

Exchanges & Study Abroad at the University of St Andrews

Information for Partner Institutions 2019-2020

Information herein is designed for colleagues at partner institutions. Please direct students to our online information at: <https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/>

CONTACTS

Contact us	Global Office St Katharine's West, 16 The Scores, St Andrews, KY16 9AX, Scotland, UK T: +44 (0) 1334 46 22 45 E: studyabroad@st-andrews.ac.uk
Website	https://www.st-andrews.ac.uk/study-abroad/
Emergency contacts	During office hours please contact the Global Office <u>Out of hours</u> University switchboard: +44 (0) 1334 47 61 61 In an emergency, partners may also reach Samantha Lister (Director of the Global Office) on +44 (0) 7703 294 502

NOMINATIONS & APPLICATIONS

Nominations & deadlines	We are grateful to partners for nominations via email at studyabroad@st-andrews.ac.uk no later than 15 April for September entry and 15 October for January entry. Please contact us if you are unable to make these deadlines.	
Application deadlines	<u>September entry</u> Applications open: 15 Feb 2020 Deadline: 15 April 2020	<u>January entry</u> Applications open: 1 Sept 2020 Deadline: 31 Oct 2020
Application documents	A complete application includes: <ul style="list-style-type: none"> • Application form • Transcript • Academic reference • Proof of English language proficiency if appropriate 	
Entry requirements	Candidates should have a minimum average grade of 3.2 (on a US 4.0 GPA scale) or equivalent. Candidates whose first language is not English will be expected to meet our English language requirements. Full details including accepted tests are available at: https://www.st-andrews.ac.uk/subjects/entry/language-requirements/undergraduate/	
Applying to St Andrews	Undergraduate applicants should apply online at: https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/applying/ Postgraduate applicants should return an Application form, available via the above weblink, to studyabroad@st-andrews.ac.uk	
Offer of a place	Applicants may expect to hear a decision from us via email within four weeks of submitting a complete application. Applicants will be invited through our applicant portal to confirm that they wish to accept their offer of a place.	

ACADEMIC CALENDAR 2019-2020 and 2020-2021

<https://www.st-andrews.ac.uk/semester-dates/2019-2020/>

<https://www.st-andrews.ac.uk/semester-dates/2020-2021/>

Candlemas Semester (Semester Two, 2019-2020)	Orientation		23 Jan 2020
	Matriculation & Advising (compulsory)		24 Jan 2020
	Teaching	27 Jan 2020 -	26 Apr 2020
	Spring Vacation	16 Mar 2020 -	23 Mar 2020
	Revision Weeks	27 April 2020 -	11 May 2020
	Exams	10 May 2020 -	25 May 2020
Martinmas Semester (Semester One, 2020-2021)	Orientation	7 Sept 2020 -	14 Sept 2020
	Matriculation & Advising (Compulsory)		7 Sept 2020
	Teaching	14 Sept 2020 -	30 Nov 2020
	Independent Learning Week	19 Oct 2020 -	26 Oct 2020
	Revision Week	30 Nov 2020 -	7 Dec 2020
	Exams	7 Dec 2020 -	21 Dec 2020
Candlemas Semester (Semester Two, 2020-2021)	Orientation		22 Jan 2021
	Matriculation & Advising (compulsory)		23 Jan 2021
	Teaching	25 Jan 2021 -	26 Apr 2021
	Spring Vacation	22 Mar 2021 -	5 Apr 2021
	Revision Weeks	26 Apr 2021 -	9 May 2021
	Exams	10 May 2021	24 May 2021

TRAVEL

<https://www.st-andrews.ac.uk/visiting/travel/>

It is important that students **do not** fly to the UK via Dublin, Ireland, as this causes problems with immigration into the UK.

VISAS & IMMIGRATION

<https://www.st-andrews.ac.uk/study/support/international-students/moving-to-uk/visas/>

<https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/before/healthcare/>

On entry to the UK it is important that students **do not** use e-gates if they are on a short-term study visa.

This advice also applies for international students from Australia, Canada, Japan, New Zealand, Singapore, South Korea and the USA who are coming to study in the UK for less than six months. Students will still need to see an officer and get a stamp in their passport unless they have applied for entry clearance before travel. It is this entry stamp that validates the short-term study visa.

UK Visa checker	https://www.gov.uk/check-uk-visa
Students coming to St Andrews for a full academic year	Students from countries outside the EEA/Switzerland need to apply for a Tier 4 Visa. Once an entrant has accepted their offer to study at St Andrews, we will ask him/her to upload passport information and a copy of their passport, and subsequently to check the accuracy of the information. St Andrews will then issue the entrant with a Confirmation of Acceptance for Studies (CAS), which is used to apply for a Tier 4 Visa.

	<p>Entrants will be given a temporary visa in their passports called a vignette, which is valid for 30 days from the start date of their course and allows travel into the UK. Leave will start one month before the course start date stated on the CAS.</p> <p>Entrants must then collect their Biometric Residence Permit (BRP) on arrival in the UK. At St Andrews, students will be able to collect their card as part of their matriculation process, provided they quote the University's unique Alternative Collection Location code (2HE357) on their visa application (guidance is provided to students as part of the CAS process). Please refer to the webpage below for up-to-date information about BRP cards.</p> <p>https://www.st-andrews.ac.uk/orientation/orientation-essentials/biometric-residence-permits/</p>
<p>Students coming to St Andrews for one semester only</p> <ul style="list-style-type: none"> • Non-visa national • Visa national 	<p>Please use the UK Visa checker link https://www.gov.uk/check-uk-visa to determine which students will need to apply for a Short-Term Study Visa prior to entering the UK.</p> <p>Students from certain countries may be able to apply for a Short-Term Study Visa at immigration control once they arrive in the UK. St Andrews will issue a letter which entrants should bring with them on arrival into a UK airport.</p> <p>Entrants should apply for a Short-Term Study Visa before entering the UK.</p>

IMMIGRATION HEALTHCARE SURCHARGE

<p>Tier 4 Visa students</p>	<p>The Surcharge affects all Tier 4 visa students. It is collected by the Home Office at the point of visa application and goes directly to the National Health Service (NHS). Payment of the Surcharge gives migrants access to the NHS on the same terms as permanent UK residents.</p> <p>https://www.st-andrews.ac.uk/study/support/international-students/moving-to-uk/information-tier-4/healthcare-surcharge/</p>
<p>Short-Term Study Visa students</p>	<p>Short-Term Study Visa students will not be liable for the Surcharge, but will be charged for some NHS medical treatments they receive and so they should ensure that they obtain medical insurance before travelling to the UK. Accident and Emergency care remains free of charge.</p>

ENGLISH LANGUAGE COURSES

<p>The University offers pre-sessional courses, in-sessional support and modules for students whose first language is not English: https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/studies/what-will-i-study/english-language-support/</p>
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ACADEMIC INFORMATION

<p>Course catalogue & information</p>	<p>https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/studies/</p> <p>The catalogue has information about all available modules, including a brief description of content, credits, level, semester availability, contact hours and independent study hours, and assessment. Please get in touch with us if you would like further information on any of our modules to help your students prepare.</p>
<p>Course load</p>	<p>A standard full-time course load is 50-70 credits (25-35 ECTS credits) per semester.</p>

Modules	<p>Most modules are 10, 15, 20 or 30 credits, so students might take fewer classes than at home (e.g. two 30 credit modules), but each module has a high workload. One credit represents 10 notional hours of learner effort.</p> <p>Modules at first and second level (1000 and 2000) are known as 'sub-honours', while modules at third and fourth level, and in some subjects, fifth level, (3000, 4000, and some 5000) are known as 'Honours'. Please note that Honours modules (and some 1000 and 2000 modules) require significant background knowledge. Students attending St Andrews through a subject-specific exchange are expected to take at least one module per semester in the subject of the exchange.</p>
Enrolment & academic advising	<p>Students will be asked to pre-advise online, but module enrolments will only be finalised during Academic Advising, when students will have the opportunity to discuss their programme with an Adviser.</p>

ACCOMMODATION FOR EXCHANGE AND STUDY ABROAD STUDENTS

Applying for accommodation	<p>https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/applying/accommodation/</p> <p>Undergraduate exchange and study abroad students are guaranteed University accommodation if they apply by 30 June (for semester one entry) and 15 December (for semester two entry).</p> <p>Confirmation of allocated accommodation is sent to incoming students throughout January (Semester 2 entry) and the summer period (Semester 1 or Full Year entry).</p>
Halls of Residence opening dates	<p>For semester two 2019-2020 Halls of Residence open on Wednesday 22 January 2020. For semester one of 2020-2021 they open on Saturday 5 September 2020.</p>

FEES AND EXPENSES

International Study Abroad programme fees	<table border="0"> <tr> <td><u>Semester two of 2019-2020</u></td> <td><u>Academic year 2020-2021</u></td> <td><u>One semester during 2020-2021</u></td> </tr> <tr> <td>£8,485</td> <td>£18,160</td> <td>£9,080</td> </tr> </table> <p>The programme fees cover tuition only.</p>	<u>Semester two of 2019-2020</u>	<u>Academic year 2020-2021</u>	<u>One semester during 2020-2021</u>	£8,485	£18,160	£9,080
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Residence fees for 2019-2020 (fees for 2020-2021 tbc)	<p>https://www.st-andrews.ac.uk/accommodation/ug/fees2019/</p> <p>Partners who require residence fees by semester may contact the Global Office.</p>						
Partner institution sponsorship	<p>Where students are sponsored by a partner institution for tuition and/or accommodation, invoices will be sent in August/September and January/February of each year.</p>						
Self-funded students	<p>Fee payment information for self-funded students:</p> <p>https://www.st-andrews.ac.uk/students/money/fees/howareyoupaying/payingtheuniversity/payingtuitionfees/</p>						

STUDENT EXPERIENCE

Student life	<p>https://www.st-andrews.ac.uk/study/why/life/</p> <p>Further information about life as a student is available at the above weblink.</p>
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POLICY

<p>Our <i>Policy on the Admission and Registration of Exchange and Study Abroad Students</i> is available at: https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/student-policy/</p>
