



Call for n. 1 Short Research Fellowship in “Analysis and development of data for the identification of skills and gaps in the digital training of experts in the Cultural Heritage field”, lasting 12 months, tutor prof. Lorenzo Calvelli, CUP: H73C24001870006 - Ca' Foscari University of Venice – Department of Humanities

(L. 240 del December 30th 2010, art. 18, DL 19/2012; Regulations about Short Research fellowships issued under D.R. 300/2014 of 14/04/2014 and subsequent amendments and additions)

The present document in English is to be considered as a mere translation of the provisions of the call which is available in Italian at the following [link](#). The text in Italian is the official text of the notice of competition for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.

The Department of Humanities of Ca' Foscari University of Venice, having regard to the Director's Decree Rep no. 728/2025 Prot. n. 89579-VII/16 of 26th March 2025 establishing the research programmes for awarding of the short fellowships in “**Analysis and development of data for the identification of skills and gaps in the digital training of experts in the Cultural Heritage field**” lasting 12 months, tutor prof. Lorenzo Calvelli, with the possibility of renewal within the limits of art. 4 of the Regulations for awarding of university short research fellowships.

The expected starting date is **18 April 2025**.

The Short Term Research Fellowship is part of the project entitled “Digital solutions for sustainable and disaster resilient heritage management”, acronimo “DIGITALIA”, CUP: H73C24001870006, financed by Erasmus + Program, Call 2024 KA220-VET - Cooperation partnerships in vocational education and training (KA220-VET), Scientific Coordinator (for UNIVE) prof. Lorenzo Calvelli.

The research fellowships is awarded for the purpose of collaboration with the following research programme of the Department of Humanities.

- **abstract:** The DIGITALIA project aims to develop new areas of expertise for the conservation and management of cultural heritage through the enhancement of the skills of experts in the sector, with particular attention to digital competencies. The planned activities of this research fellowship include: analysis of the data necessary for the identification of skills and gaps in the digital training of experts in the cultural heritage field; support for the development of guidelines for creating a new professional figure related to the conservation and management of the cultural heritage; support in disseminating the project's results. The expected results include the study of the data emerging from the compilation of National reports created in order to map the state of the digital competencies of Cultural Heritage professionals.

The research fellowship amounts to Euro 15.000,00, gross to the recipient.

Deadline: 14th April 2025 h. 12 p.m.

Rules of eligibility – Beneficiaries

Citizens belonging to European Union member states and non-community citizens in possession of the following qualifications may take part in the selection:

- a) Master's degree in historical and archaeological disciplines;
- b) Scientific-professional curriculum suitable for the development of the activities.

Applicants must hold all the requisites within the call deadline. The qualifications will be evaluated by a Commission that examines the eligibility and qualifications of the candidates and makes a merit rank of them.



Evaluable titles

- PhD in historical/archaeological disciplines
- Documented research activities in public and private entities with contracts, research grants, scholarships, or assignments both in Italy and abroad related to archaeological and epigraphic heritage.
- Publications relating to the study of archaeological and epigraphic heritage.
- Specialization Diploma and/or Masterclass attendance certificates (master post lauream)

Skills required

- Competence in the analysis and evaluation of data related to archaeological and epigraphic heritage (e.g., implementation of databases).
- Experience in the integration of Digital technologies for the conservation, enhancement, and promotion of archaeological and epigraphic heritage.
- Experience in disseminating the results of research projects on archaeological and epigraphic heritage.
- Established knowledge of the archaeological and epigraphic heritage of the Venice region.
- Good knowledge of the English language.

At the end of his/her research activity, the research fellow is required to provide the Department with:

- an Activity Report
- Conducting comprehensive assessments to identify the digital skills gaps and training needs among project partners and target groups (Work package n°2 - Analyses and reporting)
- Sharing project results at the national level with authorities, institutions, NGOs, and experts in the fields of education, culture, and tourism (Work package n°5 - Dissemination and exploitation).

Incompatibility

The short-term research fellowship may not overlap with:

- other scholarships granted in any capacity, apart from those granted by national or foreign research institutes in order to integrate with periods abroad the specific activity foreseen by the work plan of the appointed fellow;
- attendance of PhD courses with scholarship and medical specialization, in Italy and abroad;
- research grants "assegni di ricerca"

Fellowship holders may carry out self-employed work or occasional or permanent collaborations, as long as this is coherent with the ongoing research, upon approval and on the condition that:

- does not involve a conflict of interest with the specific research activity carried out;
- does not prejudice the university, in relation to the activities carried out.

Subordinate employment contracts holders, in addition to obtaining permission by the university, must provide the authorization of their employer.

In the specific case that the subordinate employment contract started prior to the awarding of the fellowship, compatibility with the existing employment will have to be assessed; if the assessment yields a negative result, the short research fellowship will not be awarded; in the case of a positive result, the successful candidate will have to provide the authorization of his/her employer within 15 days.

In the event that the subordinate employment contract will start once the fellowship is ongoing, the successful applicant is required to notify this change at least 15 days before the start of the employment contract for an assessment of compatibility; if the assessment is negative, the fellowship will cease by the start of the employment contract; in the event of a positive outcome, the successful applicant must provide the authorization of his/her employer within 15 days.

The awarding of the short-term research fellowship does not imply the establishment of any employment contract, nor does it give rise to any rights of access to positions of employment at the university.



How to apply

Candidates should submit:

1. The [application form](#)
2. Applicants must declare in the application, under their own responsibility:
 - educational qualification held;
 - the possession of a residence permit valid at the deadline of the call for applications, in case he/she is a non-European citizen residing in Italy;
 - that they understand that the short-term research fellowship is not compatible with the positions referred to in Art. 12 of the present Regulations and current legislation;
 - to be medically fit to discharge his/her duties for the fellowship;
 - not to have received measures restricting personal freedom at the time of submitting the application;
 - not to have a degree of kinship or affinity, up to and including the fourth degree, with any professor belonging to the department or facility issuing the call or with the Rector, the General Manager or a member of the University Board of Directors and that they are aware of the provisions of the Law no 240/2010, Art. 18, para. 1, letter b);
 - any benefit under L. 104/92.
3. A CV in European format (<http://www.unive.it/data/28900/>), duly dated and signed.
4. A copy of a valid identity document (e.g. Identity Card or Passport).
5. All documents, qualifications and publications relevant for the selection procedure.

How to submit your application

Applications, together with all the required documentation, have to be submitted exclusively online at the following webpage: <https://apps.unive.it/domandeconcorso-en/accesso/2025-dsu-br-4> not later than noon time (12:00 Rome CET) of 14th April 2025.

The candidate, after the uploading, will receive a submission number and an e-mail acknowledging receipt of their application. The candidate, if necessary, could access the procedures for updating any data and materials through the link and submission number provided in the e-mail until the call deadline expires.

Please note that the University can be contacted for any support needs by the candidate until 11th April (1 p.m.). For further information please contact the Department of Humanities' Research Sector – e-mail address: ricerca.dsu@unive.it.

Please note that in case of a high number of applications and / or weight of the materials loaded by the candidates the system might become slower. Therefore, it is suggested not to start the process close to the deadline.

Incomplete applications, those without the required data and the compulsory attachments will not be taken into consideration. Furthermore, the applications which, for any reason, reach this University beyond the deadline indicated above cannot be accepted.

The declarations made in the application shall be considered issued in accordance with the DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.

Selection and Evaluation Procedure

The selection is made by assessment of the scientific-professional qualifications of the candidates, by a Selection Committee appointed by order of the Director of the research department taking into account, whereas possible, gender balance.

The Commission compiles a ranking and specifies the winning applicant, having regard to the score appointed to



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experience and qualifications, interview and any other test, as specified by the call. In the event of two or more candidates obtaining the same score at the end of the selection, the younger candidate will be preferred.

Awarding of the short research fellowship

Having received the selection documents, and at the outcome of the checks, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public.

Notification, including the start date of the short-term research fellowship, shall be sent to the winning candidate.

The winner must accept the short-term research fellowship within seven days of receipt of the written notification referred to above, under penalty of revocation. In the event of withdrawal, the short-term research fellowship shall be awarded to the next available candidate, following the order of the final ranking of merit.

Publication of the results of all the selection phases shall be published in the online University notice board, on the specific Department web page ([link](#)) and on the University website ([link](#)).

Access to the selection documents is guaranteed pursuant to the law of August 7th 1990, no. 241 and subsequent amendments and additions and relative internal implementation regulation.

Processing of personal data

Personal data provided by the candidates in their applications for participation in the selection procedures, are processed pursuant to the legislative decree of June 30th 2003, no. 196 and subsequent amendments and additions and to EU Regulations 2016/679. Comprehensive information on personal data processing can be found [here](#).

Person in charge of the procedure

Pursuant to the provisions of art. 5 of the law of August 7th 1990, no. 241 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection is dr. Alessandra Bertazzolo, in charge of the Department of Humanities.

Final provisions

For anything not specified in this call, see the University current regulations regarding the awarding for research fellowships and the current legislation.

Venice,

The Head of Department of Humanities
Prof. Daniele Baglioni

VISTO: LA RESPONSABILE DEL PROCEDIMENTO AMMINISTRATIVO
Dott.ssa Alessandra Bertazzolo

VISTO: LA SEGRETARIA DEL DIPARTIMENTO DI STUDI UMANISTICI
Dott.ssa Alessandra Bertazzolo