them their student card.	Students must register to their courses <b>directly within each department or School (UFR)</b> after the International Office gives them their student card.
5	ERASMUS STUDENTS	INTERNATIONAL STUDENTS
Required Level of French Proficiency	All courses are taught in French except for some courses within the department of English studies and Language courses.	All courses are taught in French except for a few within the departments of English Studies and Applied Languages.
	French level <b>B1</b> (Common European Framework of Reference for Languages) is required to attend courses at the Université Paris Diderot. A certificate is required in the application form. If the students don't have any	French level <b>B2</b> (Common European Framework of Reference for Languages) is required to attend courses at Université Paris Diderot.
	official certificate, ask your home coordinator/French professor to fill in and sign the form on our website: NO WEBSITE	A French language proficiency certificate is required in the application form: <b>DELF B2 – DALF C1/C2</b> . <b>DELF and DALF are only accepted</b> .
	N.B: For the students in a Joint Degrees taught in English, the certificate can be waived. For medical studies, a B2 French level is required. An official certificate is required (DELF B2 – DALF C1 and C2, TCF Level 4, TEF Level 4)	N.B: For students exclusively studying in English, this certificate can be waived. However, they will not be allowed to take courses in French (except for French as a Foreing Language (FLE) courses) and they must provide an English proficiency certificate with their application: IELTS 5.5 or TOEFL iBT 90.
Grading scale	The grading system in France is based on a numbered s 10 is the minimum passing grade.	cale from 0 to 20, with 20 as the highest possible grade.
Tuesdayint	FIRST SEMESTER MOBILITY	SECOND SEMESTER OR FULL YEAR MOBILITY
Transcript of records	For students ending their mobility on the 1st semester, official transcripts will be sent to the International Office of their home university at the <b>end of February</b> and to the student at his/her home address for Erasmus students.  Please note that the official transcripts cannot be issued before the designated dates.  N.B: The transcripts of records of students in Joint Degree/Master will be sent directly by the department.	For students ending their mobility on the 2 <sup>nd</sup> semester, official transcripts will be sent to the International Office <b>mid-July</b> and to the student at his/her home address for Erasmus students.  Please note that the official transcripts cannot be issued before the designated dates.  N.B: The transcripts of records of students in Joint Degree/Master will be sent directly by the department.

APPLICATION		
Deadlines	FIRST SEMESTER OR FULL YEAR APPLICATION Students in a Mobility for Studies (SMS):	SECOND SEMESTER APPLICATION Students in a Mobility for Studies (SMS):
	Nomination: April 15 <sup>th</sup> Application: April 30 <sup>th</sup>	Nomination: October 15 <sup>th</sup> Application: October 30 <sup>th</sup>
	Nomination: April 15 <sup>th</sup> Application: April 30 <sup>th</sup>	



## Fact Sheet 2020 - 2021 Université de Paris (Valid for ex Université Paris Diderot agreements)

(Erasmus code ex Université Paris Diderot : F PARIS007 // Erasmus code Université de Paris : ???)

Application step by step

#### **ERASMUS and JOINT DEGREE students**

INTERNATIONAL STUDENTS

Step 1: Nominations

Selected students must be officially nominated by the International Office of the home institution to this address : accueilentrants@univ-paris-diderot.fr

Please include the students':

- Last name
- First name
- Date of birth
- Email address
- Field of study
- Level of study during mobility
- Period of study

The International Relations and Strategy Office of Université de Paris will then send the detailed application procedure to the students.

Step 2: Online registration

Students must register online and print the Moveon application form (.pdf) and attach an ID photo (used for the student card – no staples): https://paris7.moveonfr.com/form/58cf8d4f8b811b4d41000000/eng.

Students must indicate a valid e-mail address in the form (avoid Hotmail, live, qq.com and 163.com accounts). We will mostly communicate information through emails.

Step 3: Complete application with additional documents

#### **ERASMUS and JOINT DEGREE students**

#### INTERNATIONAL STUDENTS

- Moveon application form with ID photo
- Learning agreement

<u>N.B</u>: only one version of the LA is required: If the home university requires his own, it is unnecessary to use the one of Paris Diderot.

- French language proficiency certificate
- Accommodation application form (if applying for CROUS residences)
- Copy of the European Health Insurance Card
- Moveon application form with ID photo
- Learning agreement
- French or English language proficiency certificate
- CV (in French)
- Cover letter (in French)
- Diplomas and school grades (translated in French or English)
- Copy of passport
- Accommodation application form (if applying for CROUS residences)

#### A different procedure concerns students in Training/Internships:

Link for Medical studies: NO WEBSITE

Link for an internship in a laboratory: NO WEBSITE

Step 4: Send the completed application

Send a copy of the completed applications to the International Office **before the deadline by email** at <a href="mailto:accueilentrants@univ-paris-diderot.fr">accueilentrants@univ-paris-diderot.fr</a>.

NB: please make sure to send only one file per student and not exceed 5Mo per file. Please also send each document in seperate files. Send a copy of the completed applications to the International Office **before the deadline by email** at <a href="mailto:accueilentrants@univ-paris-diderot.fr">accueilentrants@univ-paris-diderot.fr</a>.

NB: please make sure to send only one file per student and not exceed 5Mo per file.



## Fact Sheet 2020 - 2021 Université de Paris (Valid for ex Université Paris Diderot agreements)

(Erasmus code ex Université Paris Diderot : F PARIS007 // Erasmus code Université de Paris : ???)

	Reminder: The application process is also on our website: NO WEBSITE	
Social security (health insurance)	ERASMUS and JOINT DEGREE students	INTERNATIONAL STUDENTS
	Students must get their <b>European Health</b> Insurance Card before coming for their mobility. It must be valid for the entire mobility period.  N.B: For non-European students, if they do not have access to the European card, they will have to proceed as international students unless they have private social security insurance (a copy is required).	The <b>French social security</b> is now free for international students.  However, only students on a VLS-TS (visa long séjour valant titre de séjour) can register in 2019/20.  To register for the French social security, please click on the following link: <a href="https://etudiant-etranger.ameli.fr/#/">https://etudiant-etranger.ameli.fr/#/</a>

#### **GENERAL INFORMATION**

#### Housing

#### CROUS student residences

Université de Paris only has a few rooms in several CROUS residences in Paris.

As a consequence, we cannot guarantee housing for all students. We advise them to look on their own as well. Accommodations are either on campus or off campus, near metro stations, with kitchenette, bathroom facilities and internet access.

For more information: NO WEBSITE

#### Application

- 1- Students must tick the box on their Moveonline application form
- 2- Students must fill in the housing application form
- 3- Students must send their housing form with their application.
- 4- A commission will decide about the placement (end of May for the 1<sup>st</sup> semester/mid-November for the 2<sup>nd</sup> semester).

#### Online platform

Students can look for housing through our Université de Paris online platform. They will receive information about how to register with the application process.

For more information: NO WEBSITE

# Mentorship, student groups

#### **Buddy Program**

To help exchange students adapt to their new environment and life in Paris, Paris Diderot offers a buddy program. Students from Université de Paris offer to help and assist Erasmus and international students during their mobility in cultural, administrative and sometimes academic aspects.

Students who are interested in this program must send an email to: <a href="mailto:community.manager@univ-paris-diderot.fr">community.manager@univ-paris-diderot.fr</a>. They will receive information about this program by e-mail in July for 1<sup>st</sup> semester and full-year students and in January for 2<sup>nd</sup> semester students.

A meeting will be organized between students from Université de Paris and exchange students at the beginning of each semester and during the semester to stay in touch.

For more information: NO WEBSITE



	Facebook page: <a href="https://fr-fr.facebook.com/diderotinternational">https://fr-fr.facebook.com/diderotinternational</a> There is also plenty of student groups or associations on our website: <a href="https://u-paris.fr/associations-etudiantes/">https://u-paris.fr/associations-etudiantes/</a>
Visas	The university does not provide visa services. All matters regarding visa should be settled before coming on mobility with the French Consulate or Campus France Center of your country.  Information on student visa: https://france-visas.gouv.fr/web/france-visas/accueil (available in several languages)
Overview of living costs in Paris per month (€)	Rent (€): around €800/month for a room (in Paris)  Transport fares (€): around €75/month for Paris (zones 1-5 = unlimited in all the Parisian area)  N.B. A student discount pass can be purchased ("Imagin'R"). For more information, please check the website: http://www.imaqine-r.com/  Food (€): €250/month  Cinema tickets (€): around €10 (possibility of student discounts)  Note that it is very difficult for exchange students to get a part-time job. It is important that students have enough funding to cover the expected cost of their stay in Paris, which should be at least €1000 per month (or equivalent in the student's currency) for the expected period of stay.  N.B: Please note that Université de Paris does not provide scholarships for incoming exchange students.

