



Ca' Foscari  
University  
of Venice

English

# WELCOME GUIDE STAFF

A.Y. 2020/2021



**The Counseling and Welcome Unit and Outreach and Recruitment Unit wish you a great experience!**



### **Contents**

International Office  
Counseling and Welcome Unit

### **Concept & Layout**

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This guide was revised in August 2020. All content draws back to that period and may have changed since the publication date. We do not assume liability for the content. All content is general in nature and cannot be binding in its cover of every individual case. The information is neither necessarily exhaustive nor comprehensive, nor does it necessarily represent the status quo. As information the contents of this guide are not legally binding and cannot substitute for experts' information on the particular topic.

## CONTENTS

<b>A word from the Rector</b> .....	<b>4</b>
<b>International Office -Counseling and Welcome Unit</b> .....	<b>6</b>
<b>First steps in Ca' Foscari</b> .....	<b>8</b>
Visa - Registry office and residency permit - Health insurance - Health care assistance in Venice - Fiscal code - Housing office - Accompanying family - Canteens - Bank account - Double Taxation- Telephone calls - Grades and study plan - European credit transfer system (ECTS) - Academic calendar 2020/2021 - Grades registration - Mailbox - Getting connected - University library service - Language courses - University sports centre of Venice (centro universitario sportivo – CUS) - Ca' Foscari web radio (Radio ca' foscari - RCF) - Cut Shylock university theatre centre - University orchestra and choir	
<b>Venice: an overview</b>	
Arriving in Venice - Getting around - Climate - Acqua alta - Cost of living - Venetian eating habits - Student card - Free time .....	<b>28</b>
<b>Glossary of university terms</b> .....	<b>40</b>

# A word from the Rector



Dear Colleague,

Welcome to the city of Venice, and welcome to Ca' Foscari. Founded in 1868 as the first business school in Italy (and the second in Europe) Ca' Foscari has always remained faithful to its founding mission and original mission to promote research and education well beyond our national borders.

Nowadays Ca' Foscari is renowned worldwide for its excellence within and across the disciplines of its tradition as well as for the international network of relationships it has developed. At Ca' Foscari you will have an opportunity to work with world-class fellow faculty members and brilliant young researchers. You will be exposed to a rich population of high calibre students and to a variety of programs in which different disciplines – in economics, foreign languages, humanities and sciences – converge towards high-impact interdisciplinary research and education projects. At Ca' Foscari you will be offered a well rounded experience, mixing the highest-quality academic life with cultural, artistic and athletic activities provided within the unique Venetian context, as well as with a wide choice of scientific events involving Nobel prize winners, world leaders, artists, scholars and researchers.

This Welcome Guide will be a companion for your stay in Venice. Our International Welcome Unit will assist you in your enrollment procedures and the paperwork required for your stay (residency permit request, social security, ... etc). Our Housing Office will help you find accommodation in Venice. The guide will then provide detailed information and contacts you might need during your first few weeks in town as well as also through your entire stay in the lagoon. You have become a part of the Ca' Foscari community and we are really pleased that you have chosen our university and the city of Venice for your professional experience. We will always be at your side to make sure you find this experience at Ca' Foscari truly fulfilling.

With my best wishes,

**Michele Bugliesi**  
**Rector of Ca' Foscari University of Venice**

# International Office Counseling and Welcome Unit





## **WELCOME TO CA' FOSCARI UNIVERSITY OF VENICE!**

The International Office – Counseling and Welcome Unit will provide you with assistance before and during your stay in Venice.

You can ask the Counseling and Welcome Unit for:

- Entry procedures (nulla osta requests)
- Visa request
- Health insurance
- The Stay Permit
- The Fiscal Code
- Immigration procedures for your family
- Access to the University's services (libraries, canteens, wifi).

In order to get in contact with the Counseling and Welcome Unit or to book an appointment, please send an email to [internationalstaff@unive.it](mailto:internationalstaff@unive.it)

**International Office –  
Counseling and Welcome Unit**  
T +39 041 234 7077  
[internationalstaff@unive.it](mailto:internationalstaff@unive.it)

# How to get to Ca' Foscari palace (Palazzo Ca' Foscari)



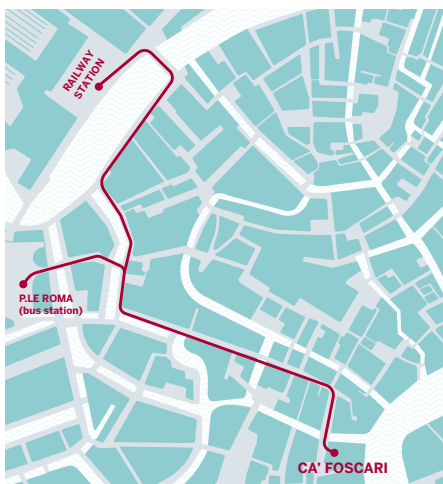


The main offices of the university's central administration are located at Palazzo Ca' Foscari (Dorsoduro 3246 – 30123 Venezia).

### FROM PIAZZALE ROMA OR FROM “VENEZIA SANTA LUCIA” TRAIN STATION

Ca' Foscari can be reached on foot in approximately 15 minutes from both “Piazzale Roma” (bus station and car parking terminal) and “Venezia Santa Lucia” train station. By vaporetto (i.e. public boat service), either from the train station or the “Piazzale Roma” stop, take Line 1 or Line 2 and get off at “San Tomà”, which is the closest stop to Ca' Foscari Palace. Vaporetto schedules and routes can be found on the ACTV website – the Public Transportation Authority of Venice.

For an interactive map of Venice with routes for getting to Ca' Foscari from “Piazzale Roma” or from “Venice Santa Lucia” train station, please visit [www.unive.it/maps](http://www.unive.it/maps)



### DISABLED PEOPLE ACCESSIBLE ROUTE TO CA' FOSCARI

To arrive at Ca' Foscari without encountering architectural barriers, take the Line 2 vaporetto or the Line 61 motor-boat (which can accommodate one wheelchair at a time) from the “Ferrovia” stop, the “Piazzale Roma” stop or the “Tronchetto” stop, and get off at the “San Basilio” stop.

From there, take Calle del Vento, cross Campo San Basilio (sign says “San Basegio”) and continue to Fondamenta San Basilio, which turns into Fondamenta San Sebastiano. At the end of Fondamenta San Sebastiano, turn right, taking Fondamenta del Soccorso. Continue straight to Campo dei Carmini (keeping the Church of the same name on your right). Cross Campo dei Carmini and take Calle de la Scuola to Campo Santa Margherita. Once in Campo Santa Margherita, continue straight on, keeping the open area and the building located in the centre on your left. Head toward Rio Tera' Canal, which is located in front of you and enter Calle de Mezo de la Vida (on the left side of Rio Tera' Canal). At the end, turn left into Calle de la Vida and then immediately turn right onto Calle de la Madonna (passing under the portico of the same name). Follow this calle to Campiello dei Squellini, from there turn left into Calle Foscari. The entrance to Ca' Foscari is at the end of Calle Foscari just before Calle Foscari bridge.

The map of the disabled people accessible route can be found by clicking on each building.

## VISA

### EU CITIZENS

If you are a citizen of a country belonging to the European Union, you do not need a VISA to enter Italy.

### NON-EU CITIZENS

If you are a citizen of a country not belonging to the European Union, you need to obtain a VISA before your arrival in Italy. The visa request must be submitted to the closest Italian diplomatic authorities (Italian embassy, consulate, etc.). For further information, visit the page dedicated to the VISA application process on the website of the Ministry of Foreign Affairs:  
[vistoperitalia.esteri.it/home/en](http://vistoperitalia.esteri.it/home/en)

The International Office - Counseling and Welcome Unit will help you with your VISA application.

Some particular types of VISA require an online procedure (nulla osta), which is completed by the International Office – Counseling and Welcome Unit. In the procedure, your personal data and the details of the research project must be specified. You will be requested to submit all the necessary documents to the Ca' Foscari Office or Department of reference.

### International Office - Counseling and Welcome Unit

T +39 041 234 7077  
[internationalstaff@unive.it](mailto:internationalstaff@unive.it)

## REGISTRY OFFICE AND RESIDENCE PERMIT

### EUROPEAN AND EU-EQUATED CITIZENS

If you are spending 90 days or less in Italy you do not need to proceed with the official registration.

If you are spending more than 90 days in Italy, you can register at the local Registry Office (Anagrafe).

### Ufficio Soggiorno Cittadini Comunitari

Via Torre Belfredo 1A - Mestre  
T +39 0412746583 / 6456 / 6452  
[comunitari@comune.venezia.it](mailto:comunitari@comune.venezia.it)

## NON-EU CITIZENS

If you are planning to stay in Italy for more than 90 days or you come here with a visa for work reasons, you have to request a Stay Permit within 8 days from your arrival in Italy.

The International Office - Counseling and Welcome Unit will assist you in the application process for the Stay Permit.

The process requires the following steps:

1. Appointment at the International Office - Counseling and Welcome Unit, which will give you guidance for the preparation of the documents and to fill in the related forms (Kit).
2. For some categories of international researchers and professors: appointment at the local Prefecture (so-called *Sportello Unico per l'Immigrazione – SUI*) in order to verify the entry requirements.
3. Submission of the residence permit application at a Post Office. Keep the receipt: you may need it in order to register at the Italian Health Service and at the Civil Registry. On the receipt you will find two personal identification codes (user id and password), which will allow you to check the status of your application in the website [www.portaleimmigrazione.it](http://www.portaleimmigrazione.it), and to verify on the Immigration Office (Questura) website if your Stay Permit is ready to be picked up. Besides getting the receipt, you will be informed of the date of your first appointment at the Immigration Office (Questura).
4. Appointment at the Immigration Office (Questura) for fingerprints and verification of the documents delivered at the Post Office. You will have to bring:
  - 4 ID photos (on white background, in passport format);
  - Original documents previously delivered in the Kit;
  - Passport (original document)
  - The receipt of the registered mail.



Please note: the procedure for the request and release of your Residency Permit will cost about 100€ in taxes.

## International Office - Counseling and Welcome Unit

T + 39 041 234 7077

[internationalstaff@unive.it](mailto:internationalstaff@unive.it)

## HEALTH INSURANCE

### **CITIZENS OF COUNTRIES BELONGING TO THE EUROPEAN UNION, TO SEE STATES (ICELAND, LIECHTENSTEIN AND NORWAY) AND CITIZENS OF SWITZERLAND**

All necessary healthcare for European citizens, who do not legally transfer their residency to Italy, is covered by the Italian National Health Service thanks to the European Health Insurance Card (EHIC) which is issued by your national health authorities. If you do not have an EHIC card, you should contact the health service in your country prior to your departure. The EHIC card will allow you to have access to the National Health Care services. The overall objective is to guarantee you an adequate assistance throughout your stay in Italy. Please note that the card does not cover payments for private healthcare providers or for planned healthcare. In case you are planning to move your residence to Italy, registration to the National Health Service must be done at the Health District (ASL – Anagrafe Sanitaria Locale) you belong to.

#### **ULSS3 Serenissima**

[www.aulss3.veneto.it](http://www.aulss3.veneto.it)  
[estero@ulss12.ve.it](mailto:estero@ulss12.ve.it)

### **CITIZENS FROM COUNTRIES WITH BILATERAL AGREEMENTS (AUSTRALIA, BOSNIA HERZEGOVINA, BRAZIL, CROATIA, MACEDONIA, MONTENEGRO, PRINCIPALITY OF MONACO, REPUBLIC OF SAN MARINO, SERBIA)**

Citizens from countries with bilateral agreements can benefit from health insurance from the National Health

Service, thanks to the specific forms released by the health service institutions of their respective countries. Listed below you find the countries with bilateral agreements and the related healthcare forms to request:

- Australia – Medicare card (valid just for 6 months from the entrance in Italy)
- Brazil - I/B 2 Certificate
- Croatia – 111 Certificate
- Bosnia, Herzegovina, Macedonia, Serbia and Montenegro – OBR7 Certificate
- Principality of Monaco – I/MC 8 Certificate
- Republic of San Marino – I/SMAR 8 Certificate

These certificates must be delivered to the Health District (ASL – Anagrafe Sanitaria Locale) before you request health care. In turn, the Health District will give you a specific Certificate that can be used anytime you need health care in Italy. These forms do not cover the costs of private health care, but allow you to obtain urgent health services at public health centres during your stay in Italy. If you need planned health care, you must have a specific Certificate released by your country. As an alternative to all certificates previously mentioned, it is possible to subscribe to the regional Health Service following the procedures described below.

### **NON – EUROPEAN CITIZENS**

When applying for a Residency Permit, non-European citizens will be required to provide proof of health insurance coverage. The health insurance coverage can be obtained:



1. With a private health insurance contract. The private health insurance contract can be released by any insurance agency, both in Italy and abroad, as long as:
  - It is valid in Italy;
  - It covers all the risks of illness;
  - It covers the duration of your stay in Italy and has its date of release and expiry specified;
  - It indicates the procedures to follow to ask for a reimbursement;
  - It can be legally translated into the Italian language if the insurance policy has been provided by your country of origin.
2. With a registration to the Regional Health Service. In this case, you have to go to the closest Health District (ASL – Anagrafe Sanitaria Locale):
  - A copy of the residence permit or the receipt for your residence permit request issued by the Post Offices (Post office receipt);
  - Fiscal code (codice fiscale);
  - Declaration of incomes of the previous year translated into Italian

language and legalized

- Receipt of the required payment to be made to the bank account n. 343301 of *Poste italiane S.p.A - C.S.S.N. Regione Veneto*. The amount to be paid is calculated upon your incomes of the previous year.

The voluntary registration gives you the right to obtain the same health care as an Italian citizen. It is valid for a calendar year (1st January – 31st December) only in Italy. The payment cannot be divided into instalments.

**ULSS3 Serenissima**  
[www.aulss3.veneto.it](http://www.aulss3.veneto.it)  
[estero@ulss12.ve.it](mailto:estero@ulss12.ve.it)

## SERVICES FOR STUDENTS WITH DISABILITIES OR LEARNING DIFFICULTIES

### SERVIZI PER GLI STUDENTI CON DISABILITÀ E CON DSA

The Office promotes study activities and support the student life of students with disabilities or learning difficulties, in order to foster their autonomy and inclusion in the university life.

Requests for specific services for students with disabilities or learning difficulties are handled through online application. For more information visit the Services page for students with disabilities and DSA:

[www.unive.it/pag/9232](http://www.unive.it/pag/9232)

#### Contatti

+39 041 234 7961

[disabilita@unive.it](mailto:disabilita@unive.it)

## CA' FOSCARI COVID-19 EMERGENCY

As the coronavirus, and the disease it causes, have spread to virtually every nation around the globe, it has become clear that the virus neither heeds national borders nor respects cultural differences. As a result, it is as a global community that we will overcome the pandemic's challenge. Ca' Foscari and its community thank everyone, from governments to individuals, for doing their part around the world

Find updated information about the Covid-19 situation in Italy and at Ca' Foscari at the following page

[www.unive.it/pag/40217](http://www.unive.it/pag/40217)

## DIDACTIC ACTIVITIES 2020/2021 ACADEMIC YEAR: ON-CAMPUS TEACHING THAT IS ACCESSIBLE ONLINE

How classes are expected to work during the fall semester

The university is preparing for a fall semester that will involve on-campus teaching but will also guarantee access to teaching and didactic activities from a distance for those who may prove unable to be physically present on campus as a consequence of logistical, health-related or financial difficulties.

Therefore:

All students will be guaranteed a means of following their classes.

Access to the university's classrooms and campuses will be managed according to access quotas in order to ensure the possibility of maintaining and respecting social distancing measures.

First-semester classes will be orga-

nised to allow two means of access: some students will attend a given lecture in person while the remainder will follow the lecture remotely. This same approach will be applied to laboratory classes, tutorials and practice sessions.

In order to attend onsite classes in person, students will need to register through a platform created for this express purpose. The reservation system will ensure that all students are given the opportunity to attend some of their classes in person.

All classes will be recorded and made available on the Moodle platform in order to allow students to follow their classes asynchronously at a later moment.



## HEALTH CARE ASSISTANCE IN VENICE

If you are not feeling well you can go to any private or to the one you are assigned to if you enrol in the Regional Health Service; in case of emergency, you can always go to the Emergency Department of the San Giovanni e Paolo Hospital in Venice (Castello 6777, waterbus lines n.41, 51, 52) or of the Ospedale dell'Angelo in Mestre (via Paccagnella n 11; bus H1, H2 from Mestre; bus 80H from Venice).

Do not forget to bring with you:

- Your ID or passport;
- The EHIC card or the Form that the Health District has given you (for students from countries with bilateral agreements) or a valid Health Insurance, or the Health insurance card if you are registered at the Regional Health System.

Please remember that you can go to the Emergency Department even if you do not have a health insurance.

**IN CASE OF EMERGENCY,  
DIAL THE TOLL-FREE NUMBER 118.**

### PHARMACIES AND MEDICINES

Generally, pharmacies have the same opening hours as the other stores in the city centre; however, there are a few 24 hour pharmacies open in case of emergency. If you are undergoing a special treatment, remember to check the availability of your medicine and to bring your prescription with you to the pharmacy.

For a list of pharmacies in Venice, please check the following website:  
[www.ulss12.ve.it/farmacie.aspx](http://www.ulss12.ve.it/farmacie.aspx) [IT]

### ADMINISTRATIVE OFFICES - ULSS 3 - SERENISSIMA

#### DISTRETTO SOCIO SANITARIO (HEALTH DISTRICT) N° 1

Venezia Centro Storico  
Dorsoduro 1454  
T +39 041 529 4919/4920

##### Opening days:

Monday > Friday 08.30 > 11.30  
Wednesday 14.30 > 16.00  
dist1.gbg@ulss12.ve.it

#### DISTRETTO SOCIO SANITARIO (HEALTH DISTRICT) N° 2

Lido, Piazzale Ravà 1  
T +39 041 529 5126/5133

##### Opening days:

Monday, Wednesday, Friday  
09.00 > 12.00  
distretto2@ulss12.ve.it

#### DISTRETTO SOCIO SANITARIO (HEALTH DISTRICT) N° 3

Mestre, via Cappuccina 129  
T +39 041 260 8169

##### Opening days:

Monday > Friday 8.00 > 11.30  
Tuesday and Thursday 14.30 > 16.00  
dist3.capp@ulss12.ve.it

#### DISTRETTO SOCIO SANITARIO (HEALTH DISTRICT) N° 4

Favaro, via della Soia 20  
T +39 041 889 6842/3/4/5

##### Opening days:

Monday > Friday 8.00 > 11.30  
Tuesday and Friday 14.30 > 16.00  
dist3.capp@ulss12.ve.it



## FISCAL CODE

In Italy, the fiscal code is a personal document used for the identification of the citizen in his relations with the public institutions and administration. The code lists 16 alphanumerical digits (which represent your personal data: surname, name, gender, date and place of birth). It is useful for several economic and tax-related activities, such as:

- Opening a bank account,
- Activating the university card of Ca' Foscari,
- Signing a rental agreement,
- Buying an Italian SIM card.

You will find your fiscal code inside the Welcome Kit that you can pick up at the Counseling and Welcome Unit. In case you need it in advance, before arriving in Venice, please send us an email.

### **International Office - Counseling and Welcome Unit**

T +39 041 234 8104  
internationalstaff@unive.it

## HOUSING OFFICE

The Housing Office service is intended for students, researchers, professors and international academic staff that arrive in Venice to study or work in Ca' Foscari. The Housing Office helps international students search for a suitable and affordable accommodation in either one of Ca' Foscari's student residences or in flats and hotels holding agreements with Ca' Foscari University. The Housing Office acts as an intermediary by matching your needs and preferences with the available accommodations. The office may also help you look for transitional lodging, while waiting for a more suitable accommodation in Venice.

### **Housing Office**

Palazzo Rio Novo (first floor),  
Dorsoduro 3861, Calle Larga Foscari,  
30123 Venezia

Monday > Friday 9 > 17  
(appointment only)  
T +39 041 234 8222 / 8250  
housing@unive.it



## ACCOMPANYING FAMILY

Spouse and children may follow the international professor/researcher to Italy. In case of Non-EU citizens, there are two options:

### **FAMILY REUNION**

In this case, family joins the professor/researcher who is already living in Italy. The International Office – Counseling and Welcome Unit will submit the online application for the authorization (nulla osta) of the family visa. Once the family members receive the VISA, they can enter in Italy and request the residency permit form.

### **COHESION WITH FAMILY ALREADY PRESENT IN THE TERRITORY**

In this case, family enters the country together with the professor/researcher, usually with a touristic VISA. Afterwards, family members must request a residency permit.

It is necessary to produce the required documentation regarding family status, income, and accommodation situation in Italy.

The International Office – Counseling and Welcome Unit will provide you with the necessary support. In case you intend to enrol your children in schools in the area, the International Office – Counseling and Welcome Unit can provide you with the primary useful information.

**International Office –  
Counseling and Welcome Unit**  
T +39 041 234 7077  
[internationalstaff@unive.it](mailto:internationalstaff@unive.it)

## CANTEENS

ESU Venezia is in charge of the university canteens where Ca' Foscari students, professors and staff can eat at discount prices and choose among a variety of full or reduced menus including vegetarian and dietetic ones. You can access the canteens by using a QR code. For instructions to obtain it, please consult [www.esuvenezia.it](http://www.esuvenezia.it). You can find the canteens on the map of Ca' Foscari buildings.

**International Office –  
Counseling and Welcome Unit**  
T +39 041 234 7077  
[internationalstaff@unive.it](mailto:internationalstaff@unive.it)



## BANK ACCOUNT

To open a bank account in Italy, it is necessary to go to a bank and ask for information on the costs and procedures for the activation of an account.

Each bank varies in costs and procedures. It is also necessary to present your fiscal code (see the dedicated section of this Guide).

## DOUBLE TAXATION

In case of paid contracts, the university must retain an amount of the compensation of the international professor/researcher/guest, as required by remuneration law.

To avoid double taxation (in Italy and in the country of residence) there are some international agreements, which you can find on the website of the Ministry of Economics and Finances.

If residing in one of these countries, the international guest can choose whether:

- To be taxed only in his/her home country. In this case he/she must fill in the "Double Taxation" form and produce a certificate of fiscal residency for the current year. Both documents must be delivered to the Department hosting the professor/researcher as soon as possible, or at least before his/her arrival in Italy;
- To be taxed only in Italy. In this case, the Economics Treatments Office intervenes automatically.

Furthermore, remember to deliver the payment form to the offices. The form is available for download on the Personal Area of the University's website.



## PHONE CALLS

### PHONE CALLS

In order to call Italy from another country you should dial 0039 before the number. However, if you are calling a foreign country from an Italian phone, remember to dial 00 (international prefix) and the country code of the country you are trying to reach before dialling the rest of the phone number.

### MOBILE PHONE

If you have a mobile phone, we suggest that you buy an Italian SIM Card. This will allow you to call Italian numbers and to receive phone calls from your home country with affordable costs. A new Italian SIM card costs about 5-10 Euros. In order to buy a SIM Card you should present a copy of your passport or ID, an Italian address and the fiscal code (codice fiscale).

### PRE-PAID CARDS

Prepaid cards are the cheapest tool to call abroad if you do not have a mobile phone. You can purchase them in any tobacco shop (small stores around the city that sell postage stamps, phone cards, etc.), newsagents, or phone-shops. There are different kinds of cards according to the country you wish to call. Please note: Pre-paid cards can be used for a determined period (days, weeks or months).



### MAIN EMERGENCY NUMBERS

- 112** European Emergency number
- 113** Police
- 115** Fire Department
- 118** First Aid/Emergency Room Ambulance
- 1522** Women's Safety

## GRADES AND STUDY PLAN

The Italian grading system works on a scale from 18 to 30.

18 is the lowest passing grade (sufficiency). 30 is the highest grade. In case of particularly outstanding exams, the professor can assign "lode" and the grade is registered as 30 cum laude (30L online).

If a student passes an exam, the academic credits (CFU) earned will be automatically uploaded to his/her course of study. Exams usually weight 6 or 12 university credits.

### **Please Note:**

If a student does not pass an exam, this won't be registered on his/her course of study. Also, the student won't receive the corresponding credits.



## EUROPEAN CREDIT TRANSFER SYSTEM (ECTS)

The European Credit Transfer System (ECTS) is a system used throughout Europe for transferring university credits. It is based on the clarity and transparency of the students' plans of study and on the assignment of appropriate credits for work completed. The objective of this system is to guarantee that credits for the courses and exams taken during the period spent abroad are granted according to clear rules, known to students before leaving and based on precise and recognized agreements ruled by mechanisms that are common to all institutions participating in the Programme.

Ca' Foscari University of Venice - according to European directives regulating the ECTS - has established that 1 CFU = 1 ECTS (Academic Senate, 02/14/2006 session, resolution n. 45).

Additionally, following the ECTS guide (ECTSuser's guide), European universities that participate in the system's credit transfer are required to use the new process of grade conversion of credits acquired while abroad. This system is based on the distributive percentage of grades according to a department's individual guidelines. Until the new system is adopted by all university partners, the traditional system, (A, B, C, D, E) will continue to be in use, however, revised by the department.

For further information on grade conversions:  
[www.unive.it/ects-english](http://www.unive.it/ects-english)

# ACADEMIC CALENDAR 2019/2020

## **Department of Economics (DEC) Department of Humanities (DSU) Department of Management (DMA) Department of Philosophy and Cultural Heritage (DFBC)**

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**First term (start of first semester):** 14 September – 17 October 2020

Rescheduled classes: 19 – 24 October 2020

Exams (first term): 26 – 31 October 2020

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**Second term:** 2 November – 5 December 2020

Rescheduled classes: 7 – 12 December 2020

Exams (second term): 14 – 19 December 2020

Exams (first semester): 11 January – 6 February 2021

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**Third term (start of second semester):** 8 February – 13 March 2021

Rescheduled classes: 15 – 20 March 2021

Exams (third term): 22 – 27 March 2021

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**Fourth term:** 29 March – 8 May 2021

Rescheduled classes: 10 – 15 May 2021

Exams (fourth term): 17 – 22 May 2021

Exams (second semester): 31 May – 26 June 2021

Exams (summer session): 23 August – 11 September 2021

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## **Department of Environmental Sciences, Informatics and Statistics (DAIS) Department of Molecular Sciences and Nanosystems (DSMN)**

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**First semester:** 14 September – 19 December 2020

Exams (first semester): 11 January – 6 February 2021

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**Second semester:** 8 February – 15 May 2021

Exams (second semester): 31 May – 26 June 2021

Exams (summer session): 23 August – 11 September 2021

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## **Department of Asian and North African Studies (DSAAM) Department of Linguistics and Comparative Cultural Studies (DSLCC)**

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**First semester:** 7 September – 19 December 2020

Exams (first semester): 11 January – 6 February 2021

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**Second semester:** 8 February – 22 May 2021

Exams (second semester): 7 June – 3 July 2021

Exams (summer session): 23 August – 4 September 2021

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## **WELCOME DAY**

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**First semester:** 2 September 2020 – languages / 10 September 2020 – humanities & science /  
11 September 2020 – economics

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**Second semester:**

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## **BANK HOLIDAY**

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1 November 2020: All Saints' Day

21 November 2020: Madonna della Salute holidays

8 December 2020: Immaculate Conception

24 December 2020 – 6 January 2021: Christmas holidays

5 April 2021: Easter festivity

25 April 2021: Liberation day and St. Mark's festivity

1 May 2021: Labour day

2 June 2021: Republic day

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## GRADES REGISTRATION

Ca' Foscari University of Venice uses an online system to manage students' course of study, including exam enrollment and grade registration. Professors have a unique code *firma digitale* to access the registration procedure.

For any matter related to exams registration:

- **Economic Campus**  
campus.economico@unive.it
- **Scientific Campus**  
campus.scientifico@unive.it
- **Humanities Campus**  
campus.umanistico@unive.it
- **Department of Linguistics and Comparative Cultural Studies – Educational Programmes Sector**  
campus.dslcc@unive.it
- **Department of Asian and North African Studies - Educational Programmes Sector**  
didattica.dsaam@unive.it

For any matter related to the *firma digitale*, hardware, or software:

- **ASIT**  
asit@unive.it



## MAILBOX

All users have a personal inbox. You will be able to manage your account visiting the following website: [www.unive.it](http://www.unive.it). and clicking on Webmail on the bottom-right corner of the webpage.

The address is defined by your name and surname (name.lastname@unive.it). It is extremely important to check this e-mail account frequently, as you will receive information about events, procedures and news from the university to this e-mail address.

The university mailbox is one of the several services provided for free by Google, thanks to an agreement signed with the University. Each account has 30 GB of storage available which the user can use both email and file sharing. Visiting Scholar's accounts do not give access to institutional webmail services.

## GETTING CONNECTED

Ca' Foscari University of Venice encourages the use of computer applications to support teaching and learning activities in collaboration with the IT Service Area.

Thanks to the Wi-Fi network, all Ca' Foscari students, professors and staff have free access to internet, both by using workstations available in the University departments and libraries, or by using a personal mobile phone, pc or tablet.

For further information:  
[www.unive.it/pag/39159](http://www.unive.it/pag/39159)





## UNIVERSITY LIBRARY SERVICE

The University Library System, which is made up of a total of 16 libraries - including subject-related libraries, departmental libraries and a Learning Centre Library - holds approximately 1 million books and has access to 4,400 periodicals as well as a wide range of electronic resources. The library services are available to all students who have a Ca' Foscari Student Card. International students will receive this card upon their arrival.

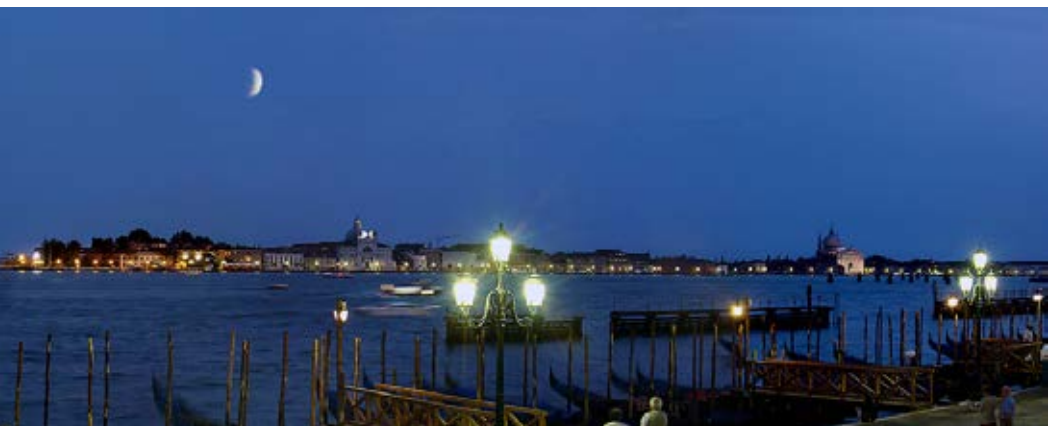
The libraries are:

- CFZ – Cultural Flow Zone  
[www.unive.it/cfz](http://www.unive.it/cfz)
- LIBRARY OF ECONOMICS (BEC)  
[www.unive.it/bec](http://www.unive.it/bec)
- LIBRARY OF FOREIGN LANGUAGES AND LITERATURES (BALI)  
[www.unive.it/bali](http://www.unive.it/bali)
- LIBRARY OF HUMANITIES (BAUM)  
[www.unive.it/baum](http://www.unive.it/baum)
- LIBRARY OF MATHEMATICAL, PHYSICAL AND NATURAL SCIENCES (BAS) [www.unive.it/bas](http://www.unive.it/bas)

For further information

[www.unive.it/pag/4750](http://www.unive.it/pag/4750)

<https://www.unive.it/pag/40453>



## LANGUAGE COURSES

### ITALIAN LANGUAGE COURSES

The Ca' Foscari School for International Education (CFSIE) organizes Italian language courses for international guests.

### Ca' Foscari School for International Education (CFSIE)

San Sebastiano, Dorsoduro 1686  
[www.unive.it/pag/9915](http://www.unive.it/pag/9915)  
[cfsie@unive.it](mailto:cfsie@unive.it)

### OTHER LANGUAGE COURSES

The CLA, Centro Linguistico d'Ateneo, organises several language course. You can choose from different languages, such as French, German, English, Russian, Spanish.

### Centro Linguistico di Ateneo (C.L.A.)

San Sebastiano, Dorsoduro 1686  
[www.unive.it/cla](http://www.unive.it/cla) - [claonline.unive.it](http://claonline.unive.it)  
(register to C.L.A., placement test)  
T 041 234 7311  
(Segreteria Didattica)  
F 041 234 9737  
[cla@unive.it](mailto:cla@unive.it)



## UNIVERSITY SPORTS CENTRE OF VENICE (CENTRO UNIVERSITARIO SPORTIVO – CUS)

The University Sports Centre of Venice (CUS) offers university students and staff the chance to participate in a wide variety of sports such as judo and personal defense, aerobics, and other kinds of recreation such as volleyball, basketball, tennis, handball and five-a-side football. There is also a sauna. In the city centre and on the mainland there are sports facilities for rowing, 'voga alla veneta', sailing, canoeing and kayaking, golf, horse riding, free climbing and swimming. The CUS also offers university members the possibility to take part in summer and winter sport camps. They also organise interfaculty football, volleyball, basketball, tennis and five-a-side football tournaments.

### Registration

In order to register, please contact the CUS Administrative Office. The CUS offers also the possibility to get the medical certificate at a fixed price.

### CUS

Fondamenta dei Cereri, Dorsoduro 2407  
[www.cusvenezia.it](http://www.cusvenezia.it)  
T +39 041 520 0144  
F +39 041 203 1829  
[venescus@unive.it](mailto:venescus@unive.it)



## CA' FOSCARI WEB RADIO (RADIO CA' FOSCARI - RCF)

Radio Ca' Foscari (RCF) is the University's web radio, which offers enrolled students the opportunity to participate in activities led by the radio station. Indeed, it is possible to collaborate with the radio simply as a radio enthusiast or through an internship for the production of radio programmes, which will earn you university credits (ECTS/CFU).

**Zattere al Pontelungo**, Dorsoduro 1392  
[www.radiocafoscari.it](http://www.radiocafoscari.it)  
[rcfvenezia@radiocafoscari.it](mailto:rcfvenezia@radiocafoscari.it)  
[facebook.com/radiocafoscari](https://facebook.com/radiocafoscari)

## SHYLOCK UNIVERSITY THEATRE CENTRE

CUT Shylock is a cultural association aimed at promoting technical-artistic innovation in the field of theatre.

Furthermore, it collaborates with the University's departments on specific initiatives regarding cultural, social, and environmental issues.

It organises training and experimental workshops, hosts visiting productions and shows, and carries out research and various production projects, involving both Italian and international university students and graduates.

**Palazzo Badoer**, Rio Terà San Polo 2549  
Tel +39 041 524 1647  
(Tues 3.30 PM > 6PM)  
[info@cut.it](mailto:info@cut.it) - [www.cut.it](http://www.cut.it) [IT]



## UNIVERSITY ORCHESTRA AND CHOIR

For over 30 years the University Orchestra and Choir have offered students the opportunity to begin or further cultivate a passion for vocal or instrumental music. The repertoire changes every year and ranges from medieval and Renaissance music to contemporary, avantgarde and easy listening. Anyone can join provided you've got an ear for music and/or adequate playing skills.

**Prof. Vincenzo Piani**, Director  
T +39 041 712 3652  
corouniv@unive.it

## VENICE CHINESE ITALIAN SOCIETY

Venice Chinese-Italian Society is the first Chinese-Italian student association in Venice. Founded in 2018 by students and alumni willing to make the growing Venetian Chinese-Italian student community more active and cohesive. How? Some examples of our activities: social dinner, karaoke, movie forum, seminars, cultural events, trips, buddy programme, study groups.

### Contacts

[www.passacinese.it/vechis](http://www.passacinese.it/vechis)  
[vechis@passacinese.it](mailto:vechis@passacinese.it)



# Venice: an overview



## THE VENETO REGION

Venice is the capital of the Veneto region. Situated in the north-east of Italy, this area boasts a diverse variety of climate and geography: from the mountainous Dolomites to Garda lake, the sandy beaches of the coast to mild hills of the mainland. There are six provinces and main cities that are worth visiting and can be reached easily by public transportation: Padua, Treviso, Vicenza, Verona, Belluno and Rovigo.

## ...WHERE LIONS FLY!

Built upon the waters of the Venetian lagoon, Venice is made up of 118 small islands connected by 150 canals and more than 400 bridges. The most commonly-known part of Venice is the historical centre, which is cut into two areas by the Grand Canal. However, the city also encompasses a section of the mainland - which is connected to the islands by a 4 kilometre long bridge and a number of islands within the Venetian lagoon (Murano, Burano, Torcello, Lido...). One of the first things that you will notice upon your arrival is the particular way in which Venetians name their streets. It truly is a world apart.

<b>DID YOU KNOW THAT...?</b>	<b>MEANS</b>
Calle	Long narrow street
Campo	Square
Campielo	Small square
Corte	Courtyard
Fondamenta	Street with one side on the canal
Piazza	Square (only used to refer to Piazza San Marco)
Rio Terà	Street built on a covered canal
Sotoportego	Part of a street that passes under the buildings

## CONTACTS

There are several APT (Azienda di Promozione Turistica) kiosks scattered around Venice, which provide visitors with information about the city.

The main ones are located in:

- Santa Lucia Train Station
- Piazza San Marco
- Castello 4421 (Headquarters)

T +39 0415298711

[info@turismovenezia.it](mailto:info@turismovenezia.it)

[www.turismovenezia.it](http://www.turismovenezia.it)

Discovering Venice is a gradual exploration of calli and campi.

A map is definitely a must have if you do not want to get lost. The city is divided into 6 main areas (called "Sestieri") each with its own unique features (see table).





NAME	DETAILS	WORTH VISITING
<b>Cannaregio</b>	The northern part of Venice where the Department of Economics and Management are located	<ul style="list-style-type: none"> <li>• the Jewish Ghetto</li> <li>• Strada Nova (a long path from the train station to Rialto, crowded with shops)</li> <li>• the Madonna dell'Orto church</li> <li>• Ca' d'Oro</li> <li>• Fondamenta della Misericordia</li> </ul>
<b>Castello</b>	The largest sestiere	<ul style="list-style-type: none"> <li>• Riva degli Schiavoni (long promenade from San Marco to Giardini)</li> <li>• Campo Santi Giovanni e Paolo</li> <li>• Arsenale</li> <li>• Venice Gardens (Biennale)</li> </ul>
<b>Dorsoduro</b>	The university area where most of the departments of Ca' Foscari are located	<ul style="list-style-type: none"> <li>• Campo Santa Margherita (the main campo and centre of student night life)</li> <li>• Accademia Galleries</li> <li>• Zattere (the longest promenade in Venice with a view of Giudecca island)</li> <li>• La Salute church</li> <li>• Punta della Dogana</li> </ul>
<b>Giudecca</b>	The largest island of the Venetian lagoon	<ul style="list-style-type: none"> <li>• Redentore Church</li> <li>• Molino Stucky</li> <li>• Long promenade from Molino Stucky to Redentore with a view on Dorsoduro</li> <li>• Junghans Theatre</li> </ul>
<b>Santa Croce</b>	A small and quiet sestiere	<ul style="list-style-type: none"> <li>• Tolentini (University Institute of Architecture)</li> <li>• Campo San Giacomo dell'Orto</li> <li>• Ca' Pesaro</li> <li>• Prada Foundation</li> <li>• the San Stae Church</li> </ul>
<b>San Marco</b>	The most famous area of Venice	<ul style="list-style-type: none"> <li>• Piazza San Marco</li> <li>• the San Marco Cathedral</li> <li>• the Doge's Palace</li> <li>• La Fenice Theatre</li> <li>• Campo Santo Stefano</li> </ul>
<b>San Polo</b>	The smallest sestiere with the largest campo in Venice	<ul style="list-style-type: none"> <li>• the Rialto bridge</li> <li>• the Erbaria</li> <li>• the Scuola Grande di San Rocco</li> <li>• the Santa Maria Gloriosa dei Frari Church</li> </ul>

## ARRIVING TO VENICE

### BY AIRPLANE

#### **Venice Marco Polo Airport**

The Marco Polo airport is located in Tessera, approximately 20 kilometers from the centre of Venice. From the airport you can reach the centre of Venice by bus or water bus (vaporetto). To arrive in Venice via bus, you can take bus n. 5 (ACTV) or ATVO. To take the bus you must exit from the ground floor of the airport and you will find the bus stop directly in front of the exit doors. Get off at Piazzale Roma, the main bus station. The trip from the airport to Venice takes approximately a half-hour. Instead, with bus n.15 (ACTV) it is possible to arrive in the centre of Mestre.

For more information, please consult the ACTV website:

[www.actv.it/en](http://www.actv.it/en)  
[www.atvo.it/index.php?lingua=en](http://www.atvo.it/index.php?lingua=en)

To arrive in Venice via water bus (vaporetto) the only available route is with Alilaguna. If you prefer to arrive in Venice via water bus, turn left at the exit of the airport. This trip will take approximately one hour.

For more information and a detailed map, see:

[www.venicelink.com](http://www.venicelink.com)  
[www.alilaguna.it/en](http://www.alilaguna.it/en)

#### **Venice airport “Marco Polo”**

[www.veniceairport.it/en](http://www.veniceairport.it/en)

#### **Canova Airport (Treviso)**

Canova airport in Treviso is approximately 30 kilometers from Venice. You can arrive to Venice by bus or by train. To take the bus you must exit from the ground floor and the bus stop will be in front of you. You can purchase tickets on board, at the ATVO ticket stand, or at the automatic ticket machines that are located in the arrivals/baggage lounge.

For further information, visit:

[www.atvo.it](http://www.atvo.it)

Otherwise, you can take the ACTT number 6 bus to the Treviso train station and you can catch a train to Venice from there. The trip to the main Venice train station, Venezia Santa Lucia, takes approximately one hour.

For more information and the train timetables, visit:

[www.actt.it](http://www.actt.it) [IT]  
[www.trenitalia.com/tcom-en](http://www.trenitalia.com/tcom-en)

#### **Treviso airport “Antonio Canova”**

[www.trevisoairport.it/en/](http://www.trevisoairport.it/en/)

### BY TRAIN

The two train stations of Venice are “Venezia-Mestre” (in the mainland) and “Venezia Santa Lucia” (in the historical city centre).

For further information and timetables:

[www.trenitalia.com/tcom-en](http://www.trenitalia.com/tcom-en)  
[www.italotreno.it](http://www.italotreno.it)

## GETTING AROUND

### IN VENICE

#### Vaporetti and actv buses

ACTV is the name of the public transport system in Venice. It combines both land and water transportation through the use of buses and water buses (vaporetti).

#### Venezia Unica

Venezia Unica is the electronic City Pass ticketing system for Venetian public transportation. Venezia Unica allows you to store single tickets, travel passes and/or carnets on the same card, and lets you travel at reduced rates on ACTV boats and buses. You can recharge your Venezia Unica card at ACTV headquarters, at water bus stops, at the tobacco shops and at newspaper stands. The card is valid for 5 years and can be renewed upon expiration. In order to get the Venezia Unica card, you need to go to one of the authorised ACTV offices in Venice (the main offices are in Piazzale Roma and at Tronchetto) or in Mestre (in piazza Barche).

You need to provide the ticket office with the following documents:

- a copy of ID or passport;
- taxpayer code (codice fiscale);
- a certificate of enrolment at Ca' Foscari.

#### Contacts

[www.actv.it/en](http://www.actv.it/en)



### THE SURROUNDINGS

The main modes of transportation within Venice and the rest of Italy are:

#### Train

Santa Lucia station links Venice with all the main Italian cities.

For further information and timetables:

[www.trenitalia.com/tcom-en](http://www.trenitalia.com/tcom-en)

[www.italotreno.it](http://www.italotreno.it)

#### Bus

Both ACTV and ATVO offer bus services to the mainland from Piazzale Roma.

For further information and timetable:

[www.actv.it/en](http://www.actv.it/en) - [www.atvo.it](http://www.atvo.it)

#### Tram

The tram leaves from Piazzale Roma and connects Venice with Mestre and Marghera.

For further information and timetables:

[www.actv.it](http://www.actv.it)

## CLIMATE

Generally speaking, Italy is a country that experiences all four seasons: a warm and sunny spring, a hot and humid summer, a mild autumn and a cold and foggy winter. As a matter of fact, if you are spending the entire year in Italy, you need to bring a variety of clothing. Consider that you will walk a lot in Venice, do not forget a pair of comfortable shoes.



## ACQUA ALTA

"Acqua alta" (high tide) is a phenomenon which generally takes place in the winter, when the astronomical tide and wind cause a larger inflow of water into the lagoon. Only exceptionally high waters affect the whole town and usually the high tide lasts only a couple of hours. In the case of "Acqua alta", people are alerted by acoustic signals. The City Council has organised to put up platforms along the main streets to allow passage. Generally, access to most of the town areas is guaranteed. When the high water is higher than 120 cm, the famous rubber boots are needed. Normally high water causes very little inconvenience to people and most of the time it represents an amazing way to discover the city from a peculiar point of view. The Venice City Council posts notifications of high water in advance. You can be notified by SMS if you register on the following website: [portale.comune.venezia.it/maree/iscrizione](http://portale.comune.venezia.it/maree/iscrizione) [IT]

### hi!tide

Is the official app for monitoring the tide in the city of Venice, developed in collaboration with the Tide Forecast Center. The app allows you to monitor the current tide in Venice and provides detailed tide forecasts for the next two days. hi!tide tells you whether different places around the city are flooded or not, or if you can walk through them without getting wet.

**ARPAV – Veneto Weather Forecast**  
[www.arpa.veneto.it](http://www.arpa.veneto.it)

**VENICE CITY COUNCIL – Tide Centre**  
[www.comune.venezia.it/English](http://www.comune.venezia.it/English) >  
[Municipality](#) > [Tide Centre](#)

## COST OF LIVING

Below you will find a list of general expenses you should include in your budget together with the average prices. While the following amounts are obviously approximate, you need to consider a monthly budget of 750 Euros.

Single room in a shared apartment	300 - 400 € + utilities (a month)
Double room in a shared apartment	200 - 250 € + utilities (a month)
Food and drink shopping	50 - 80 € (a week)
Eating out	10 - 30 € (a meal)
A meal in a university dining hall	4 - 8 €
Breakfast at a café	1,50 - 3 €
Transportation	1,50 € (ticket with City Pass "Venezia Unica")
B&W photocopy	0,05 - 0,10 €
Colour photocopy	0,50 - 1 €
Cinema ticket	4 - 12 €
Internet access point	5 - 10 € (1 hour)
Museum ticket	4 - 12 €

## ELECTRICITY

Electricity in Italy is 220V, 50 Hz AC like the in rest of Europe. Plugs are of the European kind, with two or three round pins. Any adapters you may need can be easily purchased at the supermarket or in an electronics shop.

## VENETIAN EATING HABITS

Venetian cuisine combines regional tradition with the general features of a Mediterranean diet. Healthy food is accompanied by the pleasures of eating and cooking. In Venice, as in the rest of Italy, there are three main meals: breakfast, lunch and dinner, with several snacks during the day. However, aperitif may be a new encounter. In Venice, the typical drink for aperitif is the spritz, which is usually served with small appetizers called cicchetti, and normally ordered at the little bars in the campo (bacari); it is a special occasion to meet other people and celebrate the end of the day by chatting until late at night. Eating out is very common on weekends and it is not necessarily expensive. Cafés are normally open the whole day from early morning to late at night while restaurants usually open at 11.30 AM and close at 3.30 PM for lunch and then open again at 6.00 PM until 12.30 AM for dinner. Bars are the place to go for a quick snack, while osterie and trattorie serve traditional cuisine, and pizzerie specialize in pizza and some offer a take-away service. Moreover, in Venice there are a number of ethnic restaurants where you can taste specialties from all over the world. Although it is not really common to leave tips, they are welcome when you want to show a deep appreciation for the meal or the service. There is no fixed rate, normally it amounts to a few coins or a bit of spare change.

## FREE TIME

### FESTIVALS AND MAIN EVENTS

Venice has its own unique festivities and events that take place in the city every year:

FESTIVAL	PERIOD	CONTACTS
<b>Carnevale</b>	February	<a href="http://www.carnevale.venezia.it">www.carnevale.venezia.it</a> [IT]
<b>San Marco</b>	April 25th	<a href="http://www.comune.venezia.it/english">www.comune.venezia.it/english</a>
<b>La Sensa</b>	May	<a href="http://www.comune.venezia.it/english">www.comune.venezia.it/english</a>
<b>Biennale</b>	June – November	<a href="http://www.labiennale.org/en">www.labiennale.org/en</a>
<b>Redentore</b>	July	<a href="http://www.redentorevenezia.it">www.redentorevenezia.it</a> [IT]
<b>Regata Storica</b>	September	<a href="http://www.regatastoricavenezia.it">www.regatastoricavenezia.it</a> [IT]
<b>Mostra del cinema</b>	September	<a href="http://www.labiennale.org/en">www.labiennale.org/en</a>
<b>La Salute</b>	November 21st	<a href="http://www.comune.venezia.it/english">www.comune.venezia.it/english</a>

### EVENTS AT CA' FOSCARI

Ca' Foscari University of Venice organises several cultural events throughout the year. You are usually notified by email about upcoming events and you can check the schedule on the Ca' Foscari web magazine, Infoscari.

#### Informations

[www.unive.it](http://www.unive.it) > Infoscari

[www.unive.it/data/agenda](http://www.unive.it/data/agenda)



## MUSEUMS

Venice is a town full of museums and art. Here you can find the links to the most well-known collections:

- Bevilacqua La Masa Foundation [www.bevilacqualamasa.it](http://www.bevilacqualamasa.it)
- Contarini del Bovolo Staircase [www.scalacontarinidelbovolo.com](http://www.scalacontarinidelbovolo.com)
- Emilio and Annabianca Vedova Foundation [www.fondazionevedova.org/en](http://www.fondazionevedova.org/en)
- François Pinault Foundation [www.palazzograssi.it/en](http://www.palazzograssi.it/en)
- Palazzo Grassi Punta della Dogana
- Giorgio Franchetti Gallery at Ca' d'Oro
- Prada Foundation [www.fondazioneprada.org](http://www.fondazioneprada.org)
- Grand School of San Rocco [www.scuolagrandesanrocco.it/en.html](http://www.scuolagrandesanrocco.it/en.html)
- Icons Museum [www.istitutoellenico.org/english](http://www.istitutoellenico.org/english)
- Jewish Museum [www.museoebraico.it/english](http://www.museoebraico.it/english)
- Monumental rooms of the Marciana Library [www.marciana.venezia.sbn.it](http://www.marciana.venezia.sbn.it) [IT]
- Musei Civici [www.museiciviciveneziani.it/?lin=EN](http://www.museiciviciveneziani.it/?lin=EN)
- Ca' Pesaro - International Gallery of Modern Art
- Ca' Rezzonico - Museum of 18th century art
- Carlo Goldoni's house
- Clock Tower
- Glass Museum
- Lace Museum
- Museo Correr
- Museo Fortuny
- Museum of Natural History
- Palazzo Ducale (Doge's Palace)
- Palazzo Mocenigo
- Museum of Eastern Art Ca' Pesaro [www.arteorientale.org/sito/ing](http://www.arteorientale.org/sito/ing)
- Peggy Guggenheim Collection [www.guggenheim-venice.it/inglese](http://www.guggenheim-venice.it/inglese)
- Querini Stampalia Museum [www.querinistampalia.it/museo](http://www.querinistampalia.it/museo)

## THEATRES

### Ca' Foscari Theatre

Ca' Foscari Theatre in Santa Marta offers a wide variety of performances throughout the year. The detailed programme and ticket information is available online.

### Teatro di Ca' Foscari a Santa Marta

Dorsoduro 2137 – 30123 Venezia

T +39 041 2348962

[teatrodisantamarta@unive.it](mailto:teatrodisantamarta@unive.it)

[www.unive.it/teatrodifoscari](http://www.unive.it/teatrodifoscari) [IT]

[www.facebook.com/teatrodifoscari](https://www.facebook.com/teatrodifoscari)

## THEATRES IN VENICE

There are several theatres in Venice, each with its own programme:

### Venice

- Fondamenta Nuove Theatre [www.teatrofondamentanuove.it](http://www.teatrofondamentanuove.it) [IT]
- Goldoni Theatre [www.teatrostabileveneto.it](http://www.teatrostabileveneto.it) [IT]
- Junghans Theatre [www.comune.venezia.it](http://www.comune.venezia.it) > cultura > teatro e spettacoli > Teatro Junghans [IT]
- La Fenice Theatre [www.teatrolafenice.it](http://www.teatrolafenice.it)

### Mestre

- Teatro della Murata [www.teatromurata.it](http://www.teatromurata.it) [IT]
- Momo Theatre [www.culturaspettacolovenezia.it](http://www.culturaspettacolovenezia.it) teatroalparco [IT]
- Toniolo Theatre [www.culturaspettacolovenezia.it/toniolo](http://www.culturaspettacolovenezia.it/toniolo) [IT]

## CINEMA

In Italy almost all the movies are dubbed, but there are a few cinemas that on certain days show them in the original language. Moreover, there are specific week days in which you can buy tickets at a reduced price. For a detailed description of times, listings and plot summaries, please check the following website [www.mymovies.it](http://www.mymovies.it) [IT] or the Venice municipality website, where you can download the weekly cinema programs: [www.comune.venezia.it](http://www.comune.venezia.it) > [cultura](#) > [cinema](#)

### Venice

- **Multisala Rossini Cinema**  
San Marco 3997/A  
T +39 041 241 7274
- **Giorgione Movie d'Essai**  
Cannaregio, 4612 – Venezia  
T +39 041 522 6298  
[www.comune.venezia.it](http://www.comune.venezia.it)
- **La Casa del Cinema**  
Palazzo Mocenigo, San Stae 1990  
T +39 0415241320
- **Multisala Astra**  
via Corfù, 12 – Lido  
T +39 041 526 5736

### Mestre

- **Cityplex Corso**  
Corso del Popolo 30  
T +39 041986722
- **Cityplex Palazzo**  
Via Palazzo 29 – Mestre  
T +39 041971444
- **Multisala Excelsior Cityplex**  
Piazza Ferretto 14 – Mestre  
T +39 041 988 664
- **IMG Cinemas Mestre**  
Piazza Candiani – Mestre  
[www.imgcinemas.it](http://www.imgcinemas.it)
- **UCI Cinemas Mestre**  
Via Colombara 46 – Marghera  
[www.ucicinas.it/uci\\_mestre](http://www.ucicinas.it/uci_mestre)

## VENETIAN NIGHTLIFE

Time in and around two main areas – one of which is Campo Santa Margherita. In Campo Santa Margherita you can sit outside and chat with friends at one of the many bars and cafés. The other popular spot is close to the Rialto Bridge, Campo Bella Vienna and Erbaria, where many bars and little restaurants have recently opened.

For detailed information on upcoming events visit:  
[www.agendavenezia.org/en/](http://www.agendavenezia.org/en/)  
[www.veneziatoday.it/eventi](http://www.veneziatoday.it/eventi) [IT]  
[2night.it/venezia/](http://2night.it/venezia/) [IT]





## GLOSSARY OF UNIVERSITY TERMS

### ACADEMIC CALENDAR

The academic calendar includes administrative deadlines (enrollment periods, tuition fees payment, request to graduate, etc.), learning deadlines (lesson periods, exam sessions, graduation sessions, etc.) and university closures. For each academic year you can also view just the administrative deadlines.

### ACADEMIC YEAR

An academic year (abbreviated a.y. or A.Y.) is the period when university courses are taught and exams may be taken. It usually begins in September and ends in August/September of the following year (yet, for the last exam date of the courses taking place in the 2nd semester, the January/February session of the following academic year should also be considered). Each academic year is divided into two semesters, in their turn divided into two periods. Each period lasts approximately a month and a half (5 weeks of lecture + 1 week of extra/rescheduled lectures). For detailed information on dates and deadlines of the academic year, please see the academic calendar on Ca' Foscari website.  
[www.unive.it/pag/20869](http://www.unive.it/pag/20869)

### ACCESS AND ADMISSION REQUIREMENTS

There are two types of admission to study courses, "limited access" and "free access" courses. The "limited access" courses have a limited number of places: admission is subject to a selection procedure which brings to the inclusion in a ranking. The "free access" courses have no restrictions on available places: registration does not depend on any selection but takes place

directly, after evaluating the education background and the requirements for each course of study. Admission requirements include educational or academic qualifications, minimum skills and knowledge that each student must possess in order to enroll and successfully follow a Bachelor's or Master's Degree Course. These requirements, defined and published on the University website, must be checked before enrollment.

### ACTIVE LEARNING LAB (ALL)

6-week innovative teaching workshop for Master's degree students.  
[www.unive.it/pag/30408](http://www.unive.it/pag/30408)

### ADDITIONAL LEARNING REQUIREMENTS

Admission to the Degree Programmes is subject to an evaluation of the individual educational background that each student must possess in order to profitably attend the selected programme. In case of a negative result of this evaluation, students will be assigned so-called Additional Learning Requirements (OFA) procedure, which means they must fill any gaps in their background through specific activities organized by the University. The additional learning requirements do not affect the number of university credits (ECTS) that students need to achieve during their educational programme nor the grade point average. As a matter of fact, testing of the OFAs does not produce any final mark and once the debts are cleared, no university credits are acquired.

### ADMISSION PROCEDURE TO UNIVERSITY COURSES

Admission to study courses requires the possession of a qualification, which

must have certain characteristics, assessed for foreign qualifications by the Orientation and Reception Sector.

### **ATTENDANCE**

This term indicates the student's participation in all of the educational activities required by his/her Degree programme. Attendance may be compulsory, recommended or open. Any compulsory attendance requirements are indicated in the teaching regulations of the relevant Degree Programme.

### **BUDDY**

A Buddy is a Ca' Foscari student who acts as a mentor to an international student, dedicating their free-time to facilitate integration into university life. The Buddy helps the international student arriving in Venice to become familiar with university courses, with the various locations and services the university provides and with city life and its cultural environment. The Buddy can answer all kinds of questions regarding the university (classes, teachers, libraries, holidays, etc.), accommodation (lodging, rent, etc.), the city of Venice (public transports, sports facilities, nightlife, etc.), Italy (travelling, interesting sites, etc.).  
[www.unive.it/buddy](http://www.unive.it/buddy)

### **CAF**

A CAF (centre of fiscal assistance) is an office where specialists in fiscal matters support people with some particular administrative/ bureaucratic procedures. CAF can support the students with fulfilling the ISEE certification requested for applying to financial aid and benefits (scholarships – ESU housing services).

### **CAMPUS**

It is a point of reference for students in the various Departments. Thanks to its Front Office, it helps the students with educational activities (i.e. exam registration).

### **CAREER DAY**

Career Days are events entirely dedicated to recruitment, through programs where the students can personally meet company representatives and come into contact with the world of work. The Ca' Foscari Career Service organizes meetings with single enterprises, including international enterprises, to give to students the opportunity to learn about their history, corporate values, areas of employment and selection procedures. This encounter also provides students with the occasion to submit their CVs, take part in short information talks or be selected for company assessments depending on the professional profiles being recruited.  
[www.unive.it/careerday](http://www.unive.it/careerday)

### **CARTACONTO CA' FOSCARI - UNIVERSITY CARD**

All Ca' Foscari students receive a CartaConto Ca' Foscari, a Card, which is sent to the address they indicated when registering on [www.unive.it](http://www.unive.it) and reported in the Personal Area. Be aware that if the given address is not located in Italy, the Card will be sent to Ca' Foscari main building. The CartaConto allows students to access universities library services and make photocopies. The CartaConto can be active as a free-of-charge debit card (Mastercard) that can be used to make payments in shops or online, pay tuition fees and receive refunds or scholarships from Ca' Foscari

University. Activation can be done online (an Italian SIM card is needed) or in a Crédit Agricole FriulAdria bank. [www.unive.it/cartaconto](http://www.unive.it/cartaconto)

### **CLA**

The University Language Center offers language courses (Italian, English, French, German, etc.) and modules to develop specific abilities, both at day and evening time, taught by foreign language native speakers. The courses are open to everyone, not only to students, and front lessons take place in multimedia classrooms. The CLA offers also, only to Ca' Foscari students, three examinations sessions per semester of intensive courses for the OFA in English language at B1 and B2 levels.

[www.unive.it/cla](http://www.unive.it/cla)

### **COUNSELING AND WELCOME UNIT**

The Counseling and Welcome Unit is a part of the International Relations office which supports incoming foreign students. In particular, it provides:

- guidance, information and assistance for enrolment procedures and for the recognition of academic qualifications;
- Enrolment in the frame of mobility programmes;
- support for the request of stay permit;
- support for the request of Tax Code;

[www.unive.it/welcome](http://www.unive.it/welcome)

### **COURSE UNIT**

Some courses can be divided into one or more parts, called 'moduli'. At the end of each module, there is usually an exam session.

### **CREDITS RECOGNITION**

It is possible to enroll in a degree programme and ask for recognition of educational activities previously carried out, such as single courses, language certifications or informatics certification achieved, internships/work experience. Enrollment with credit recognition is not allowed for students currently enrolled in another university programme for which suspension was requested.

### **DEPARTMENT**

Departments play a key role in the university system, as they promote, coordinate and organize the academic (teaching and research) activities of the Degree Programmes for which they are responsible. In Ca' Foscari there are eight departments: Economics, Philosophy and Cultural Heritage, Management, Environmental Sciences, Informatics and Statistics, Molecular Sciences and Nanosystems, Linguistics and Comparative Cultural Studies, Asian and North African Studies and Humanities.

### **DOUBLE/JOINT DEGREES**

These are degree courses with an integrated study curriculum, including educational activities designed with other international universities as well as mobility periods for students and faculty staff. After the final exam the two or more degrees of the partner Universities are awarded (double or multiple degree), or a jointly conferred degree recognized and validated by all of the Universities involved.

[www.unive.it/pag/12607](http://www.unive.it/pag/12607)

## **ECTS - EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM**

The ECTS is used across the European Union to set a study attainment and student performance standard and it concerns higher education. ECTS vary throughout European Countries. In Italy ECTS are called CFU (Crediti Formativi Universitari), 1 CFU consists of 25 coursework and workload hours and one academic year corresponds to 60 university credits. To complete successfully a degree course, students are to achieve a certain amount of credits (180 CFU – BA Degree; 120 CFU – MA Degree; 60 CFU – Professional Masters; 60 CFU – PhD). Ca' Foscari University is compliant with the European directives on ECTS (European Credit Transfer System), recognizing the equivalence 1 CFU = 1 ECTS and adopting an ECTS mark conversion scale based on a statistical distribution mechanism of marks for any single educational area.

## **EDUCATIONAL ACTIVITY**

The educational activities that students must carry out or attend in order to obtain their academic qualification may be of various types: courses (with related exams), seminars, practice or laboratory activities, individual study and selflearning activities, apprenticeships/internships, reports, project works, degree thesis (with related discussion).

The educational activities required by Ministerial regulations are divided into 6 types and each group of educational activities is awarded a number of university credits (CFUs) within the student's plan of study:

- basic educational activities, which provide students with basic

knowledge;

- core educational activities, that are specific for the Ministerial Degree Code the single Degree Programme is related to;
- interdisciplinary educational activities, to extend students' education;
- elective activities that can be chosen by students;
- educational activities connected with the final degree exam and with foreign language knowledge;
- other educational activities that may concern further linguistic knowledge, computer knowledge, apprenticeships/ internships in various professional sectors, etc

## **EXAM**

For each university exam, students gain a certain number of university credits (in Italian CFU) and a qualitative evaluation (mark awarded on a 30-point scale or any pass/fail exam). The minimum passing mark is 18/30, and 30/30, with honor (cum laude), if any, is the best mark. At the end of each course students must take an exam which aims to assess their preparation and knowledge. In Italy is possible to try taking an exam up to 4 times. If a student fails 4 times, is to attend classes again. In Italy exams can be both written and oral, depending on the subject studied. Written exams can be structured differently, for instance they could include multiple choice questions, open questions or exercises. In some cases exam can consist in two (or more) parts, written and oral. This is true for language exams but also for other subjects. In order to take an exam students should enroll online in the exam through their Personal

Area. Before enrolling in the exam, the students are asked to answer to a questionnaire regarding the course. It is possible to enroll in the exam about 10 days before the exam date. When receiving the result of an exam, the student can accept it through their Personal Area. If they are not satisfied with the result, they are allowed to refuse it and try taking the exam again in the next examination period.

### **EXAM DATES**

Each university exam can be taken on different dates. Each course includes at least 4 different dates where the related exam can be taken. The dates of the various exams are grouped in specific times of year, called sessions. The main exam sessions are usually held in January/February, May/June and September. Moreover, for courses taking place in the first period of the 1st and 2nd semesters, exams can also be taken in November and March. For detailed information on exam sessions, please see the academic calendar on the university website.

### **EXAMINATION**

The academic calendar is divided into 2 semesters, which are organized into 2 terms each. Courses may last one period (5 weeks + 1 for extra/rescheduled lessons, which is true for students of Humanities, Economics and Science areas) or one semester (14 weeks, for students of Languages and culture). Different examinations are scheduled during the academic year and each course includes at least 4 different dates in which the related exam can be taken. Students are allowed to take all the exam dates included in this calendar, with the exception of the exams concerning

the language of the Bachelor's and Master's degree programs of the linguistic area, for which students will be required to choose one of the exam dates available in the exam session. The organization of the examinations depends on the course scheduling (that is the semester or term the course will take place).

[orari.unive.it/AgendaWebUnive](http://orari.unive.it/AgendaWebUnive)

### **FINAL DEGREE EXAM**

At the end of a Degree Programme, the preparation of a written thesis and an oral thesis defense, under a supervisor with possible co-supervisors, is usually required. To be admitted to the final degree exam you must have completed all your yearly studies or acquired all the credits required by your study plan (including additional credits). In order to submit your Request to Graduate you must not have more than 24 outstanding credits (excluding credits for the final exam and for internships/traineeships) unless you intend to graduate in the summer session: students graduating in the summer session must take the outstanding exams on the first exam date in that session.

### **FINANCIAL AID UNIT**

The "Diritto allo studio" office is in charge for regional scholarships, benefits, awards, grants, money loans and activities related with the tuition fees payment.  
[www.unive.it/data/structures/111619](http://www.unive.it/data/structures/111619)

## **GUIDANCE**

Ca' Foscari Guidance Service organizes guidance activities conducted on campus, as well as activities performed outside the University. The activities conducted within the University include, throughout the academic year, one-on-one or group meetings with guidance operators, in order to acquire any necessary instruments to make an informed educational choice, find valuable and current information and gain insights in the educational objectives and job opportunities of the various Degree Programmes. Another important appointment is the first-year student welcome meetings, which take place at the beginning of each academic year, in order to introduce students enrolling in the first year of a Degree Programme to the new environment, give them the chance to talk to the contact professors of the various Degree Programmes and illustrate the university services. The Service also participates in important guidance exhibitions and organizes Open Days, where the various educational areas of Ca' Foscari are illustrated through faculty speeches and visit to the campuses.  
[www.unive.it/guidance](http://www.unive.it/guidance)

## **HOUSING**

The Housing Office is a service for Italian and international students, researchers, professors and administrative staff coming to study or work at Ca' Foscari University. The office can help you look for a suitable and convenient accommodation in student residences, flats or hotels that hold an agreement with Ca' Foscari University. The Housing Office matches the needs and preferences of the applicants with the

accommodation available. It may also help you look for a temporary lodging and provide useful information about Venice accommodation.  
[www.unive.it/housing](http://www.unive.it/housing)

## **ISA MATERIAL**

Teachers can make some materials available for the students and organize blended courses, in which front lessons alternate to 'virtual' on line lessons. ISA materials are available on the website page of the teacher. They include further detailed studies, auto evaluation activities, on line and blended courses, materials for further practice and class materials.  
[www.unive.it/isa](http://www.unive.it/isa)

## **ISEE CERTIFICATION**

The ISEE indicator is a tool assessing the effective income and asset situation of anyone requesting financial aid, and is obtained by combining and assessing three factors: income, assets and the composition of the household. ISEE certification is needed to access all forms of university financial aid and is issued by a CAF. ISEE is needed also in order to take part in the ESU call for housing services.

## **MATRICULATION NUMBER**

This is the number identifying each student and assigned upon enrolment at the university. It is required in order to use several services (for instance, to register for an exam, to borrow books from the university libraries, etc.) and it represents the student's username to access their Personal Area within the university website.

## **MEETING WITH THE PROFESSOR**

Each university teacher is required to provide students with a support and information service regarding their teaching, which takes place at a specific time of the week, in a specific place. Both are reported on the teacher's personal web page.

## **MINOR**

A Minor is a didactic course for Bachelor's degree students and consists of 3 modules (courses) of 6 ECTS each (18 ECTS in total). It offers an opportunity to students to deepen their knowledge, either in scientific or humanities subjects, which are not included in their Bachelor's degree programme. To take a Minor, students should add it in their Study Plan the courses in which the Minor consists. These courses can be added as free of choice exams or as additional (extra) exams. Some Minors are open to all students wishing to take them, admission to some other Minors is subject to a selection process.  
[www.unive.it/degreeprogrammes](http://www.unive.it/degreeprogrammes)

## **MOBILITY**

The word "Mobility" includes both incoming and outgoing mobility and concerns both University students and staff. Ca' Foscari offers several international programmes that allow students and staff to spend a period abroad, in Europe or in other non-European Countries (Outgoing Mobility). Students enrolled at Ca' Foscari University can apply to mobility programmes. Incoming mobility consists in students or University's staff members (professors and/or administrative personnel), arriving in Venice from abroad in order to spend a study/working period in our University.

Outgoing mobility:

[www.unive.it/pag/12577](http://www.unive.it/pag/12577)

## **MOOC – Massive Open Online COURSES**

MOOCs are cultural and popular on-line training activities that are not included in University teaching and therefore do not issue credits. They usually last 4-6 weeks, they are free, open to everyone and divided into weekly sections providing video lessons, documents and resources, forums, collaborative activities, homework and tests of different types. Upon completion of the activities, a certificate of participation will be given. MOOCs are available on the platform [ok.unive.it](http://ok.unive.it)  
[www.unive.it/pag/15297](http://www.unive.it/pag/15297)

## **PERMIT OF STAY, OR STAY PERMIT**

In order to stay in Italy more than three months, extra-EU citizens are to obtain a Permit of Stay. The Counseling and Welcome Unit supports international students and staff with their permit of stay request. To obtain a Permit of Stay you should have all the required documents and fill up the form. In the post offices in Venice (Piazzale Roma and Rialto) and in Mestre, students and staff can collect a "Permit of Stay Kit", which is an envelope including instructions and forms. Once the needed forms are filled up and necessary documents included, the permit of stay kit is to be handed back to the post office, which sends it to the police.  
[www.unive.it/pag/12525](http://www.unive.it/pag/12525)

## **PERSONAL AREA**

Within Ca' Foscari website students can access their Personal Area. To log in, they should enter their matriculation number and password. Once entered their Personal Area, students can complete different procedures, such as updating personal data, enrolling in exams, completing their study plan, uploading their thesis, registering for graduation, paying tuition fees. Besides, there are numerous other useful functions related to other administrative procedures, disability, certificates. Also accepting or refusing an exams has to be done through the Personal Area, where eventually is possible to check exam's record.

## **PLACEMENT – CAREER SERVICE**

Ca' Foscari Career Service – Placement office aims to support enrolled students in entering the job market. Through their Personal Area students have access to the job ads posted in Ca' Foscari website and they can upload their CV. Career Service organises also Career days and work-related events.  
[www.unive.it/placement](http://www.unive.it/placement)

## **QUESTURA**

Questura is the police station where students receive their Permit of Stay. Students should go to the Questura when called (or when the appointment as been fixed). The Venetian Questura is located in Marghera. [www.unive.it/welcome](http://www.unive.it/welcome) | [www.questure.poliziadistato.it/venezia](http://www.questure.poliziadistato.it/venezia)

## **SCHOLARSHIP**

Students with low income or outstanding students have the right to apply for scholarships issued by

the Veneto Region. In order to apply, students should ask for fiscal support to CAF. Students can also obtain a scholarship or a reward issued by other organisations (both private and public) if they decide to write their thesis or carry out research work in specific study areas or field indicated in the calls.

[www.unive.it/financialaid](http://www.unive.it/financialaid)

## **SSN - SISTEMA SANITARIO NAZIONALE**

Rules regarding medical and health assistance for foreign citizens vary according to the student's origin. Regulation substantially changes if a student comes from an European Country or from an Extra EU Country, as European students enjoy of medical support at the same conditions as Italians, whereas generally extra-EU citizens must purchase a medical insurance in order to have health support in Italy. However in some specific cases rules may differ and it is important to check these issues before your departure.

For further information:  
[www.unive.it/pag/12525](http://www.unive.it/pag/12525)

## **STUDY PLAN**

The study plan is the student's study program and includes all the courses that a student is going to attend (exams they are going to take), and other additional activities, such as internships. At the beginning of each Academic Year the students should complete their study plan by accessing their Personal Area and clicking 'Piano di Studi'. The Study Plan can be changed until the fixed deadline, that is February 28. This means that not only freshmen should set their study plan, but also 2nd and 3rd year students



should fill it in again every year.

Further information:

[www.unive.it/pag/11086](http://www.unive.it/pag/11086)

## **TAX CODE**

The Italian Codice Fiscale, or Tax code, identifies citizens in their relations with public bodies and administrations. It consists of 16 alphanumeric characters (letters and numbers reproducing your personal data: surname, name, gender, place and date of birth). Tax codes are issued by the Agenzia delle Entrate (Revenue Office). Citizens entitled to receive healthcare from the National Health Service will receive a Health Insurance card with their Tax Code.

Just visit Ca' Foscari's Counseling and Welcome Unit to get the form and support necessary to fill it in properly.

[www.unive.it/taxcode](http://www.unive.it/taxcode)

## **TUTORING**

The Tutoring service is offered to students throughout the entire training course, for information, assistance and guidance purposes. The Tutors are divided between University Information Tutors and Specialized Tutors, and are divided into different sectors. The Tutor activity is carried out by the students themselves, selected on the basis of merit criteria through calls.

## SURVIVAL ITALIAN

Arrivederci	Goodbye
Biblioteca	Library
Biglietto/ abbonamento	Ticket/ season ticket
Buon pomeriggio	Good afternoon
Buonasera	Good evening
Buongiorno	Good morning
C'è/ ci sono...?	Is there/ Are there ...?
Carta d'identità	Identity card
Ciao	Hi/ bye (informal)
Codice fiscale	Tax code/fiscal code
Come stai? Come sta?	How are you? (stai - informal) (sta - formal)
Come ti chiami?	What is your name?
Come va?	How is it going?
Dottore	Doctor
Dov'è/ dove sono ...?	Where is/ where are ...?
Farmacia	Pharmacy
Forse	Maybe
Grazie (mille)	Thank you (very much)
Io sto bene	I am fine
Io sto male	I am sick
Mi chiamo ...	My name is ...
Mi dispiace	I am sorry
No	No
Non capisco	I do not understand
Non parlo italiano	I do not speak Italian
Ospedale	Hospital
Parli inglese?	Do you speak English?
Passaporto	Passport
Permesso	Excuse me/pardon me (in a crowd)
Piacere di conoscerti	Nice to meet you
Piazza/ campo	Square
Polizia	Police (station)
Posso avere il conto?	Can I have the bill?
Potresti ripetere?	Could you repeat please?
Prego	You are welcome
Puoi aiutarmi?	Can you help me please?
Quanto costa?	How much does it cost?
Questo autobus va a ...?	Does this bus go to ...?
Ricarica (per il cellulare)	Top-up, refill for cellular phone
Ristorante	Restaurant
Salve	Good morning/hello (informal/formal)
Scusi, sto cercando ...	Excuse me, I am looking for ...
Sì	Yes
Stazione dei Treni / Autobus	Train / Bus station
Supermercato	Supermarket
Ufficio postale	Post office
Vaporetto	Waterbus
Via / calle	Street



**www.unive.it**

 [facebook.com/cafoscari](https://facebook.com/cafoscari)

 [www.linkedin.com/school/cafoscari](https://www.linkedin.com/school/cafoscari)

 [instagram.com/cafoscariuniversity](https://instagram.com/cafoscariuniversity)

 [twitter.com/cafoscari](https://twitter.com/cafoscari)

 [www.youtube.com/user/youcafoscari](https://www.youtube.com/user/youcafoscari)