

**EXCHANGE STUDENT PROGRAM FACT SHEET**  
**Faculty of Languages, Literature and Humanities**  
**University of Orleans, FRANCE**  
**F ORLEANS 01**

**Contact Information**

Mailing address	UFR Lettres, Langues et Sciences Humaines Bureau des Relations Internationales 10 rue de Tours – BP 46527 45065 Orléans Cedex 2	
Faculty website	<a href="http://www.univ-orleans.fr/lettres/">http://www.univ-orleans.fr/lettres/</a>	
Student exchange program website	<a href="https://www.univ-orleans.fr/international/je-souhaite-etudier-dans-le-cadre-de-programmes-de-cooperation">https://www.univ-orleans.fr/international/je-souhaite-etudier-dans-le-cadre-de-programmes-de-cooperation</a>	
Vice-dean of the Faculty, in charge of the International Relations	Ms Anne F. DELOUIS	
Head of the International Relations office	Ms Marion VILGARD	
Email	<a href="mailto:international.llsh@univ-orleans.fr">international.llsh@univ-orleans.fr</a>	
Tel	+33 2 38 49 47 73	
Contact Person	<b>Inbound</b> (taking care of students coming to UO)	<b>Outbound</b> (taking care of students from UO)
Name	Mrs Marion VILGARD	Mrs Marie-Annie MANCEAU
Tel	+33 2 38 49 47 73	+33 2 38 49 24 07

**Academic Calendar**

	Semester 1 (Fall semester)	Semester 2 (Spring semester)
Expected arrival date	Early September	Early January
Orientation	Early September	Early January
Class begins	Early September	Early January
Class ends	Late December	Late April / Early May
Exam period	Late December / Early January	May / June

## Nomination (by the Erasmus+ office)

	Semester 1 (Fall semester)	Semester 2 (Spring semester)
Deadline	April 20 <sup>th</sup>	October 1 <sup>st</sup>
Nomination should include	First name, last name, date and place of birth, nationality Length of stay (semester/year), department of study and area code, level of study E-mail address	
Procedure	To send by e-mail to : <a href="mailto:international.llsh@univ-orleans.fr">international.llsh@univ-orleans.fr</a>	

## Application Deadline (for the student)

	Semester 1 (Fall)	Semester 2 (Spring)
Deadline	May 1 <sup>st</sup>	October 5 <sup>th</sup>

## Application Procedure

Visa	Registration on Campus France if required
Application form	<a href="https://uorleans.moveon4.com/locallogin/5832a9e63f5d66204b08ee13/eng">https://uorleans.moveon4.com/locallogin/5832a9e63f5d66204b08ee13/eng</a>
Supporting documents required to be submitted via ONLINE registration	<ul style="list-style-type: none"><li>- Housing certificate filled in</li><li>- Scan of passport valid 6 months after your return home</li><li>- Scan of original birth certificate with the name of the father and the maiden name of the mother</li><li>- Scan of original birth certificate translated into French by a sworn translator OR multilingual birth certificate</li><li>- Scan of ID photo</li><li>- French level certificate</li><li>- MoveOnline form filled in and signed by the international coordinator to send to: <a href="mailto:programsabroad@univ-orleans.fr">programsabroad@univ-orleans.fr</a></li></ul>

## Admission Requirements

Language skills	<p><b>Be aware that most classes are taught in French.</b></p> <p><b>B2</b> is required in :</p> <ul style="list-style-type: none"><li>• <b>French</b> for courses taught in French</li><li>• <b>English</b> for courses taught in English : departments of English literature and Applied foreign languages</li><li>• <b>German</b> for courses taught in German : department of Applied foreign languages</li><li>• <b>Spanish</b> for courses taught in Spanish : departments of Spanish literature and Applied foreign languages</li></ul>
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## Academic Programs and courses

Faculty of Languages, Literature and Humanities	Please note that the subject area under which a student is nominated is the area where they will need to take <b>at least 50% of their modules</b> . Course catalogue : <a href="http://www.univ-orleans.fr/lettres/">http://www.univ-orleans.fr/lettres/</a> (->Tableau des enseignements (ECTS)).
French support courses	Only for students who will attend courses in their own field of studies: <ul style="list-style-type: none"><li>• French support courses throughout the semester (fees 2017 : 50€/semester)</li><li>• Intensive language course: 75€ for the week (in late August) : <a href="http://www.univ-orleans.fr/idf/stages-linguistiques">http://www.univ-orleans.fr/idf/stages-linguistiques</a></li></ul>

## Accommodation

Type	On-campus residence or French host families.
Cost of rent	From 725€ to 1640€ for Fall semester From 1076€ to 2450€ for Spring semester
Application deadline	During the application
Application form	Included in online registration
Procedure	Compulsory online preregistration on the University website only after receiving the message "nomination" from the Faculty of Languages, Literature and Humanities. Please note: accommodation is not guaranteed.

## Insurance

Mandatory insurance: (If application, type and fee)	<b>European students</b> must hold the European health insurance card. <b>Non European students</b> will have to pay the compulsory French student health insurance (217€ in 2017).
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## Residence permit

Procedure	The Office of International Affairs takes in charge the procedure for the residence permit: students have to bring the required documents to the Office. For more information, please contact <a href="mailto:programsabroad@univ-orleans.fr">programsabroad@univ-orleans.fr</a>
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## Other Information

Buddy program	The Erasmus Student Network (ESN) has launched a buddy programme. It's dedicated to all international students: European and non-European students. You can join the group <a href="https://www.facebook.com/pages/ESN-Orleans/112195428908713">https://www.facebook.com/pages/ESN-Orleans/112195428908713</a> in order to find a student, your buddy, who will meet you at the train station in Orleans on your arrival and help you integrate in your new environment.
Induction week	An induction week is organized each semester before the start of classes. Details will be provided by the International Office. Induction week is <u>compulsory</u> .