MUNICH BUSINESS SCHOOL

EXCHANGE PROGRAM INFORMATION for students

Munich Business School (MBS)

Elsenheimerstrasse 61
80687 Munich, Germany
+49 89 54 76 78-224 or – 11

ERASMUS Code: D MUNCHEN12
CONTACT: international@munich-business-school.de
LINK: http://munich-business-school.de/international

INTERNATIONAL CENTER - STAFF

Elvira Stephenson, MBA - Head of International Center
Susanne Müller, M.A. - Incoming Exchange Student Coordinator
Alexandra Schatz, M.A., M.A. - Incoming Exchange Student Coordinator

Friederike Habbel, MSc. - Outgoing Study Abroad Advisor (Americas)
Lisa Schmidt-Reitwein, B.A. - Outgoing Study Abroad Advisor (All other countries)

CONTACT: outgoing@munich-business-school.de

EXCHANGE PROGRAMS@MBS

1. Undergraduate Exchange Semester (UES) for BACHELOR students in business-related programs
2. Graduate Exchange Semester (GES) for MASTER students in business-related programs

Requirements: GPA minimum (B average)/English proficiency
LINK: www.munich-business-school.de/international

APPLICATION DOCUMENTS

• Transcripts from current university in English
• Copy of valid passport
• TOEFL ibt: min. 83 points (UES) and 85 (GES)
• IELTS: 6.0 (UES) and 6.5 (GES)
• Passport-sized photo (jpeg)
• CV in English (GES only)

NOMINATION DEADLINES

Nomination fall semester: May 1
Nomination spring semester: Sept 15

MBS will send nomination email to coordinators.
CONTACT: incoming@munich-business-school.de

APPLICATION DEADLINES

Online application fall semester: May 1 - May 31
Online application spring semester: Sept 15 - Oct 31

Nominated students will receive link to online application
CONTACT: incoming@munich-business-school.de

APPLICATION PROCESS

• Home university nominates student
• MBS confirms student and starts communication
• Student completes online application & submits courses online
• MBS issues acceptance and visa documents
• Student applies for visa and arranges travel etc.
• Student arrives for orientation

SEMESTER DATES – FALL 2020

September 1 - December 20
Mandatory Orientation: August 27

Dates above include exam weeks.

SEMESTER DATES - SPRING 2021

January 18 - May 31
Mandatory Orientation: January 14

Dates above include exam weeks.

HEALTH INSURANCE, VISA, HOUSING, COST OF LIVING etc.

Check for pre-arrival information such as visa, housing, health insurance; cost of living etc.,

MBS WEBSITE LINKS:
www.munich-business-school.de/international
www.munich-business-school.de/exp-downloads

LINK TO CHECK IF YOU REQUIRE A VISA: https://www.auswaertiges-amt.de/en
FACEBOOK: http://www.facebook.com/MBS.Exchange

QUESTIONS?
Contact our International Center via incoming@munich-business-school.de | +49 (0)89 547678-extension 224 OR 11
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