Faculté d'Économie et de Gestion
Aix*Marseille Université

Aix-Marseille University
FACULTY OF ECONOMICS AND MANAGEMENT

FACT SHEET 2018/19

INSTITUTIONAL INFORMATION

Name of the institution	**Aix-Marseille University (AMU)**
Postal adress	Jardin du Pharo, 58 Boulevard Charles Livon, 13007 Marseille
Erasmus Code	F MARSEIL84
EUC	**263443-LA-1-2014-1-FR-E4AKA1-ECHE-1**
Institution website	http://www.univ-amu.fr
Faculty of Economics and Management website	http://feg.univ-amu.fr/en

MAIN CONTACTS

Institutional agreements	**Mrs Virginie BETHUEL** *AMU International Relations Office: Head of International Relations (Economics & Law)* *+33 4 42 17 28 69 virginie.bethuel@univ-amu.fr - 3 Avenue Robert Schuman Bureau 214 13628 Aix en Provence*
Pedagogical issues	**Mrs Daria SHEBAROVA / Mr Alain ROUX** *Faculty of Economics and Management : International Relations Office* +33 4 42 17 29 77 *feg-ri@univ-amu.fr* – daria.shebarova@univ-amu.fr 3 Avenue Robert Schuman Bureau 107 13628 Aix en Provence
Housing and Buddy Program	**Mrs Jessica DONATI** *AMU International Relations Office: International Coordinator (Economics)* +33 4 42 17 24 31 *jessica.donati@univ-amu.fr* - 3 Avenue Robert Schuman Bureau 215 13628 Aix en Provence

NOMINATIONS AND APPLICATION

Nomination Deadline	**Fall Semester & Full Year: May 1st** **Spring Semester: November 1st**
Application Deadline	**Fall Semester & Full Year: June 1st** **Spring Semester: December 1st**
How to apply?	*All students must have been nominated by their home University.* *Selected students have to send the following documents **before June 1st** to Daria SHEBAROVA (daria.shebarova@univ-amu.fr) :* • CV • Language certificate (minimum B1 in French and/or English depending on the chosen courses) • Transcript of the graduate studies records • Moveon online application form (link to be updated)
Tuition fees	*All exchange incoming students coming from partner universities are exempt from any tuition fees*

Visa	All Non-European students must have a valid VISA. In order to apply for it, they will receive an admission letter. **Administrative steps:** https://www.diplomatie.gouv.fr/en/coming-to-france/studying-in-france/administrative-steps/
Insurance	http://dri.univ-amu.fr/en/studying-at-amu/students-in-exchange-programme
Language skills	All students enrolled in an exchange program must have minimum the B1 level in the language of instruction. All students enrolled in an exchange program leading to a diploma of the Faculty of Economics and Management must have a minimum level B2 in the language of instruction.

ACADEMIC INFORMATION

Academic Calendar	**The Fall Semester** starts the first week of September and ends in December. **The Spring Semeste**r starts the first week of January untill the end of June.
Welcome week	The direction of international relations proposes several events to welcome the foreign students such as a Welcome week one week before the semester starts. The students can have french lessons and share activities such as city tours etc.
Number of credits and grading system	Undergraduate and graduate : 30 ECTS/semester, 60 ECTS/Year Bachelor's degrees : 3 years, 180 ECTS Master's degrees : 1 year = 60 ECTS, 2 years = 120 ECTS Partner Universities will receive the final transcript of records according to the ECTS grading system (from A to F)
Language of instruction	French or English
Learning agreement	The Faculty of Economics and Management proposes different bachelor's and master's programs. Students are required to take at least 70% of their courses within the same program in order to avoid timetable overlaps. Students are not allowed to take courses from the first year of bachelor degree. Please find the course catalog attached.
French courses for foreign students **SUFLE**	To improve the foreign students level in French, Aix Marseille University proposes an evening lessons program called SUFLE that gives additional credits. Contact: SUFLE https://sufle.univ-amu.fr/en/contact

PROMOTION

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Welcome Guide	https://dri.univ-amu.fr/sites/dri.univ-amu.fr/files/public/guide_2017_web_0.pdf
Video	https://youtu.be/nsk0jlJSlj8