



Università  
Ca' Foscari  
Venezia

Dipartimento di Studi Umanistici

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**CALL FOR APPLICATIONS: SELECTION PROCEDURE FOR AREA FELLOWSHIPS**

**Call for applications to research fellowships for the scientific areas relevant to University in accordance with art. 6 of the Regulations on research fellowship awarding**

**CA' FOSCARI UNIVERSITY OF VENICE  
DEPARTMENT OF HUMANITIES**

*The present document in English is to be considered as a mere courtesy copy of the official call which is available in Italian at the following link. The text in Italian is the official text of the call for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.*

**The Director of the Department of Humanities**

- HAVING REGARD TO the law December of 30<sup>th</sup> 2010, no. 240 and in particular art. 18 and 22 "asegni di ricerca" [research fellowships];
- HAVING REGARD TO the DM of March 9<sup>th</sup> 2011 no. 102, registered at the Corte dei Conti [National Audit Office] on May 13<sup>th</sup> 2011;
- HAVING REGARD TO the MIUR [Ministry of Education, University and Research] note, reg. no. 583 of 08/04/2011;
- HAVING REGARD TO the DLgs of January 9<sup>th</sup> 2008, no. 17;
- HAVING REGARD TO the law of August 7<sup>th</sup> 1990, no. 241 and subsequent amendments and additions;
- HAVING REGARD TO the D.P.R of December 28<sup>th</sup> 2000, no. 445, "Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa" [Consolidation Act of the legislative and regulatory provisions concerning administrative documentation];
- HAVING REGARD TO the DLgs of June 30<sup>th</sup> 2003, no. 196 and subsequent amendments and additions;
- HAVING REGARD TO the DLgs. of April 4<sup>th</sup> 2006 no.198 "Codice delle pari opportunità tra uomo e donna", pursuant to art.6 the law of November 28<sup>th</sup> 2005 no.246" and subsequent amendments and additions [equal opportunities for men and women];
- HAVING REGARD TO the Statute of Ca' Foscari University of Venice;
- HAVING REGARD TO the REGOLAMENTO PER IL CONFERIMENTO DEGLI ASSEgni DI RICERCA [REGULATIONS FOR AWARDING OF RESEARCH FELLOWSHIPS issued under D.R. 122/1998 of December 28<sup>th</sup> 1998 and subsequent amendments and additions;
- IN VIEW OF the 2017 Italian Budget Law - Law 232/2016 - art. 1, clauses 314 – 338, which which determines that the "Departments of excellence" represent an innovative intervention with strong financial support for the national University sector, and establishes a specific section called "Fondo per il finanziamento dei Dipartimenti universitari di eccellenza" (Departments of excellence fund);
- IN VIEW OF the D.M. of 11<sup>th</sup> May 2017, no. 262, which identifies the Commission for the selection of the national University Departments of excellence, and the subdivision of the Departments between the CUN areas, as well as the number of departments that can be financed (MIUR note of 12<sup>th</sup> May 2017);
- IN VIEW OF the Project presented by the Department of Humanities on December 09<sup>th</sup>, 2017 at MIUR, pursuant to art. 1, paragraph 321 of Law 11 December 2016, n. 232, to obtain the financing dedicated to the Departments of Excellence, and the subsequent remodulations of the project itself, approved by MIUR;



- IN VIEW OF the ranking established by the MIUR for the admission to the selection of the 180 national Departments of excellence, in which the Department of Humanities was found to be suitable;
- IN VIEW OF the MIUR note on 10<sup>th</sup> January 2018, which establishes the loans awarded for the 2018-2022 four-year period to the Universities of the 180 winning Departments, including the Department of Humanities (DSU);
- IN VIEW OF that among the aforementioned project remodulations approved by MIUR, under the heading - OTHER PERSONNEL, is envisaged the activation of Research Grants (Assegni di ricerca) to support the Centre for Digital & Public Humanities, established at the DSU;
- IN VIEW OF the Decree of the DSU Director Rep. n. 838/2021 Prot. n. 86700-VII/16 of 22/07/2021, which has defined the scientific areas in order to proceed with the Call for applications for no. 4 Research Grants (Assegni di ricerca), duration 12 months each, which will be part of the DSU Centre for Digital & Public Humanities (tutor prof. Franz Fischer), within the Project of Excellence - CALL MIUR "DEPARTMENT OF EXCELLENCE 2018-2022", CUP H76C18000670001 and which authorizes the publication of the Call for applications for no. 4 Research Grants (Assegni di ricerca) related to the Centre for Digital & Public Humanities of the DSU, containing the declaration of financial backing for the entire duration of the abovementioned Grants;
- HAVING REGARD TO the COAN entries (scritture COAN anticipate) no. 36880/2021, 36881/2021, 36882/2021 e 36884/2021, charged to budget item A.C.03.01.01.01 - "Gross research grants" ("Lordo assegni di ricerca") of the UGOV project "SU.DIPARTIMENTIDIECELLENZA.FFO", to cover the instalments of the aforementioned research grants, to which is added an extra amount aimed at covering actual research costs, equal to 5% of "gross to the recipient" amount

**establishes the following:**

#### **Art. 1 - Scope**

1. A public selection is announced to award **n. 4 research fellowships**, with the possibility of renewal within the limits of art. 2 of the Regulations on university research fellowship awarding, which will be subject to a specific contract.
2. The fellowships are awarded for the purpose of interdisciplinary research collaboration related to specific scientific areas of interest of the Department of Humanities, Ca' Foscari University of Venice (DSU) and, in particular, of the Venice Centre for Digital and Public Humanities:

#### **Research fellowship 1 - Digital and Public Archaeology**

**Area CUN (Italian National University Council) or Macrosector or Competition sector or Scientific Disciplinary Sector Groups):** 10/A- Archaeological sciences

**Abstract:** The work aims at developing a research project at the Venice Centre for Digital and Public Humanities (VeDPH) at the Department of Humanities (DSU), Ca' Foscari University of Venice. The focus will be on a project of Digital and Public archaeology. Possible topics include, among others, 3D



documentation and modelling of archaeological sites and objects, passive and active remote sensing, GIS, archaeological data management, visualization of archaeological data, dissemination, public engagement, real and virtual exhibitions.

The successful candidate will be expected to:

- design and carry out a research project at their own proposal;
- present the project in a VeDPH seminar;
- contribute to teaching activities and the creation of contents and materials for higher education at the VeDPH/DSU (e.g. VeSSDPH - Venice Summer School in Digital and Public Humanities);
- contribute to grant proposal writing;
- take part in VeDPH meetings and other activities;
- contribute to VeDPH organization activities.

- Duration: 12 months
- The expected starting date is 1<sup>st</sup> October 2021
- The research fellowship amounts to Euro 19,367.00 gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law;
- An extra amount aimed at covering actual research costs amounting to 5% of 'gross to the recipient' amount (max. Euro 1.000,00), will be granted to the research fellow.

### Research fellowship 2 - Digital and Public Art History

**Area CUN (Italian National University Council) or Macrosector or Competition sector or Scientific Disciplinary Sector Groups):** Academic Disciplines for Italian University research and teaching: L-ART/01: History of medieval art, L-ART/02: History of modern art, L-ART/03 - History of contemporary art, L-ART/04 - Museology, art and restoration criticism, L-ART/06 - Cinema, photography and television

**Abstract:** The work aims at developing a research project at the Venice Centre for Digital and Public Humanities (VeDPH) at the Department of Humanities (DSU), Ca' Foscari University of Venice. Candidates are required to present a project that will focus on the areas of Digital and Public Art History and GLAM industries, specifically connected to the visual arts with regard to the fields of contemporary art, museology, and visual culture for the development of innovative forms of inquiring artworks, digital representation of the displays, and online collections. The project may include virtual reconstructions, digital image mining and metadata, digital storytelling, and user experience strategies.

The successful candidate will be expected to:

- design and carry out a research project at their own proposal;
- present the project at a VeDPH seminar;
- contribute to teaching activities and the creation of contents and materials for higher education at the VeDPH/DSU (e.g. VeSSDPH - Venice Summer School in Digital and Public Humanities);
- contribute to grant proposal writing;
- take part in VeDPH meetings and other activities;
- contribute to VeDPH organization activities.



- Duration: 12 months
- The expected starting date is 1<sup>st</sup> October 2021
- The research fellowship amounts to Euro 19,367.00 gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law;
- An extra amount aimed at covering actual research costs amounting to 5% of 'gross to the recipient' amount (max. Euro 1.000,00), will be granted to the research fellow.

### Research fellowship 3 - Digital and Public History

**Area CUN (Italian National University Council) or Macrosector or Competition sector or Scientific Disciplinary Sector Groups):** Academic Disciplines for Italian University research and teaching: L-OR/01 - History of ancient Near East, L-ANT/02 - Greek history, L-ANT/03 - Roman history, M-STO/01 - Medieval history, M-STO/02 - Modern history, M-STO/03 - History of eastern Europe, M-STO/04 - Contemporary history, M-STO/05 - History of science and technology, M-STO/06 - History of religions, M-STO/07 - History of Christianity and of Churches)

**Abstract:** The work aims at developing a research project at the Venice Centre for Digital and Public Humanities (VeDPH) at the Department of Humanities (DSU), Ca' Foscari University of Venice. The focus will be on a history research characterized by a 'public' approach and involving the use of digital tools. Possible topics include, among others, museums and 'heritage centres', media history and community history, public memory and public sources, social media and gaming. Possible methodologies include oral history and participatory history, and every kind of digital methodology.

The successful candidate will be expected to:

- design and carry out a research project at their own proposal;
- present the project at a VeDPH seminar;
- contribute to teaching activities and the creation of contents and materials for higher education at the VeDPH/DSU (e.g. VeSSDPH - Venice Summer School in Digital and Public Humanities);
- contribute to grant proposal writing;
- take part in VeDPH meetings and other activities;
- contribute to VeDPH organization activities.

- Duration: 12 months
- The expected starting date is 1<sup>st</sup> October 2021
- The research fellowship amounts to Euro 19,367.00 gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law;
- An extra amount aimed at covering actual research costs amounting to 5% of 'gross to the recipient' amount (max. Euro 1.000,00), will be granted to the research fellow.



#### Research fellowship 4 - Digital and Public Philology

**Area CUN (Italian National University Council) or Macrosector or Competition sector or Scientific Disciplinary Sector Groups):** 01/B Informatics, 10/D Sciences of Antiquity, 10/E Medieval Latin and Romance Philologies and Literatures, 10/F – Italian studies and Comparative Literature, 10/G Historical and General Linguistics, 11/A History

**Abstract:** The work aims at developing a research project at the Venice Centre for Digital and Public Humanities (VeDPH) at the Department of Humanities, Ca' Foscari University of Venice. Topics might include: 1) the creation of models of representation for digital scholarly editions; 2) development and application of software tools and semantic web technologies in the field of philology (e.g. automated collation, collaborative workflows, citizen science); 3) creation, analysis and enrichment of palaeographic, linguistic, stylistic, semantic and historical-critical data; 4) visualisation and publication of (semi-) structured textual and literary data.

The successful candidate will be expected to:

- design and carry out a research project at their own proposal;
- present the project at a VeDPH seminar;
- contribute to teaching activities and the creation of contents and materials for higher education at the VeDPH/DSU (e.g. VeSSDPH - Venice Summer School in Digital and Public Humanities);
- contribute to grant proposal writing;
- take part in VeDPH meetings and other activities;
- contribute to VeDPH organization activities.

- Duration: 12 months
- The expected starting date is 1<sup>st</sup> October 2021
- The research fellowship amounts to Euro 19,367.00 gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law;
- An extra amount aimed at covering actual research costs amounting to 5% of 'gross to the recipient' amount (max. Euro 1.000,00), will be granted to the research fellow.

3. The selection aims to ascertain the scientific-professional requirements deemed necessary to carry out the above research activities.

#### Art. 2 – Requirements for participation in the selection procedure

1. Citizens belonging to European Union member states and non-community citizens in possession of the following qualifications may take part in the selection:

##### Research fellowship n. 1 - Digital and Public Archaeology

- PhD in Archaeology or related subjects and scientific-professional curriculum appropriate for the research activities.

##### Research fellowship n. 2 - Digital and Public Art History



- PhD in Art History or related subjects and scientific-professional curriculum appropriate for the research activities.

#### **Research fellowship n. 3 - Digital and Public History**

- PhD in History or related subjects and scientific-professional curriculum appropriate for the research activities.

#### **Research fellowship n. 4 - Digital and Public Philology**

- PhD and scientific-professional curriculum appropriate for the research activities.

2. Qualifications obtained abroad will be examined by the Committee, in accordance with the following art. 4, which may consider them as being equivalent for the purposes of admission, without prejudice to the current legislation

3. Candidates must be in possession of the requirements at the deadline established by this selection procedure announcement (see art 3, para. 2).

4. The following are not eligible for fellowships and are therefore **automatically excluded from participation in the selection procedure**: persons who have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or to the facility issuing the call for applications, or with the Vice Chancellor, the Director-General or a member of the University Board of Directors.

5. The following are not eligible for fellowships: permanent employees of the universities, public research institutions and administrations, the National Council for New Technology, Energy and the Environment (ENEA) and the Italian Space Agency (ASI), institutions whose scientific specialisation diploma has been recognised equivalent to the title of PhD in accordance with article 74, fourth paragraph, of the Presidential Decree of July 11<sup>th</sup> 1980, no. 382, in accordance with the relative budget availability.

6. Private employees cannot be awarded a research fellowship, even if employed on part-time basis.

7. Candidates are admitted to the selection conditionally; the University will exclude, by motivated provision, candidates who are lacking the prescribed requirements. Said provision is notified to the concerned party by registered letter with recorded delivery or by telegram on the request of the concerned party.

8. In any case the fellowship will be awarded having regard to the art. 18 of the regulation on the research fellowship.

#### **Art. 3 – Application for participation in the selection and deadline**

1. Candidates must submit an online application with all the required documents (incl. project description form) in accordance with the Regulations on research fellowship awarding and the following paragraphs.

2. Applications, together with all the required documentation, have to be submitted exclusively online at the following webpage: <https://apps.unive.it/domandeconcorso-en/accesso/dsu-8-2021> **not later than noon time (12:00 Rome CET) of the 31<sup>st</sup> August 2021**, according to the publication of the call for





applications on the University webpage "Albo online" (online register of the University call for proposals and tenders). In case the deadline is on Saturdays, Sundays or on holidays it is extended to the first working day thereafter.

The call for proposals is published on the University webpages ([link](#)), on the website of the Ministry of Higher Education and Research ([link](#)) as well as on the European Union web page ([link](#)).

**Please note that the University is closed from 9<sup>th</sup> to 14<sup>th</sup> August 2021.**

3. The application form together with compulsory declarations are available on the University website ([link](#)).

4. The candidate, after the uploading procedure, will receive a submission number and an e-mail acknowledging the receipt of his/her application. The candidate if necessary could access the procedures for updating any data and materials through the link and the submission number provided in the e-mail, in any case any updates must be made no later than the call deadline expires.

5. Please note that the University can be contacted for any support needs by the candidate until 24 hours prior to the deadline. For further information please contact the Research Office of the Department of Humanities, e-mail: [ricerca.dsu@unive.it](mailto:ricerca.dsu@unive.it).

6. Please note that in case of a high number of applications and / or weight of the materials uploaded by the candidates the system might become slower. Therefore, it is suggested not to start the process close to the deadline.

7. Incomplete applications or the ones without the compulsory attachments or unsigned, where required, will not be taken into consideration. Furthermore, the applications which, for any reason, reach this University beyond the term specified in paragraph 2 cannot be accepted.

8. All the communication between the University and the applicants will be sent by certified e-mail account, if possessed, by registered letter with recorded delivery, or telegram.

9. The candidate in the application or the attachments, if required, must declare his/her surname and first name, date and place of birth, taxpayer's code and residence, an e-mail account, a certificate email account (if possessed). Any variation of these data must be notified to the Department.

10. The candidate in the application or the attachments, if required, must declare also:

- a) the identification position code of the research fellowship;
- b) "Area CUN" [Italian National University Council] area or Academic Field or Competition Sector or Scientific Disciplinary Sector Groups relevant to the fellowship s/he is applying to;
- c) the possession of the PhD degree, and the date on which it was obtained and the University where the course was held. Candidates in possession of a qualification obtained abroad must also submit a copy of the foreign title with a translation in Italian or English language including marks obtained, accompanied by a self-declaration relating to the conformity to the original of the translation itself. The candidate who has been awarded a Diploma Supplement, may not submit any other documentation, provided that the DS provides a complete description of the nature, level, academic system and status of the studies carried out. In any case, it is advised to submit any other document useful to the evaluation of the academic title obtained;
- d) nationality;



- e) to be medically fit to discharge his/her duties for the fellowship;
- f) to have/have not criminal conviction and/or being/not being currently involved in criminal proceedings. On this regard, the University reserves the right to assess at its discretion, for the purposes of the possible exclusion of the candidate from the selection, the seriousness of the criminal convictions declared and those that may occur as a result of the ongoing criminal proceedings;
- g) whether s/he received a PhD fellowship;
- h) whether s/he has already received a research fellowship ("assegno di ricerca") under art. 22 of Italian law no. 240/2010;
- i) whether s/he has already held contracts under art. 24 of Italian law no. 240/2010;
- j) his/her submission of an individual proposal such as Marie Skłodowska Curie Actions - Individual Fellowships /ERC Starting Grants/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar, having passed all the evaluation thresholds;
- k) the conclusion of a Marie Skłodowska Curie Actions - Individual Fellowships /ERC Starting Grant/FIRB (Italian Fund for basic research investments)/SIR (Scientific Young Independence Research) or similar funded projects until 31<sup>st</sup> August 2021;
- l) the possession of a residence permit valid at the deadline of the call for applications, in case s/he is a non-European citizen residing in Italy;
- m) to be informed the award of the fellowship is not compatible with the positions referred to in art. 11, with the exception of the provisions of the Regulations on university research fellowships awarding and the current legislation;
- n) the preference of the foreign language/s in which to be tested during the interview, if art. 5 of this call offers a choice of foreign languages;
- o) the request to hold the interview in remote;
- p) the possession of the evaluation criteria listed in art. 5;
- q) the title of the proposed research project;**
- r) the request to be interviewed and take the other foreseen tests in English or another language, if specifically foreseen by this call;
- s) any other item specifically required in articles 2, 3 and 5;
- t) any other item specifically required by the application form;
- u) disabled candidates, in accordance with the Italian law of 5th February 1992 no. 104 and subsequent amendments and additions, shall make a specific request in relation to their disability concerning any aids they require in order to take any tests and sit the interview.

11. Lack of the declaration/s in accordance with letters **c)**, **d)** and **f)** of previous paragraph of this article, will result in the exclusion from the selection.

12. The University accepts no liability in the event of the recipient being untraceable or dispersion of the communications due to inaccurate indication of the domicile by the candidate, failure or delay in communication of variation of domicile or causes not depending on the University, or for any postal, telegraphic or telematic errors or those attributable to third parties, chance events or force majeure.

13. The declarations made in the application shall be considered issued in accordance with the Italian DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.

14. Candidates **must enclose** with their application:

- a) a scanned copy of a valid identification document;





- b) a motivation letter (max. 1 page) along with their scientific-professional curriculum, both to be enclosed as a one single .pdf file. The curriculum vitae must be signed, specifying the educational qualification possessed for the purposes of the application and a detailed description of the candidate's scientific-professional qualifications; a declaration must be appended in the footnote of the curriculum, pursuant to the Italian DPR 445/2000 and subsequent amendments and additions, that the information provided corresponds to the truth. Moreover, the candidates have to consent to the use of their personal data for the purposes of this selection procedure pursuant to the Italian Legislative Decree 196/2003;
- c) the attachments called "obligations and understanding" and "participation and compatibility";
- d) **the research project proposal in Italian or English language** (see project description form).

15. Other attachments:

- a) a list of the candidate's scientific publications;
- b) declaration to fulfil the additional evaluation criteria listed in art. 5 according the scheme "preferential criteria";
- c) any other item specifically required in articles 2, 3 and 5.

16. The same procedure established in the previous paragraphs for Italian citizens should be applied to citizens of the European Union. Citizens of countries not belonging to the European Union, regularly residing in Italy, can use the self-certifications established by the Italian DPR no. 445/2000 limited to the countries, personal qualities and facts that can be certified or attested by Italian public bodies, with the exception of the special provisions contained in the legislation and regulations concerning immigration and the status of foreigners.

17. Citizens of countries not belonging to the European Union authorised to reside in the Italian territory can use the aforementioned self-certifications if the same are produced under international agreements between Italy and the country of origin of the declarant.

18. The University performs sample checks on the truthfulness of the declarations made by the candidates in the applications and in the curriculum, reserving the right to request the original copies of the publications indicated in the application.

19. If the above check reveals that the content of the declaration is not true, the declarant will be excluded by any benefits conferred on the basis of the untruthful declaration, without prejudice to the provisions of the criminal code and relevant special legislation.

#### **Art. 4 – Selection Committee**

1. A Selection Committee is purposely appointed in accordance with art. 9 of the Regulations, to award the research fellowships.

2. Prior to examination of the applications, the Committee determines the general criteria for evaluation of the scientific-professional qualifications required for participation in selection, the possible preliminary tests, the project proposal, the interview and the evaluation criteria described in articles 2 and 5, with regard to their specific relevance to the research activity subject of this call and establishes, for each type of qualification, the score to be attributed, in accordance to the evaluation grid defined by the Regulations on Research Fellowship Awarding (see att. A).



3. The selection reports will be approved by decree of the Director of Department and made public as established by art. 10 para. 5 of the Regulations on Research Fellowships Awarding.

#### **Art. 5- Assessment procedure**

1. The selection is made by assessment of *the scientific and professional qualifications, the curriculum vitae and scientific production of the candidates*, **integrated by a research project**, drawn up according to the scheme provided in the web pages of this University ([link](#)), *followed by an interview*.

2. Candidates are admitted to the interview on the basis of assessment of their scientific-professional qualifications, their *curriculum vitae*, their scientific production and the research project submitted. The interview aims to clarify questions related to the proposed research project and to assess the candidates' skills, competences and expertise regarding:

##### **Research fellowship 1 - Digital and Public Archaeology**

- state of the art of Digital and / or Public Archaeology
- teaching and research in the field
- grant proposal writing
- English language

##### **Research fellowship n. 2 - Digital and Public Art History**

- state of the art of Digital and / or Public Art History
- teaching and research in the field
- grant proposal writing
- English Language

##### **Research fellowship n. 3 - Digital and Public History**

- state of the art of Digital and / or Public History
- teaching and research in the field
- grant proposal writing
- English Language

##### **Research fellowship n. 4 - Digital and Public Philology**

- state of the art in digital philology, literary studies and digital / public humanities
- teaching and research in the field
- grant proposal writing
- English Language

3. Candidates whose qualifications are judged to be insufficient by the Selection Committee, in accordance with the preceding art. 4, are excluded from the interview. The candidate must reach a minimum threshold of 56/80.

4. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90, and as established also in the subsequent art. 8.



5. The following qualifications are considered as preferential evaluation criteria:

**Research fellowship n. 1 - Digital and Public Archaeology**

- research and teaching activities in the field of Digital and Public Archaeology
- publications (list)
- work experience in collaborative research projects in Digital and / or Public Archaeology

**Research fellowship n. 2 - Digital and Public Art History**

- research and teaching activities in the field of Digital and Public Art History and GLAM studies
- publications (list)
- work experience in collaborative research projects in Digital and Public Art History/ Digital Art and / or GLAM studies

**Research fellowship n. 3 - Digital and Public History**

- research and teaching activities in the field of Digital and / or Public History
- publications (list)
- work experience in collaborative research projects in Digital and / or Public History

**Research fellowship n. 4 - Digital and Public Philology**

- research and teaching activities in the field of digital philology
- publications (list)
- work experience in collaborative research projects in digital and / or public textual scholarship

6. In the case of foreign candidates resident outside Italy, and candidates who reside over 200 km from the selection centre, the interview can be held via video conference, subject to the consent of the Selection Committee and once technical feasibility has been verified.

**Art. 6 – Selection and ranking**

1. The classification and consequent identification of the successful candidate will be made by the Selection Committee, which can award a total of 100 points, as established by the Regulations on research fellowship awarding (see Annex A), to be allocated as follows:

- Qualifications (including publications), up to 50 points;
- Proposed research project, up to 30 points;
- Interview, up to 20 points.

2. Candidates are admitted to the interview if assessment of the qualifications and research project results in a score equal to or greater than 56/80.



3. The interview will be held in any case **on 20<sup>th</sup> September 2021 at 10.30 a.m., in remote (with Zoom)**. The list of candidates admitted to the interview, or any delaying, will be published on 14<sup>th</sup> September 2021.
4. Publication of the above calendar and of the shortlisted candidates, constitutes notification to all intents and purposes of the call for applications. Candidates are therefore required to report, with valid identification document, without any notice, to the venue indicated, on the day and at the time specified in the public notice.
5. Absence of the candidates at the tests and/or at the interview will be considered to all intents and purposes as a withdrawal from the selection, whatever the cause.
6. The interview is held publicly. Candidates are deemed to have passed the interview if they reach a minimum score of 14/20.
7. Candidates are considered suitable for the specific research activity if the sum of the points assigned to the qualifications (and to any further tests) and to the interview is equal to or greater than 70/100.
8. On the basis of the scores attributed, the Committee draws up a merit ranking list in accordance to art. 10 of the Regulations.
9. In the event of two or more candidates obtaining the same score at the end of the selection, the younger candidate will be preferred.
10. In the event of non-acceptance or withdrawal of the selected candidate within the terms communicated by the department or early termination of the collaboration in the research activity, other candidates might be called according to the order in which they are listed on the merit ranking list, as established by the Regulations for awarding of the research fellowships (art. 6 and 21 para. 6).

#### **Art. 7 – Awarding of the research fellowship**

1. Having received the selection documents, the Director approves, by his own decree, the ranking list and the selection procedure reports and makes them public according to the procedures specified in the following art. 8. The approval decree ascertains the overall regularity of the procedure and compliance with current legislation and the University regulations.
2. If any irregularity is found, the Director of the structure requests clarifications from the Selection Committee. In the absence of a response within 20 days of the request or in the event of a negative evaluation of the elements provided in the response, the Director of the structure repeals the procedure.
3. The deadline for any appeal against the procedure is set by the date of the publication of the ranking list.
4. The ranking list is valid for a period of one year.
5. The Department that issued the call can use the ranking, without prejudice to ensure adequate financial coverage, in the following cases:
  - a) impossibility to sign the contract with the winner;
  - b) withdrawal of the winner before the contract is signed;
  - c) withdrawal of the winner after the contract is signed;



d) in case the need to activate additional positions on the same specific project arises;

6. In case the contract cannot be signed, the amount set aside for the present call for applications will be made available to the Department.

7. The Director of the Department where the research programme will be conducted, awards the research fellowship to the winner of the selection procedure, subject to ascertainment of the prescribed requirements.

8. The latter shall accept the award within 7 days from receipt of the communication by signing the relative contract at the competent office of the Department of Humanities, which will establish the terms of and procedures for the collaboration and allocation of the grant, within the terms set in article 1.

9. The research fellowship can be renewed, subject to the necessary financial backing, in the manner and under the terms established by articles 2, 13 and 21 of the Regulations on research fellowship awarding.

#### **Art. 8 – Publication of the selection procedure**

1. Publication of the results of all the selection phases is ensured by affixing a notice at the premises of the concerned department, in the provided spaces, with indication of the scores assigned to the qualifications, to the research proposals and to the interview and the final classification. The selection documents are made public also on the university website and on the other web pages as established by the current regulations.

2. Access to the selection documents is guaranteed pursuant to the law of August 7<sup>th</sup> 1990, no. 241 and subsequent amendments and additions and relative internal implementation regulation.

#### **Art. 9 – Activity of the research fellow**

1. During the whole research period, the activity of the research fellow is conducted at the Department awarding the fellowship, except for external missions envisaged by the research project and/or those the tutor or the Department Director have authorised in advance, as established in art. 13 of the Regulations on research fellowship awarding.

2 The activity of the research fellow is conducted independently and without set working times, solely within the limits of the research programme and the indications provided by the research coordinator, who will act as tutor without prejudice to art. 13 of the Regulations on research fellowship awarding.

3. The activity of the research fellow in no way constitutes a subordinate working relationship and does not give rise to rights in respect of access to permanent employment at the University.

4. The research fellow must arrange for his/her social security and welfare obligations. Also, he/she is to register on <https://loginmiur.cineca.it/>, and implement U-GOV scientific publications' list. He has to follow the University Regulations, specifically this notice, the Regulation concerning intellectual property, issued by D.R. n. 351/2012, June 28<sup>th</sup> 2012 and subsequent amendments and additions, the University ethical code, the public administration code of conduct, in accordance with art. 54, d.l. 165 March 30<sup>th</sup> 2001.

#### **Art. 10 – Intellectual property, patentability and confidentiality**



1. The legal and economic aspects relative to protection and exploitation of all the results of the research will be established by the contract stipulated with the winning candidate/s. Specifically, in compliance with the current legislation and the rules of the University concerning patents and industrial property D. R. n. 351/2012, June 28<sup>th</sup> 2012 and subsequent amendments and additions, and without prejudice to legislation in force, all the research results will be considered as property of the University; the latter will be able to exploit, use and/or publish such results, without prejudice to the inventor's moral rights.

2. The University Regulations (e.g. see art. 17 of the Regulations on research fellowship awarding), and the current laws will apply to all matters not covered in this call about the Intellectual property, patentability and confidentiality.

#### **Art. 11 - Incompatibility – Ban on accumulation – Suspension of activity**

1. Research fellows can hold teaching contracts within the University and can be part of the examining committees as experts in their subject, having regard to art. 4 of the regulations on research fellowship awarding.

2. The research fellowship may not be accumulated with study grants awarded for any reason, except for those awarded by national or foreign institutions for stays abroad in order to integrate the research activity of the research fellow.

3. The research fellowship is not compatible with participation in degree courses, specialist or master's degree, PhD with grant or medical specialisation, in Italy or abroad, and entails extended unpaid leave for public administration employees, even if part-time employed, without prejudice to the provisions contained in the laws concerning the appointment of paid assignments to full-time civil servants.

4. The duration of the relations between the University and the research fellow - as in L. 240/2010 art. 22, including any renewals, may not in any case exceed 6 years, including different contracts stipulated with different universities, also for non-continuous periods, according to the provisions of the law 240/2010 art. 22 as well as the Regulations on research fellowship awarding (art. 2). For the purpose of duration of the above relations, periods of leave due to maternity or for health reasons are not taken into account under the current regulations.

5. The duration of the relations between the University and the same person, who is a research fellow, can exceed 6 years in the cases established by the Regulations art. 2, and any subsequent adaptations to national laws.

6. The research fellow may accept self-employed work or occasional or continuous collaboration, compatibly with the existing research activity and subject to authorisation by the Department, on condition that the activity does not involve conflict of interest with the specific research activity carried out by the research fellow and does not damage the University, without prejudice to the provisions of the Regulations on research fellowship awarding, and any normative adaptations.

7. The research activity and the grant may be suspended due to compulsory military service, compulsory maternity leave and parental leave serious illness or difficult family issues and study grants awarded by national or foreign institutions permitted by the current regulations and not





directly linked to the research programme funded, for a maximum of 1 year; in this case the entire duration of the research fellowship grant is not reduced due to the above suspensions.

8. An overall period of justified absence of less than thirty days in one year does not constitute suspension and consequently does not have to be made up.

9. The research fellows, with the exclusion of those who are simultaneously holders of teaching contracts within the University, can attend PhD courses without grant, also as supernumeraries, subject to passing of the entrance tests.

10. The research fellow may take part in University research groups and projects, whatever the funding body.

#### **Art. 12 – Method of control and assessment of research fellow activity**

1. Without prejudice to the provisions of para. 2 of this article, the research fellow is required to report on his/her research activity whenever requested to do so by the tutor. For said purpose the research fellow may be required to keep a diary-register in which he/she periodically notes the state of progress of the research programme, except for art. 13 provisions within the Regulations.

2. The research fellow is required to present to the Department, at the end of the tenure period and in any case at the end of each year, in the case of a grant lasting several years, a written report on the research activity conducted also for the purpose of adjustment of the amount of the research fellowship grant where scheduled by the contract according to the preceding art. 7. In the report, the research fellow shall accurately and thoroughly detail the research methods applied and achievement of the results, even though they might be partial results, with reference to the specific programme in which he/she collaborates with, also for the purpose of renewal of the grant if necessary, except for art. 13 provisions within the Regulations.

4. At the end of his/her research activity, the research fellow is required to provide the Department with:

##### Research fellowship n. 1

- Research outcomes in the form(s) envisaged in the project (such as publications, websites, exhibitions, public events, etc.).

##### Research fellowship n. 2

- Research outcomes in the form(s) envisaged in the project (such as publications, websites, videos, exhibitions, public events, etc.).

##### Research fellowship n. 3

- Research outcomes in the form(s) envisaged in the project (such as publications, websites, exhibitions, public events, etc.).

##### Research fellowship n. 4



- Research outcomes in the form(s) envisaged in the project (such as digital edition/website, software application, publications, virtual exhibitions, public events).

5. The report, together with the opinion of the tutor on the appropriateness of the research methods applied and the validity of the results achieved, is submitted for examination to the Council of the Department or the body responsible.

6. In the event of a negative assessment, the Council of the Department or the body responsible, having consulted the research fellow, can propose revocation of the grant. Early termination of the collaboration in the research activity is decided by the Council of the Department or the body responsible.

7. At the end of the grant, the above report shall describe accurately and thoroughly the research methods applied and achievement of the goals set by the research programme, also for the purpose of renewal of the grant if necessary.

8. Collaboration in the research activity may be terminated early in cases of serious and documented non-fulfilment of the requirements by the research fellow as notified by the tutor or by the Council of the Department or body responsible. Likewise the University is entitled to take any legal action to protect its interests and assets.

#### **Art. 13 – Taxation, social security and insurance**

1. In respect of taxation, the fellowships are subject to the provisions of art. 4 of the law of August 13<sup>th</sup> 1984, no. 476 and subsequent amendments and additions, and in respect of social security, those of art. 2, paragraphs 26 and following of the law August 8<sup>th</sup> 1995, no. 335 and subsequent amendments and additions.

2. The fellowships in this call are subject, in respect of compulsory maternity leave, to the provisions of the decree of the Ministry of Employment and Social Security of July 12<sup>th</sup> 2007, published in the Official Gazette no. 247 of October 23<sup>rd</sup> 2007.

3. During the period of compulsory maternity leave, the benefit paid by INPS (National Social Security Institute) in accordance with article 5 of the above decree of July 12<sup>th</sup> 2007 is integrated up to the entire amount of the research fellowship by the body responsible for administration and management of the grant.

4. The fellowships are subject, in respect of sick leave, to article 1, paragraph 788, of the law of December 27<sup>th</sup> 2006, no. 296, and subsequent amendments and additions.

5. The financial aspects of the research fellowship are regulated by the ministerial notes no. 2867 of December 15<sup>th</sup> 1997 and no. 523 of March 12<sup>th</sup> 1998; the remuneration, in the light of the resolution no. 17/E of the Ministry of Finance, ref. no. 2000/30703 of February 22<sup>nd</sup> 2000, comes under the category of incomes equated to those of subordinate employment since they fall within the scope of art. 50 (ex art. 47), par. 1, letters c) and c)-bis of the DPR no. 917 of December 22<sup>nd</sup> 1986 and subsequent amendments in the matter of 'Tax Consolidation Act'.

6. The University provides insurance cover for accidents and third party liability for the research grant holders during their research activity.



#### **Art. 14 – Processing of personal data**

Personal data provided by the candidates in their applications for participation in the selection procedures, are processed pursuant to the legislative decree of June 30<sup>th</sup> 2003, no. 196 and subsequent amendments and additions. Comprehensive information on personal data processing can be found [here](#)

#### **Art. 15 – Person in charge of the procedure**

Pursuant to the provisions of art. 5 of the law of August 7<sup>th</sup> 1990, no. 241 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection is Dr. Alessandra Bertazzolo, in charge of the Department of Humanities.

#### **Art. 16 – Final provisions**

The University Regulations and the current legislation will apply to all matters not covered in the following call.

Venice,

Signed: The Director of the Department of Humanities  
Prof. Giovanni Vian

The person in charge for the administrative procedure  
The Department Secretary  
Dott.ssa Alessandra Bertazzolo

*(digitally sealed document due to art. 24 D.Lgs 7 March 2005 n. 82 e s.m.i. of the Italian law)*