

# Annex 2 to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet: G KOMOTIN01

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Democritus University of Thrace
Erasmus Code	G KOMOTIN01
EUC	29115-EPP-1-2014-1-GR-EPPKA3-ECHE
Institution website	<a href="http://www.duth.gr">www.duth.gr</a> , <a href="http://erasmus.duth.gr">http://erasmus.duth.gr</a>
Online course catalogue	

#### 1.2. Main contacts

Contact person	Professor Maria Michalopoulou
Responsibility	Erasmus+ Institutional Coordinator
Contact details	tel: +30 25310 39084, Fax: +30 25310 39086 e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>

Contact person	Assist. Professor Dr. Anna Mastrogianni
Responsibility	Departmental Coordinator , Dept of Greek Literature (Philology)
Contact details	tel: +30 25310 39925, e-mail: <a href="mailto:anna@mastrogianni.net">anna@mastrogianni.net</a>

Contact person	Ms Eleni Mavridou
Responsibility	International Relations/Erasmus Office
Contact details	tel: +30 25310 39084, Fax: +30 25310 39086 e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>

### 2. Detailed requirements and additional information

#### C. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level according to CEFR
Student Mobility for Studies		English	B2
Staff Mobility for Teaching		English	B2

#### D. Additional requirements

- In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [intrela@duth.gr](mailto:intrela@duth.gr)

#### C. Calendar

- Nomination Deadlines:** Applications/information on students nominated must reach our institution by:

<b>Autumn term (please specify)</b>	15 July
<b>Spring term (please specify)</b>	1 October

- iii. **Decision Response** : As receiving institution partner will send its decision within 12 weeks.
- iv. **Transcripts of Records** : A Transcript of Records will be issued by the receiving institution partner no later than five weeks after the assessment period has finished
- v. **Termination of Agreement** : A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]"

#### F. Additional information

##### a. Grading system :

**For Democritus University of Thrace - G KOMOTIN01 see: <http://erasmus.duth.gr/node/30>**

##### b. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	International Relations/Erasmus Office
<b>Contact details</b>	tel: +30 25310 39084, Fax: +30 25310 39086 e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>
<b>Website</b>	<a href="http://erasmus.duth.gr/node/34">http://erasmus.duth.gr/node/34</a> <a href="http://erasmus.duth.gr/node/41">http://erasmus.duth.gr/node/41</a>

##### c. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	International Relations/Erasmus Office
<b>Contact details</b>	tel: +30 25310 39084, Fax: +30 25310 39086 e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>
<b>Website</b>	<a href="http://erasmus.duth.gr/node/34">http://erasmus.duth.gr/node/34</a>

##### d. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	International Relations/Erasmus Office
<b>Contact details</b>	tel: +30 25310 39085, Fax: +30 25310 39086 e-mail: <a href="mailto:intrela@duth.gr">intrela@duth.gr</a>
<b>Website</b>	<a href="http://erasmus.duth.gr/node/40">http://erasmus.duth.gr/node/40</a> <a href="http://erasmus.duth.gr/node/69">http://erasmus.duth.gr/node/69</a>

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