



Erasmus+ Programme

APPENDIX to Inter-institutional agreement previously signed between programme countries

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details¹ (email, phone)	Website
University of Amsterdam Faculty of Humanities	NL AMSTERD01	<i>Admissions & International Office Humanities</i> PO Box 93055 1090 BB Amsterdam The Netherlands <i>Co-ordinator Admissions & International Office</i> Mrs Femke ten Bloemendal T: +31 2- 525 3094 E: f.tenbloemendal@uva.nl <i>Erasmus partnerships</i> Mr Michiel Smit T: +31 20 525 3094 E: international-fgw@uva.nl <i>Student Exchange</i> Ms Iris Blaak (Outbound) Mr Michiel Smit (Inbound) Ms Simone Krop (Student-assistent) T: + 31 20 525 3094 E: international-fgw@uva.nl Staff Exchange Mrs Letje Lips T: +31 20 525 3593 E: a.r.lips@uva.nl	www.uva.nl/exchange-humanities coursecatalogue.uva.nl

APPENDIX
University of Amsterdam – Faculty for Humanities

B. Mobility numbers per academic year

See agreement

C. Recommended language skills

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²
				Student Mobility for Studies
NL AMSTERD01 Faculty of Humanities	Humanities	Dutch	English	See the table below or see our website

Students are expected to be fluent in the language they take courses in. Students who will be taking courses in English are required to take an official English test (TOEFL, IELTS, Cambridge, or OLS). Students who will be taking courses in Dutch are required to submit proof of their Dutch language proficiency.

English language requirements	BA LEVEL/1 st cycle	MA LEVEL/2 nd cycle
IELTS	Minimal overall grade of 6.5 with a minimum of 6 in each of the components	Minimum overall grade of 6.5 with a minimum of 6.5 in each of the components
Cambridge International Examination	Minimum grade of 'B' for the Certificate in Advanced English (CAE), Minimum grade of 'B' for the Certificate of Proficiency in English (CPE), , or C if test was taken after 1 January 2015.	Minimum grade of 'B' for the Certificate in Advanced English (CAE), Minimum grade of 'B' for the Certificate of Proficiency in English (CPE), or C if test was taken after 1 January 2015.
TOEFL Internet* based	Minimum overall grade of 92 with a minimum of 20 in each of the components	Minimum overall grade of 92 with a minimum of 22 in each of the components
Erasmus+ Language tool: Online Linguistic Support (OLS)	Minimum of B2	For students taking courses on MA level an official English test is obligatory. OLS is not sufficient. NB. For IMACS students OLS is accepted.

APPENDIX
University of Amsterdam – Faculty for Humanities

D. Additional requirements

Study programme for exchange students

- It is not possible for students to hand- in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded and supervised by the homeinstitution.
- Exchange students are expected to stay and study for the complete duration of the semester. It is not possible to arrive later than the start date of the semester, nor to end the exchange before the end of the semester (special circumstances excepted).
- It is not possible to attend courses as an auditor. Students have to attend all sessions and participate actively in class discussions and presentations, and are also required to take the exam(s).
- Exchange students nominated to the Faculty of Humanities are expected to take their courses at the Faculty of Humanities. They must have obtained 60 ECTS before they can start their exchange. Exchange students do not need to limit themselves to the study area of the exchange agreement and can choose courses from the complete range of study areas within the faculty of Humanities. It is sometimes possible for students to take 1 or 2 courses at another faculty, but this cannot be guaranteed.

Master programmes

- Master students need to send a Bachelor degree including a transcript of records OR a transcript of records with 180 EC in the study area to the Admissions & International Office Humanities. Acceptance into courses on MA level is dependent on the approval of the MA coordinator. An official English language certificate is obligatory to participate in English taught MA courses.
- Since the number of available MA courses is limited during the 2nd semester we only accept nominations for the 2nd semester upon special request, please consult with us first before sendign a MA student for the 2nd semester.
- Courses of selective Master's programmes (such as Research Masters and professional Masters) are not open to exchange students.
- It is quite difficult to participate in MA-courses. These courses are often fully booked and have very specific entry requirements.

APPENDIX
University of Amsterdam – Faculty for Humanities

E. Calendar

An overview of nomination and application deadlines and other important dates:

Receiving institution	Autumn term	Spring term
NL AMSTERD01 Faculty of Humanities	Nomination deadline: 15 April	Nomination deadline: 1 October
	Application deadline: 1 May	Application deadline: 15 October
	Course registration takes place in June. Students have to register online for courses.	Course registration takes place in December. Students have to register online for courses.
	Term dates: 2 September 2019 – 31 January 2020	Term dates: 3 February 2020 - 26 June 2020
	A detailed academic calendar can be found here .	
	Students will receive a transcript of records when all their results have been officially registered.	
Nomination procedure	<p>Nominations can be sent to international-fgw@uva.nl</p> <p>Please include the following information:</p> <ul style="list-style-type: none"> • University • Agreement (code) • Period (1st semester, 2nd semester or full year) • BA or MA • Student Last name • Student First name • Student e-mail address <p>Students will receive Information Letters by e-mail prior to their arrival and after their arrival.</p>	
Application procedure	<p>Prospective exchange students fill out the online application form on www.uva.nl/exchange- humanities → Application and Admission.</p> <p>Required documents:</p> <ul style="list-style-type: none"> - Official transcript of grades (in English) - Copy of passport (page with personal details) - Photo (passport size) - English language certificate (please see language requirements above) 	
Orientation	<p>The orientation programme is organised by International Student Network (ISN) one or two weeks before the start of the semester. More information on www.isnamsterdam.nl.</p> <p>The Faculty of Humanities also organizes a Faculty specific introduction meeting for all Humanities' exchange students.</p>	

APPENDIX
University of Amsterdam – Faculty for Humanities

Dutch language	Exchange students can take a Dutch language course at the INTT. The INTT also offers intensive courses in the summer and winter. More information; www.intt.uva.nl . Exchange students are entitled to a discount of the fee.
-----------------------	--

F. Information

1. Academic information

NL AMSTERD01 Faculty of Humanities	
Course duration	42 weeks (40 weeks courses, 2 weeks holidays) A semester consists of 3 blocks (8-8-4 weeks). Courses last for 1 or 2 blocks. No courses run for the complete year.
Credit system	The standard workload for full-time students is 60 EC per academic year (1680 hours of study) or 30 EC per semester (840 hours of study).
Workload	The credit system is based on student workload. Student workload does not only consist of lectures and seminars, but also of individual study. The workload is expressed in credit points based on the ECTS. 1 EC represents 28 hours of full-time study, including lecture attendance, hours spent on individual study and preparation of assignments.
Language	Courses are taught in Dutch or in English. Courses in the field of Modern European languages mostly use Dutch as a source language, but are sometimes taught entirely in the target language. The Amsterdam Exchange Programme offers courses in a variety of languages, but mostly English.
Duration of programmes	A Bachelor's programme (Bachelor of Arts) has a duration of three years and consists of 180 EC. A Master's programme (Master of Arts) has a duration of one year and 60 EC. Selective Research MA programmes take 2 years and consist of 120 EC. The selective Dual MA programmes take 1.5 years and consist of 90 EC.
Type of education	There are different types of education. Lectures are frequently used as well as seminars self-study. In seminars active participation is expected. Students are expected to attend all classes. The first course of the semester is always mandatory. Blackboard is the online system that is used to post literature, discussions, exams and other information. For language classes the media-lab is used frequently.
Assessment	Many different forms of assessment are practiced: oral exams, written exams, essays, papers, class room presentations and assignments.

APPENDIX
University of Amsterdam – Faculty for Humanities

Academic climate	<p>The UvA places a strong emphasis on independent and critical thinking. Students are expected to study independently. There is a lot of self-study required. It is not uncommon that students are expected to read two or three books by themselves in a week for any particular course. Students find the academic climate challenging but rewarding.</p> <p>Exams and assessment are not only scheduled at the end of a course but students can also find themselves doing weekly assignments such as small essays or book reports. Most courses have mid-term as well as final exams or papers.</p> <p>Exchange students are expected to fully participate in courses, there are no auditor-only options.</p>
Courses and learning agreements	<p>Courses on BA level can be found in the course catalogue: coursecatalogue.uva.nl → Programme → Search programme: <i>Amsterdam Exchange programme - Humanities</i></p> <p>There is a limited amount of BA courses in English with a limited amount of places available for exchange students. Therefore it is very important for students to be flexible about their course choices.</p> <p>It is quite difficult to participate in MA courses. These courses are often fully booked and have very specific entry requirements. During the second semester hardly any MA courses are offered.</p>

2. Grading systems of the institution

<i>University of Amsterdam 10 point system</i>	<i>ECTS Quality Assessment</i>	<i>Distribution Percentages</i>	<i>Recommended U.S. grades</i>	<i>Recommended ECTS grades</i>
8 ≤ grade ≤ 10	Excellent	10%	A	A
7.5 ≤ grade < 8	very good	25%	B	B
7 ≤ grade < 7,5	Good	30%	B	C
6 < grade < 7	satisfactory	25%	C	D
5,5 ≤ grade ≤ 6	Sufficient	10%	D	E
< 5.5	Fail	-	F	F

3. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL AMSTERD01	Admissions & International Office Humanities	www.uva.nl/visa

APPENDIX

University of Amsterdam – Faculty for Humanities

4. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL AMSTERD01	Admissions & International Office Humanities	www.uva.nl/insurance

5. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL AMSTERD01	Admissions & International Office Humanities	www.uva.nl/housing

University Accommodation

The university co-operates with several housing corporations such as De Key (www.dekey.nl) and DUWO (www.duwo.nl/en). Exchange students can apply for accommodation through UvA's housing office (www.uva.nl/housing).

Double room (sharing a room with another student) is common accommodation in Amsterdam. Normally students share the kitchen, bathroom and living quarters. The majority of the dorms are **outside** the city centre. Amsterdam has a housing shortage so it is very difficult for students to find a room.

Exchange students receive information on the registration for accommodation from the International Office Humanities. Please note, there is no guarantee that students will receive housing through the University of Amsterdam. We try to offer all students registered for housing an accommodation, however if the demand is higher than the number of rooms available then we cannot offer everyone a room. Therefore, students are recommended to also search for housing on the private market themselves.

Expenses

Accommodation in Amsterdam is expensive. Rents start at about 1900 Euro per semester to a maximum of 3900 Euro per semester. The UvA charges a housing fee for the students who apply for housing through the UvA.

6. Assistance student with disabilities or special needs

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL AMSTERD01	Admissions & International Office Humanities <i>Or</i> Disability counsellor Mrs. Claudia Fluggen	www.uva.nl/disability

APPENDIX
University of Amsterdam – Faculty for Humanities

Special Needs

The university is open to students with special needs, including students with apparent or non- apparent disabilities or learning disorders.

We would like to encourage students and our foreign colleagues to contact us as soon as possible if a special needs student is contemplating a study abroad in Amsterdam.

Students with children

Students travelling with children are asked to contact the International Office Humanities as soon as possible. A different housing application procedure applies.